

VIRGINIA: AT THE REGULAR MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION BUILDING IN DINWIDDIE COUNTY, VIRGINIA, ON THE 17<sup>TH</sup> DAY OF AUGUST, 2004, AT 2:00 P.M.

PRESENT: DONALD L. HARAWAY – CHAIRMAN ELECTION DISTRICT #2  
HARRISON A. MOODY - VICE CHAIR ELECTION DISTRICT #1  
ROBERT L. BOWMAN IV ELECTION DISTRICT #3  
DORETHA E. MOODY ELECTION DISTRICT #4  
MICHAEL W. STONE ELECTION DISTRICT #5

OTHER: BENJAMIN EMERSON COUNTY ATTORNEY  
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**IN RE: INVOCATION – PLEDGE OF ALLEGIANCE – AND CALL TO ORDER**

Mr. Donald L. Haraway, Chairman, called the meeting to order at 2:18 P.M. He requested that there be a moment of silence observed for Mrs. Patsy Cansler, Social Services Board Member, who passed away Sunday, to be followed by the Lord's Prayer and Pledge of Allegiance.

**IN RE: AMENDMENTS TO THE AGENDA**

The County Administrator requested that the agenda be amended to continue the Closed Session for §2.2-3711 A. 1 – Personnel – §2.2-3711 A. 1 Personnel – Administration; Environmental Land Technician; Buildings and Grounds; Public Safety; and Appointments; §2.2-3711 (A)(3) – Acquisition of Property; and §2.2-3711 (A)(30) – Contract Negotiations - Growth Management. Mr. Bowman requested that the Biosolids Resolution be added to the agenda before County Administrator Comments.

Upon motion of Ms. Moody, Seconded by Mr. Stone, Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Moody, Mr. Haraway voting "Aye," the above amendment(s) were approved.

**IN RE: MINUTES**

Upon motion of Mr. Moody, Seconded by Mr. Stone, Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Moody, Mr. Haraway voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the minutes of the August 3, 2004 Continuation Meeting and the August 3, 2004 Regular Meeting are approved in their entirety.

**IN RE: APPOINTMENT – MR. DANIEL BEN-YISRAEL – SENIOR PLANNER/ZONING ADMINISTRATOR**

Upon motion of Mr. Stone, Seconded by Mr. Bowman, Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Moody, Mr. Haraway voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted to employ Mr. Daniel Ben-Yisrael as Senior Planner/ Zoning Administrator at Grade 15, Step L, salary \$49,799 per year, with an effective date of August 9, 2004.

**IN RE: APPOINTMENTS – SHERIFF'S OFFICE**

"Dear Board Members:

On July 20, 2004 this Office conducted testing, interviews and fingerprinting of sixteen applicants, which responded to the twenty-two letters of invitation to be tested. These invitations were sent following the notice of the positions being advertised in local newspapers and receiving applications for two weeks following the closing of the notice.

I request authorization to consider for employment the following individuals:

Matthew Henry Forbes; Cherrell Marie Young; Christopher Michael Price; John Irvin Wicks; Frankie Coleman

Thank you in advance for your consideration of this request.

S. H. Shands, Sheriff

Upon motion of Mr. Stone, Seconded by Ms. Moody, Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Moody, Mr. Haraway voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Sheriff's Department to employ Matthew Henry Forbes, Cherrell Marie Young, Christopher Michael Price, John Irvin Wicks, and Frankie Coleman, at an annual salary of \$23,854.

**IN RE: DINWIDDIE VFD – REPAIRS TO FIRE ENGINE**

"TO: Board of Supervisors  
FROM: David M. Jolly, Director

At the May 18, 2004 meeting of the Board, I requested payment for a repair to the 1993 Pierce Fire Engine at the Dinwiddie Fire Station. At that time I advised the Board that we had also had to repair the primer motor and electrical wiring on the unit.

We have received the invoice for those repairs and I request that this invoice be paid from the capital repair line item of the volunteer fire budget. The total repair cost was \$1,498.45 and should be funded from line item 101-032200-3310."

Upon motion of Mr. Stone, Seconded by Ms. Moody, Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Moody, Mr. Haraway voting "Aye",

BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia hereby authorizes payment of the invoice from Singer Associates Fire Equipment, Inc. for the repair to the primer motor and electrical wiring on the 1993 Pierce Fire Engine for the Dinwiddie Fire Station, in the amount of \$1,498.45, to be funded from line item 101-032200-3310.

