

VIRGINIA: AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF DINWIDDIE COUNTY HELD AT THE AGRICULTURAL BUILDING, DINWIDDIE VIRGINIA, ON THE 19TH DAY OF DECEMBER 1973 AT 8:00 P.M.

PRESENT: M. I. HARGRAVE, JR., CHAIRMAN ELECTION DISTRICT #3
S. E. WINN, VICE CHAIRMAN ELECTION DISTRICT #1
R. H. RUNDLE ELECTION DISTRICT #2
G. A. CROWDER ELECTION DISTRICT #2
T. H. TUNSTALL ELECTION DISTRICT #4

C. L. MITCHELL SHERIFF
W. D. ALLEN, III ASSISTANT COMMONWEALTHS ATTORNEY

IN RE: MINUTES

Upon motion of Mr. Tunstall, seconded by Mr. Rundle, the minutes of the December 5th meeting were approved as presented.

IN RE: CLAIMS & SALARY PAYMENTS

Upon motion of Mr. Rundle, seconded by Mr. Winn, Mr. Rundle, Mr. Winn, Mr. Crowder, Mr. Tunstall, Mr. Hargrave, voting "aye", it is ordered by the Board that the accounts against the following funds for the month of November and payroll for December 1973, be issued payable out of the respective accounts. General Fund - Checks numbering 73-1747 through 73-1918 amounting to \$31,702.21. Dog Fund- Checks numbering D-73-96 through D-73-100 amounting to \$662.17. Revenue Sharing Fund- Checks numbering RS-8 & 9 amounting to \$20,545.50 and Water Authority Fund - Check numbering WA-73-2 amounting to \$30,000.00.

IN RE: PLANNED RESIDENTIAL DEVELOPMENT ORDINANCE

This being the time and place as advertised in the Progress Index, on December 7th and 14th for the Dinwiddie County Board of Supervisors to consider for adoption an ordinance to amend the Dinwiddie County Code by the addition of an article to the zoning ordinance permitting and establishing provisions for planned residential development district PRD, including provisions relative to composition, purpose, permitted uses, ownership, performance, criteria, lot sizes, density, dedication of land, common open space and management thereof, utility requirements, cluster design, minimum project area, procedure plans and other requirements related thereto, a public hearing was held.

The County Administrator stated that he had discussed this ordinance with the Commonwealth's Attorney, and found there should be one sentence added to it. That was in Section 17-55J paragraph 2. The Commonwealth's Attorney said that a sentence at the end of the paragraph should be added as follows: "Public streets shall be dedicated".

The following sections were discussed at length by the Board. Section 17-55H Management of common open space. Particular attention was given to the organization set up by the developer to administer the common open space. Section 17-55J Cluster design of housing groups. Mr. Hargrave in particular and some of the other members were very concerned about private driveways in the PRD. He felt that there might be some difficulty in maintaining these private drive ways. Section 17-55K Minimum project area. Mr. John Plank, President of the Dinwiddie Home Builder's Association, felt that the minimum project area of 50 contiguous acres was too high and that this should be changed to read, "Any tract of land may be approved for PRD if it meets the intent of the ordinance".

The Planning Commission had studied long and hard on this ordinance and had received input from a lot of sources. They recommended to the Board of Supervisors that this planned residential development ordinance be adopted in its present form.

Upon motion of Mr. Winn, seconded by Mr. Crowder, Mr. Winn, Mr. Crowder, Mr. Rundle, Mr. Tunstall, Mr. Hargrave voting "aye", be it ordained by the Board of Supervisors of Dinwiddie County, Virginia that the Dinwiddie County Code as adopted April 1, 1970 and as heretofore amended, be further amended by the addition of the following:

SEC.17-55(a). Composition; Purposes

Planned Residential Development, district PRD is designed to allow the greatest flexibility of land and site design, development and innovation while requiring conformance to the purposes of this Zoning Chapter. The district is designed to provide for medium and large scale developments incorporating a single type or a variety of residential and related uses which are planned and developed as a unit. The regulations for this district are designed to protect the natural beauty of the landscape, to encourage preservation and more efficient use of open space, and to encourage a more efficient use of land and public services. Providing an environment of stable character in harmony with surrounding development is an important element of this district. The use of this district makes available to residents certain practical benefits and amenities unavailable under traditional zoning districts. The Planned Residential Development may also provide reservation of areas for educational and governmental facilities wherever these are deemed necessary by the County. When the reservation of land is deemed necessary by the County, the County shall, within thirty-six (36) months of the approval of the final development plan, acquire the land or the land shall revert to the developer. Nothing contained in this section shall be construed to prevent an owner of such land to dedicate it for such purpose nor to prevent the County from accepting such dedication.