**IN RE: NAMOZINE VFD RENOVATIONS – CHANGE ORDER**

Mr. Gene Jones, Director of Buildings and Grounds, requested a change order in the amount of \$3,289.97 to paint the metal roof at the Namozine Fire Station. Mr. Jones explained that the roof had been painted last year but the paint had not been applied properly and it did not have a warranty. The cracked and peeling paint would be removed from the roof by sand and water blasting, primed and painted properly.

Upon motion of Mr. Moody, Seconded by Mr. Stone, Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Moody, Mr. Haraway voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the change order request to paint the metal roof at the Namozine Fire Station in the amount of \$3,289.97 was approved.

**IN RE: APPOINTMENT – MS. ANNE HOWERTON – DIRECTOR OF FINANCE**

Mr. Haraway stated he would “abstain” from voting for the appointment of Ms. Anne Howerton to the position of Director of Finance because he hired her at Southside Regional Hospital for the finance position 10 years ago. However, he felt she would do an excellent job.

Upon motion of Mr. Stone, Seconded by Mr. Bowman, Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Moody, voting “Aye”, Mr. Haraway “Abstaining”,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Ms. Anne Howerton is appointed to the position of Director of Finance at Grade 18, Step O, at an annual salary of \$67,546, effective September 7, 2004.

**IN RE: CLAIMS**

Mr. Stone commented the law firm continues to submit delinquent bills for their services. It is unacceptable and in the future their invoices should be submitted by the 15<sup>th</sup> of the month following any service they provide to the County for payment. Mr. Haraway agreed.

Upon motion of Mr. Stone, Seconded by Mr. Bowman, Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Moody, Mr. Haraway voting “Aye”,

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims are approved and funds appropriated for same using checks numbered 1045736 through 1045906 (void check(s) numbered 1035923, 1045738, and 1040304)

**FY – 04/05**

**Accounts Payable:**

(101) General Fund	\$ 191,863.03
(103) Jail Commission	\$
(209) Litter Control	\$
(222) E911 Fund	\$ 2,046.08
(223) Self Insurance Fund	\$
(225) Courthouse Maintenance	\$ 485.70
(226) Law Library	\$ 212.60
(228) Fire Programs	\$ 3,484.33
(229) Forfeited Asset Sharing	\$
(304) CDBG Grant Fund	\$ 2,266.63
(305) Capital Projects Fund	\$ <u>73,511.98</u>
<b>TOTAL</b>	<b>\$ 273,870.35</b>

**IN RE: CAMERON FOUNDATION PRESENTATION**

Mr. Handy Lindsey, Executive Director, Cameron Foundation stated “I would like to take just a few moments to share with you the Cameron Foundation’s mission and plan to begin grant making. The Foundation is dedicated to providing resources that will improve the health and quality of life for people living in the communities served by the Foundation. Our goals and yours hold many things in common. We share your desire and commitment to make our communities -- and the entire region -- a better place in which to live and work.

As you know, Southside Regional Medical Center was a resource for a region covering three cities and four counties. The foundation is committed to serving the needs of those same communities historically served by the hospital. Through our grant making we hope to provide needed support to the array of nonprofit organizations that serve Petersburg and the surrounding communities.

Since early February, the foundation's Board of Directors and I have been busy laying the groundwork for grant making. This involved developing the structure for organization as well as engaging in discussions and decisions about how we are going to make grants.

Our work has produced a road map that will lead us to making our first grants in October of this year. We are eager to begin this work and it is important to us that leading citizens such as you here in Dinwiddie County should be among the first to know.

Besides grant-making, we also considered the other resources we bring to the table – as a connector that can bring nonprofit organizations together to share information and collaborate; as a catalyst for new initiatives and community wide efforts to address persistent problems and as an enabler to nonprofits – ensuring that our work builds strong, healthy and well managed organizations. While making grants is a vital part of the Foundation's mission, we believe we have the capacity to do more.

The result is an approach that incorporates key principles which will guide our work. The Cameron Foundation will give highest priority to supporting organizations that:

- \* Empower people to help themselves
- \* Address root causes rather than symptoms
- \* Build upon community strengths
- \* Build programs and services that are sustainable
- \* Have strong and engaged boards, staff and leadership.