SEC. 17-55(b). Permitted Uses

In planned residential development district PRD, the following residential uses may be permitted:

1. Single-family dwellings.
2. Multiple-family dwellings.
3. Schools.
4. Religious activities and quarters.
5. Parks, playgrounds, athletic areas, play lots, tot lots, golf courses, swimming pools, lakes and undeveloped areas for passive recreation.
6. Recreational buildings, provided that such recreational buildings shall be not substantially larger than necessary to serve the residents who will live within the Planned Residential Development District when it is fully developed.
7. Where the County deems that it is appropriate, convenience shops intended for the exclusive use of the occupants of the Planned Residential Development may be located within a multiple-family dwelling or an administration or community building for the development. Convenience shops shall not be located on the perimeter of the development.

The following sales or services only are permitted within the convenience shops: confections, delicatessens, drugs, dry goods, groceries, hardware, laundramats, personal services and professional offices, dry cleaning and laundry pick-up station.

8. Accessory uses and structures which are customarily auxiliary and clearly incidental and subordinate to permitted uses and structures.

SEC. 17-55(c). Ownership

A Planned Residential Development shall be in common ownership or control at the time application is made for a Planned Residential Development District. Any transfer of land within the district resulting in ownership within the district by one or more parties after an application has been filed shall not alter the applicability of the regulations contained herein.

Sec. 17-55(d). Performance Criteria

1. All structures in this district shall not exceed thirty-five (35) feet in height from grade. Church steeples and bell towers as part of the construction of a church are exempted from this requirement.

2. Buffer space - Buffer space along the perimeter of a Planned Residential Development District shall be in substantial compliance with yard and setback standards applicable in other zoning districts in which comparable land uses are commonly found. The Planning Commission may approve less buffer space if the perimeter contains physical or natural barriers.

3. Building location - The location of building in relation to each other and to streets shall provide:

A. Adequate light and ventilation to protect the health of the occupants and users thereof;

B. Necessary access for fire equipment and other emergency vehicles;

C. A reasonable degree of privacy for the residents and occupants of the development.

D. Transitional yard- Whenever any nonresidential use is established in this district on a lot shown or proposed within the site plan which adjoins any other lot--shown or proposed to be residentially developed within the site plan within the Planned Residential Development District, a transitional yard shall be provided on such lot by the nonresidential use along such common boundary to a depth of ten (10) feet, and screening shall be provided within such yard which shall be sufficient to insulate visually the nonresidential use from the residential property. Such transitional yard shall be landscaped and shall not contain any structures or any parking lot or driveway.

Sec. 17-55(e) Single-Family Dwelling Density and Minimum Lot Size

1. Single-family dwelling density may be increased by no more than twice the density permitted for that parcel of land prior to its having been rezoned PRD (Planned Residential Development) under the provisions of this Article. In no case shall a single-family dwelling lot be created with an area of less than 7,500 square feet. A diversification of lot sizes is encouraged.

2. Lot widths may be varied to allow for a variety of structural designs. It is also recommended that setbacks be varied.

Sec. 17-55(f). Density and Dedicated Lands

1. Any density up to and including eight (8) dwelling units per acre may be applied for, but such density shall be equal to the sum of all dwelling units proposed for the project application divided by the net land area of the site; the net land area of the site shall be the total land area of the site included in the application minus twenty-five (25) percent for streets, or the actual area of proposed streets, whichever is less.

2. A maximum of sixty (60) percent of the total number of dwelling units developed within a Planned Residential Development may be multi-family dwellings.

3. No building permit shall be issued until all lands shown on the development plan in the approved Planned Residential Development District to be dedicated for public use are dedicated.

Sec. 17-55(g). Common Open Space

A minimum of twenty (20) percent of the net land area of the development shall be reserved for common open space and recreational facilities for the residents of the Planned Residential Development. The location and character of the common open space shall be provided in a manner to meet the needs of the Planned Residential Development. The common open space shall be used for amenity and recreational purposes. The uses authorized for the common open space must be appropriate to the scale and character of the Planned Residential Development, considering its size, density, expected population, topography, and the number and type of dwellings to be provided. Flood plain areas and bodies of water may account for a portion of the required amount of common open space. The amount of a flood plain area and/or a body of

water that may be counted towards the total common open space requirement will be determined on the particular circumstances of each proposed Planned Residential Development. The common open space shall be managed as required in Section 17-55(h).

Sec. 17-55(h) Management of Common Open Space

The required amount of common open space land reserved under a Planned Residential Development District shall be managed by one or a combination of the following methods of administering common open space:

1. Public dedication to the County of the open space. This method is subject to formal acceptance by the County;
2. Establishment of a non-profit association, corporation, trust or foundation of all individuals or corporations owning residential property within the planned development to insure the maintenance of open spaces;
3. Retention of ownership, control, and maintenance of open space by the developer, subject to approval of the Board of Supervisors.

All open space not dedicated to the public shall be made subject to restrictive covenants running with the land thereafter restricting its use as declared in the final development plan, and such restrictions shall be for the benefit of, and enforceable by all present or future property owners who shall be entitled to the use of such open space.

All open space, as well as public recreational facilities, shall be specifically included in the development schedule and be constructed and fully improved by the developer at an equivalent, or greater rate than the construction of residential structures.

If the developer elects to administer common open space through an association, non-profit corporation, trust, foundation, the organization shall conform to the following requirements:

- a. The developer must establish the organization prior to the sale of any lots.
- b. Membership in the organization shall be mandatory for all residential property owners, present or future, within the planned community and said organization shall not discriminate in its members or shareholders.
- c. The organization shall manage all open space, and recreational and cultural facilities that are not dedicated to the public; shall provide for the maintenance, administration, and operation of said land and improvements and any other land within the Planned Residential Development not publicly or privately owned, and shall secure adequate liability insurance on the land.

The responsibility for the maintenance of all common open space shall be specified by the developer before approval of the final development plan.

Sec. 17-55(i). Utility Requirements

1. Underground utilities, including telephone and electrical systems, are required within the limits of all Planned Residential Developments. Appurtenances to these systems which can be effectively screened may be exempt from this requirement if the County finds that such exemption will not violate the intent or character of the proposed Planned Residential Development.

2. All Planned Residential Developments shall be served by public (central) water and sewer systems. These systems must be approved by the Virginia Department of Health, the State Water Control Board and the Dinwiddie Water Authority.

SEC. 17-55(j). Cluster Design of Housing Groups

1. Two or more buildings containing dwelling units shall be termed a cluster if the buildings have design and architectural unity, and are located around a common point of activity, including parking lots, cul-de-sacs, open space, service area, plazas and recreational areas. Such activity must be of a scale and scope that the residents of the dwellings within the group are directly benefited and the central point of activity is designed integrally within the site plan for all buildings in the cluster. Buildings in the cluster are located close enough to one another, that as a group, all buildings taken together as a unit are separated from other such clusters by buffers or open space, including landscaping, streets, or parking areas.

2. Each cluster must abut and have access to a public street. Streets included in the interior of the cluster are considered private driveways with direct access to public streets. Public streets serving such clusters may terminate in a cul-de-sac no longer than 600 feet in length. Public streets may be designed and laid out on one site in a super block form, with more than one cluster abutting and having access to the public street. All streets and drainage designs shall be reviewed and approved by the Virginia Department of Highways. Public streets will be dedicated.

SEC. 17-55(k). Minimum Project Area

In order to provide a full range of facilities and an economic return sufficient to support good management as well as ensure a semi-rural setting within the County, the gross area of the tract of land to be developed under the Planned Residential District shall be fifty (50) contiguous acres.

SEC. 17-55(l). Relation of Planned Residential Development District Regulations to General Zoning, Subdivision or Other Regulations

The provisions of this Article shall apply generally to the initiation and regulation of a Planned Residential Development District. Where there are conflicts between the special provisions herein and general zoning, subdivision or other regulations or requirements, these special regulations shall apply in PRD districts unless the County shall find, in a particular case: (1) that provisions herein do not serve public purpose to a degree at least equivalent to such general zoning, subdivision or other regulations or requirements, or (2) that actions, designs or solutions proposed by the applicant, although not literally in accord with these special provisions or general regulations, satisfy public purposes to at least an equivalent degree. It is specifically provided, however, that where minimum project area, lot size, common open space, and densities have been established by these regulations the County shall not act in a particular case to alter said minimums.