The Directors of The Cameron Foundation recognize that the organizations that will match these priorities are spread widely among the three cities and four counties that comprise the foundation's service region. We are aware that there are a variety of needs in communities and a range of organizations that serve them. Because the Foundation chooses to be responsive to community needs, the foundation will be diverse and broadly focused in its grant making.

The Directors have determined that, at least initially, the foundation will make grants in seven program areas. They are Health, Human Services, Education, Community and Economic Development, Cultural Enrichment, Conservation and Historic Preservation, and Civic Affairs.

There are two important considerations about who is eligible for grants. First, they must be nonprofit charitable organizations whose work addresses at least one of these program areas. Second, the majority of the population they serve must reside in the Foundation's service area. Our service area includes the cities of Colonial Heights, Hopewell, and Petersburg, and the counties of Dinwiddie, Prince George, Sussex and that portion of Chesterfield south of Route 10.

As I mentioned, the Directors hope to announce the first grants in October. Leading up to that announcement, proposals for funding from nonprofit organizations will be reviewed by staff over the summer. The deadline for submission of proposals for this first round of grants was June 30<sup>th</sup>. We are currently considering grant proposals for projects, capital, and technical assistance purposes. In future years, we expect to conduct three grant cycles, in February, June and October.

We also want you to know that in May, the Foundation began hosting information workshops for interested applicants twice a week. The intent of these sessions was to help explain the foundation application process, and give specific feedback to prospective applicants on how they might strengthen their applications. I conducted the workshops, and occasionally I had the company of one or two of the Foundation's Board members. These information workshops were very well attended. Each one was filled to our capacity to accommodate approximately a dozen organizations at each session. Unfortunately, due to our space limitations, we have had to turn many people away. However, we will be offering additional sets of information workshops prior to each of our next couple of grant cycles. As a matter of fact, I began conducting the second set of workshops two weeks ago. The objective here is to help applicants prepare for the September 1 deadline for Letters of Intent. Those applicants whose letters are approved will be invited to submit formal proposals for the October 15 deadline. Those proposals will be decided by the Foundation's board at its February '05 meeting.

In the meantime, we also have published guidelines and applications procedures. Many have already been widely distributed. I brought along a few copies of the Foundation's guidelines to leave with you today. This information is also available for review on the Foundation's website which is now active and addressable at [www.thecameronfoundation.org](http://www.thecameronfoundation.org).

So that's our roadmap and we hope that you will help us to get the word out in Dinwiddie County. You will certainly be hearing more from the Foundation as we forge ahead, and I hope that we will be hearing more from you and your constituents as well.

Once again, I truly appreciate that you included me in your schedule and hope that you will broadly share this information with your colleagues and associates. Thanks for your attention. Now if you have any questions, I'd be happy to try to answer them for you."

**IN RE: CITIZEN COMMENTS**

1. Robert Belcher – requested a study be done for the intersection of Flank and Vaughan Roads – people don't observe the stop sign and are speeding which results in accidents. He also requested that the Board hire more full-time and part time help at Eastside.
2. David Dudley – Smith Grove Road, Petersburg, Virginia, 23803 – thanked Ms. Moody and Phillip Harris for attending the biosolids meeting Monday night. He invited the Board to attend the Virginia Department of Health's regional public hearing on amendments on biosolids regulations August 19 at 7:00 P.M. at the Courthouse in Farmville. He also requested that the Board adopt the biosolids resolution submitted by the Citizens for a Better Dinwiddie.

**IN RE: VDOT REPORT**

Mr. Ray Varney, Resident Engineer, Virginia Department of Transportation, provided the following update:

1. Coleman Lake and Baugh Roads are closed due to high water.
2. Loggers have a blanket permit from the State for entrance on roads. VDOT monitors the permits, if anyone has a problem with them contact the office. The permit is limited to a 9:00 A.M. – 3:30 P.M. window of time.

Board Member Request/comments

Mr. Stone asked if the lines would be striped on Glebe Road since it had been repaved? Mr. Varney stated it is on the schedule to be repainted.

Mr. Haraway commented Sutherland Road had been striped. Mr. Varney said it was striped to Exeter Mill Road but the traffic count wasn't high enough to continue it to the Amelia line. Mr. Moody stated the traffic count isn't the problem; it is the hazardous driving conditions in the mornings due to the fog from the lake. Mr. Varney said he would ask the district office if they would consider doing anything else.

**IN RE: RESOLUTION TO REQUEST VIRGINIA GENERAL ASSEMBLY TO ALLOW LOCAL GOVERNMENTS TO PARTICIPATE IN PROPAGATION OF REGULATIONS GOVERNING APPLICATION OF BIOSOLIDS**

**Disclosure Statement**

Mr. Moody stated "I work for a biosolids company and my wife owns interest in one; and the results of any decision by this Board will not affect me or my wife financially to any greater or less extent than other contractors in the business."

Mr. Bowman stated he had been requested to place the resolution on the agenda but he did not totally agree with the concept of the resolution. He did agree with the public health and welfare portions of it. But he didn't think legislators in Richmond would agree to allow the local governments to make their own rules and regulations and he felt it would be a waste of time to present such a proposal to them. He said he could not endorse this resolution but he did want to put it on the table for the other Board members to comment on.

Mr. Moody said last Friday after he received the packet with the resolution in it he asked staff to email and mail some of his thoughts to the other board members. He pointed out that the "Bolling SB 1088" was passed in 2003 after a long study was done. The bill addresses a lot of the things that are in this resolution that concerns the citizens. The bill calls for nutrient management plans; it calls for a certification program by the land applicator; it gave authority to the counties to have local monitoring and testing; it also requested that the VDH review reports given by the National Research Council and the United States EPA, and report its findings to the Virginia Board of Health. He said he thinks a lot of education needed to take place in the counties but he felt a good bill was in place and he was not in favor of adopting this resolution.

Mr. Haraway called for a motion; there being none, he called for the next item on the agenda.

**IN RE: REQUEST FOR ADDITIONAL FUNDING – CLERK, CIRCUIT COURT**

Mrs. Annie Lee Williams, Clerk, Circuit Court, requested that the Board provide additional funds for extra help in her office due to the increase in business in her office. It has created a hardship on the public, the staff, the court and her. Mrs. Williams told the Board it would help her office if they would allocate funds so she could get someone to work 2 to 3 days a week. Mr. Haraway commented some of this situation was the result of a position being terminated by the state. He said Mrs. Williams had expressed her need at the Constitutional Officers meeting last week and he told her to bring her request for an additional \$12,000 for part-time help to the Board meeting today.

Mr. Moody asked if Mrs. Williams had any extra funds in her budget? She replied no.

Mr. Bowman asked staff if there was a line item for people to replace staff when they went on vacation or for part time help? Mrs. Townsend replied no. The County Administrator informed him that the Clerk does her own payroll. He commented he would be agreeable with allocating funds for some part time assistance for Mrs. Williams.

Mr. Haraway asked if any of the Board members would have a problem granting an additional \$12,000 for this fiscal year for part-time help for Mrs. Williams' office. Mr. Stone asked if the Clerk would be responsible for the payroll for this position? The County Administrator stated the Clerk does her own payroll but the Board would allocate the funds to her budget.

Mr. Bowman made the motion to appropriate an additional \$12,000 to the Clerk of the Circuit Court's FY 04-05 budget for part-time help. Ms. Moody seconded the motion.

Mr. Moody stated a similar request had been presented by a constitutional officer and he had voiced his concern about the Board setting a precedent with appropriating additional funds for a constitutional officer before the funds in the budget had been depleted. However, in this situation Mrs. Williams does not have any funds and he could go along with this request.

The County Administrator commented the funds for this request would come from the fund balance..

Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Moody, Mr. Haraway voting "Aye", motion carried.

**IN RE: COUNTY ADMINISTRATOR COMMENTS**

1. The County Administrator commented Mrs. Williams informed her last week that the General Assembly had approved an increase in the state recordation tax rate. It will be increased from \$.15 per \$100 to \$.25 per \$100. Mrs. Ralph said she asked the attorneys what needed to be done to increase our one-third share as well. The Clerk can start collecting for the increase on September 1, 2004. She told the Board that an ad would be in the Progress-Index today and again next Tuesday, then the regular advertising will be done in the Monitor in order to meet legal requirements for the seven-day period to hold the public hearing and adopt the ordinance the same night at the September 7<sup>th</sup> meeting. To ensure that the County is able to benefit from the state increases in the future and to eliminate the need to adopt a new ordinance every time the state rate changes, the attorneys suggested that the Board set the County rate as one-third of the rate imposed by the state. This will ensure that the County's rate will automatically adjust along with any increase or decrease in the state rate. She thanked Mrs. Williams for passing the recordation tax increase information on to Staff.