SEC. 17-55(m). Procedure for Establishing a Planned Residential Development District

1. Before submitting an application for a Planned Residential Development District, an applicant at his option may confer with the Planning Commission to obtain information and guidance before entering into binding commitments or incurring substantial expense in the preparation of plans, surveys and other data.

2. Applications for a Planned Residential Development District shall be submitted as for other amendments under Section 17-8 of the Code of the County. Material submitted with the application or on subsequent request by the Planning Commission shall include all plans, maps, studies, and reports which may reasonably be required to make the determinations called for in the particular case, with sufficient copies for necessary referrals and records. More specifically, all of the following shall be required:

Preliminary Development Plan

The Preliminary Development Plan shall be clearly drawn to a scale as specified below and shall show the following:

1. The proposed title of the project and the name of the engineer, architect, designer, or landscape architect, and the developer.

2. The northpoint, scale, and date. The scale of the de-

velopment plan shall be not more than 100 feet to one inch for projects containing 50 to 200 acres; for projects containing more than 200 acres the scale shall be not more than 200 feet to one inch.

3. Existing zoning and zoning district boundaries.

4. The boundaries of the property involved, county or municipal boundaries, the general location of all existing easements, and property lines, existing streets, buildings, or waterways, major tree masses and other existing physical features in or adjoining the project.

5. Topography of the project area with contour intervals of five (5) feet or less, unless waived by the Planning Commission as clearly unnecessary to a review of the project or proposal.

6. The general location of proposed streets, alleys, driveways, curb cuts, entrances and exits, loading areas, (including numbers of parking and loading spaces).

7. The general location of proposed lots, setback lines, and easements and proposed reservations for common open spaces and other appropriate uses.

8. Location with respect to each other and to lot lines and approximate height of all proposed buildings and structures. The locations should be drawn to scale but full dimensioning is not required in the preliminary development plan.

9. Preliminary plans and elevations of the several dwelling types and other buildings, as may be necessary.

10. A tabulation of the total number of gross acres in the project, and the percentage thereof proposed to be devoted to the several dwelling types, other nonresidential uses, off-street parking, streets, open space, and other reservations.

11. A tabulation of the total number of dwelling units of various types in the project and the overall project density in dwelling units per net acre.

12. The proposed development schedule indicating:

A. The approximate date when construction of the development can be expected to begin.

B. The stages in which the development will be constructed and the approximate date when construction of each stage can be expected to begin.

C. The approximate date when the development will be completed. The Planning Commission may establish additional requirements for a preliminary development plan, and in special cases, may waive a particular requirement if, in its opinion, the inclusion of that requirement is not essential to a proper decision on the project.

Final Development Plan

The final development plan shall show all of the features required on the preliminary plan as well as the following:

1. Location and sizes of sanitary and storm sewers, water mains, culverts, and other underground structures, existing and planned, in or near the project.

2. The location of outdoor lighting systems, storm drainage, sanitary, and water facilities.

3. The location, character, size and height and orientation of proposed signs.

4. The proposed plans for erosion and sedimentation control during and after construction.

The final development plan shall show all of the features required with sufficiently accurate dimensions and construction specifications to support the issuance of building permits.

Sec. 17-55(n). Approval of Final Development Plan

After lands are rezoned to PRD status, no building permit shall be issued in such district unless and until the Planning Commission shall have approved the final development plan and reports for the development as a whole or stages deemed satisfactory in relation to total development. No structure or use than as indicated in the approved development plan and reports shall be permitted.

Upon approval of the development plan and reports, building permits shall be issued in the same manner as for building permits generally, provided that any requirements concerning the order or location in which building permits are to be issued in the particular PRD district shall be observed. Final plans and reports approved shall be binding on the applicant and any successors in interest so long as PRD zoning applies to the land except under the provisions of Section 17-55 (o).

Sec. 17-55(o). Expiration and Extension and Approval Period

The zoning permit for a Planned Residential Development District shall be for a period not to exceed two (2) years to allow for the preparation of a final development plan and the development of the project. If no construction has begun within two (2) years after approval is granted, the Planning Commission shall review the circumstances for delay of a particular project and make a corresponding determination to either extend or void the zoning approval.