2. Mrs. Ralph distributed copies of the response from Mr. Alan Tobias from the Department of Rail and Public Transportation regarding the request from the Board on the information that has been gathered on the alternate route for the High Speed Rail from Alberta to Jarrett.

3. The County Administrator informed the Board that the Planning Commission would be holding a public hearing on September 8, 2004 to amend the Zoning Ordinance of Dinwiddie County, section 22-24(b), to provide for the acceptance of additional zoning proffers including but not limited to cash proffers, as allowed by state law. The ordinance will then be forwarded to the Board for its determination.

4. Mrs. Ralph stated staff is continuing to work on the bond issue for the school projects and Dr. Maranzano is working with staff to get the various boards comfortable with the projects. All of the boards, the IDA, School Board and

Board of Supervisors need to meet to pass the resolutions to make the bond issue possible. She suggested that they meet on Tuesday August 31<sup>st</sup>, at 7:00 P.M. if that was agreeable with them. Continuing she said the insurance proposals came in and Mr. Haraway signed a commitment that it is in place which would ensure a savings to the County over the life of the bond issue. The County has not committed to the insurance but it is available. Mr. Haraway reminded staff to be sure that Davenport and the County Attorney send the resolutions and reports to all the members before the meeting. The Board agreed to meet on Tuesday August 31<sup>st</sup>, at 7:00 P.M. in the Multi-purpose room.

**IN RE: BOARD MEMBER COMMENTS**

Mr. Stone stated he would like a 30-minute work session with the Board to present some web site improvements/suggestions for the new IT person and Ms. Cathy Carwile to address in the upcoming months. He suggested coming in early the second meeting in September. The Board agreed.

Mr. Bowman stated Congressman Forbes' grant writer contacted Mr. Kevin Massengill about getting together with the West Petersburg group about the possibility of some grants that might be available to them. He requested that a meeting be set up with Mr. Peter Jeffrey and WPVA and the Cameron Foundation to see what is available. He commented when the budget request form is sent out he would like for staff to make sure the constitutional officers get all the line items in it. He instructed the Assistant County Administrator to write letters to our congressmen and senators about the route that the committee apparently has chosen for the High Speed Rail. It needs to be brought to their attention now that Dinwiddie and Chesterfield are not happy with it before it is too late.

Ms. Moody extended an invitation for people to attend the Growth Management Committee meetings. The next meeting is scheduled for September 9<sup>th</sup> at 4:30 P.M. at the Dinwiddie Airport.

Mr. Haraway stated the Board recommended him to serve on the Crater Health Planning Commission and he received a letter yesterday he had been appointed to the Commission, which meets at 1:00 P.M. the first Wednesday of every month in Richmond.

Mr. Moody stated there is going to be High Growth Coalition meeting October 20<sup>th</sup> and the Senate Local Government Committee will be discussing the carryover bills relating to growth in Richmond at the General Assembly Building. He told the Board members if they would like to attend the meeting to get in touch with him.

**IN RE: ADDITION OF A REPRESENTATIVE FROM THE FARMING COMMUNITY TO THE GROWTH MANAGEMENT COMMITTEE**

Mr. Moody stated several farmers approached him because they felt that the farming community should have a representative on the local Growth Management Committee to make sure agriculture is preserved in the County. He commented he would like to add one representative to the committee because growth is a big issue for farmers also. Mr. Bowman stated he felt it was a good idea to have more input from the community and he didn't want to overlook anyone. Mr. Moody made the motion to contact the State Farm Bureau Office to seek a representative to serve on the Growth Management Committee from the farming community. Mr. Stone seconded the motion. Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Moody, Mr. Haraway voting "Aye", motion carried.

**IN RE: BOARD MEMBER COMMENTS CONT'**

Mr. Haraway asked Ms. Kim Willis, Director of Social Services if she would give the arrangement for the funeral for Mrs. Cansler. Ms. Willis stated Mrs. Cansler passed away Sunday and the family visitation would be held Friday from 7:00 – 9:00 P.M. at the Bland Funeral Home, 137 Harrison Street, Petersburg, VA. Funeral services will be Saturday, August 21, 2004 at 1:00 PM at the Kingdom Hall of Jehovah's Witness, 575 Old Wagner Road, Petersburg, Virginia. Mr. Haraway asked what the projected date was for the pavilion at Eastside. Mr. Jones reported that the contract had been signed about a month ago and the contractor had 100 days to complete the job.

**IN RE: VDOT WORKSHOP – SIX YEAR ROAD PLAN**

Mr. Ray Varney, Resident Engineer, Virginia Department of Transportation, briefly reviewed the FY 05-06 columns in the "draft" plan. He explained that funding for regular construction could be used for unpaved roads but funding for unpaved roads can't be used to supplement regular construction projects.

He said a secondary road in the County is a road numbered 600 or higher, a route number less than 600 is a primary or interstate road. There are different kinds of primary roads with different governmental controls, Route 40 is a state road, I-85 is an interstate with Federal control. He said VDOT can't do a lot with I-85 without federal concurrence; but VDOT can do things on Route 40 without Federal consent. Mr. Varney informed the Board that this year secondary six-year funds could be used for primary roads if the Board desired to and passed a resolution, which could not be done, in past years. All primary program money competes against every other primary in the State.

Mr. Varney stated with the cutbacks in secondary six-year funding he felt it would be advantageous for the Board to start looking at doing things differently. At the funding rate of \$600,000 dollars a year from the State it would take several years to fund projects with \$2.5 to \$4.8 million dollar price tags such as Baltimore and Halifax Roads. He suggested that the Board consider doing "spot improvements" on these major road projects. Such as the blind spot at Rt. 40 and Rt. 619; and improve the riding surface on Baltimore Road and correct the 4 or 5 areas with the sight distance problems, which would change the cost of the project from a \$4.8 million dollars to one that cost less than \$1 million dollars. He pointed out that Halifax Road is a straight road, its flat, and the primary problem is the riding surface. He recommended doing a reclamation process on it to improve the riding surface and correct any other spot problems. The sacrifice would be the wider shoulders on both of the projects. But by scaling down these major projects leftover funds could be diverted to other projects. His suggestion was that the Board consider adding a right turn lane on River Road on to Ferndale Road with curb and gutter to the six-year plan at an estimated cost of \$200,000 dollars. The District Traffic Engineer has recommended this every year on his report. He stated the project possibly could be funded from money leftover from the Halifax Road and Baltimore Road projects. However, it would delay both of those projects but the River Road project is much more important to VDOT than either Halifax Road or Baltimore Road. He commented that is the biggest problem the department sees right now and they highly recommend the Board consider doing this project. The other recommendation is the Rt. 619 (Courthouse Road) and Route 40 intersection; but at this time no cost analysis has been done.

He also reported that due to the loss of field maintenance personnel at the rate of 5% per year; the Rural Rustic Road projects now will have to be contracted out, which will increase costs.

Mr. Varney stated these were the recommendations of VDOT but the final decision was up to the Board and he knew it wasn't going to be an easy one for them to make.

Mr. Haraway stated the Board requested Mr. Varney to make some recommendations and they heard what they were. He asked if the Board members had any comments.

Mr. Stone asked why VDOT did not widen the shoulders and continue to pave down to Route 40 on the Courthouse Road project in Mr. Moody's district. Was it because they ran out of funds? Mr. Timothy Overton stated it stopped because that was the scope of the project. Mr. Stone said the bridge was rather narrow and if anyone meets a log truck on it going towards Rt. 40 somebody is in trouble. Mr. Overton agreed, but commented, the bridge is in excellent condition and the cost to widen it would be extremely high.

Mr. Moody stated he appreciated Mr. Varney's efforts to balance the dollars for the projects. He commented that in many instances when the roads are built up there are deep ditches and that makes a dangerous situation. Continuing he said he didn't know what could be done to get around it. Mr. Varney replied that was correct and it was an excellent point and when new projects are done that is why VDOT puts the wider shoulders on the roads. Mr. Moody asked how VDOT could get around that if they were trying to save money on these projects? Can they widen the shoulders? Mr. Varney said if VDOT continues with the six-year plan as it is, state standard mandates that the shoulders be widened. He stated his only concern was that it would take so long to fund under the current plan. He reiterated his recommendations to do the reclamation process on the Halifax and Baltimore Road projects to include some spot improvements. In the areas where the spot improvements are done state standards would have to be adhered to and the shoulders would be widened.

Mr. Haraway asked if Mr. Varney would take the Board out and tour these areas so the Board members could see and he could explain the situation to them. Mr. Varney commented that would be a great idea. The Board agreed to meet at the VDOT Residency Office on August 31<sup>st</sup> at 2:00 P.M.

**IN RE: CLOSED SESSION**

Mr. Moody stated I move to close this meeting in order to discuss matters exempt under section: **§2.2-3711 (A)(1) of the Code of Virginia - Personnel** – County Administration; Environmental Land Technician; Procurement; Buildings and Grounds; Public Safety; and Appointments; **§2.2-3711 (A)(3) – Acquisition of Property; §2.2-3711 (A)(30) – Contract Negotiations** - Growth Management

Mr. Stone seconded the motion. Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody, Mr. Haraway, voting "Aye", the Board moved into the Closed Meeting at 4:13 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 5:49 P.M.

**IN RE: CERTIFICATION**

**Whereas**, this Board convened in a closed meeting under §2.2-3711 (A) 1 Personnel – County Administration; Environmental Land Technician; Procurement; Buildings and Grounds; Public Safety; and Appointments; §2.2-3711 (A)(3) of the Code of Virginia – Acquisition of Property; and §2.2-3711 (A)(30) – Contract Negotiations - Growth Management;

**And whereas**, no member has made a statement that there was a departure from the lawful purpose of such closed meeting or the matters identified in the motion were discussed.

**Now be it certified**, that only those matters as were identified in the motion were heard, discussed or considered in the meeting.

Upon motion of Mr. Moody, Seconded by Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody, Mr. Haraway, voting "Aye", this Certification Resolution was adopted.

**IN RE: VIRGINIA HAZARDOUS MATERIALS CONFERENCE –  
SEPTEMBER 21- 25, 2004**

Upon motion of Mr. Moody, Seconded by Mr. Stone, Mr. Bowman, Ms. Moody, Mr. Stone, Mr. Moody, Mr. Haraway, voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the Director of Public Safety to attend the Hazardous Materials Conference in Virginia Beach on September 21-25, 2004 with funds in the amount of \$795 being provided from his budget category 101-035500-5540, subject to review by the County Administrator.

**IN RE: COUNTY HANDBOOK POLICY – CHANGE IN SECTION  
4.7 NEPOTISM**

Upon Motion of Mr. Moody, Seconded by Ms. Moody, Mr. Stone, Ms. Moody, Mr. Bowman, Mr. Moody, Mr. Haraway voting "Aye",

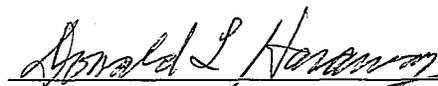
BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the County Handbook Policy section 4.7 Nepotism - is hereby amended as follows: Delete "The County will not employ more than one member of an immediate family except in a temporary position or in unique circumstances and only with the express written approval of the County Administrator;" and in its place add: "The County may employ more than one member of an immediate family; however, in no case, may one family member serve in a supervisory capacity over another member of the immediate family."

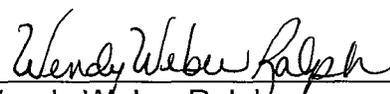
**IN RE: INFORMATION IN BOARD PACKET OR DISTRIBUTED**

1. Memo from County Administrator regarding dog breeder's license in County to Chief Animal Control Officer.
2. VDOT letter – notice of public hearings for the FY 2006-2011 Six-Year Improvement Program in late September.
3. GIS report, new address assignments, code compliance report.
4. Appomattox Regional Library Report.

**RE: ADJOURNMENT**

Upon Motion of Ms. Moody, Seconded by Mr. Stone, Mr. Stone, Mrs. Moody, Mr. Bowman, Mr. Moody, Mr. Haraway voting "Aye", the meeting adjourned at 6:03 P.M. to be continued until 2:00 P.M. on Tuesday, August 31, 2004 to meet with VDOT, at the Petersburg Residency Office, to tour and inspect some of the roads in the County.

  
Donald L. Haraway, Chairman

ATTEST:   
Wendy Weber Ralph  
County Administrator

/abr

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