An extension of the time limit or modification of the approved final development plan may be approved if the Planning Commission finds that such extension or modification is not in conflict with the public interest.

No zoning amendment passed during the time period granted for the zoning permit shall in any way affect the terms under which approval of the Planned Residential Development District was granted.

IN RE: BOOK ON DINWIDDIE COUNTY COMMITTEE

The Board of Supervisors has for sometime discussed having a book on Dinwiddie County written. In the last two or three months, a large number of people have become greatly interested in seeing this done.

The Board was in agreement that this book should be written and that a committee should be appointed to determine what methods should be used in writing this book, to screen candidates for the position or positions to research and write the book, and to determine the approximate cost of the book. The committee would come back to the Board with its recommendations and at that time the Board would decide whether the cost justified proceeding with the book.

Upon motion of Mr. Tunstall, seconded by Mr. Winn, all members voting "aye", the following people were appointed to the Dinwiddie County Book committee: Mr. Ivan Butterworth, Mr. W. E. Bolte, Mrs. Hattie Walker, Mrs. Sally Short, and Mrs. Jean Wood.

It was the opinion of the Board that if additional members were needed on this committee, that the present committee members should come back to the Board with recommendations.

IN RE: MAPPING SERVICE FOR DINWIDDIE COUNTY

On November 21st, Mr. Richard Bozarth and Mr. Marvin Blankenship of Mapcom Systems Inc. discussed with the Board the service rendered by their company. At that time the Board told Mr. Bozarth and Mr. Blankenship that they would like to review this matter and they would advise them of their decision. The Board members reviewed the services offered by Mapcom Systems Inc. and the price of these services. They felt it would be of great benefit to the Sheriff's Department, rescue squad, fire departments, planning commission, and various other agencies of the County.

Upon motion of Mr. Rundle, seconded by Mr. Tunstall, Mr. Rundle, Mr. Tunstall, Mr. Hargrave voting "aye", Mr. Winn and Mr. Crowder "nay", the Board authorized the following:

25 County Guide Books @\$12.00 each - total of \$300.00.

25 GBC Binders \$1.80 each - total \$45.00

25 hundred public service maps at \$1.50 each - total \$3,750.00

1. reverse mylar composit total \$175.00

House numbering plan - maximum cost \$1,200.00

Total expenditure - \$5,470.00

IN RE: 977 TRAXCAVATOR - VIRGINIA TRACTOR COMPANY

At the last meeting, December 5, 1973, the County Administrator presented to the Board two alternatives regarding the 977 traxcavator purchased from Virginia Tractor Company for the landfill. The Board voted to accept offer #2 except the \$3,000.00 price increase on the machine. The County Administrator discussed this matter with Virginia Tractor Company officials and this was totally unsatisfactory to them, and that if the County did not accept offer #2 in its entirety, they would return our 977 to us and extend the warranty.

Since the last meeting, the Board had discussed the matter and decided to review its position at this meeting.

Upon motion of Mr. Winn, seconded by Mr. Tunstall, Mr. Winn, Mr. Tunstall, Mr. Crowder, Mr. Hargrave voting "aye", Mr. Rundle "nay", the Board agreed to accepting a new machine from Virginia Tractor Company and pay the increase cost of the new machine of \$3,000.00, as outlined in offer #2 in the Virginia Tractor Company letter dated December 3, 1973.

IN RE: POLICY ON TAPES OF BOARD OF SUPERVISORS MEETINGS

There has been discussion by the Board of what should happen to a tape of a Board meeting once the minutes of that Board meeting have been approved.

Upon motion of Mr. Rundle, seconded by Mr. Winn, Mr. Rundle, Mr. Winn, Mr. Tunstall, Mr. Hargrave voting "aye", the Board set the following policy on tapes of Board of Supervisors meetings. The tape of a Board of Supervisors meeting will be preserved until the first meeting after the minutes of that Board of Supervisors meeting have been approved. If a tape of a Board of Supervisors meeting is to be preserved any longer, the Board will so instruct the County Administrator.

IN RE: RESOLUTION APPRECIATION F. W. YOUNG

WHEREAS, F. W. Young served the County of Dinwiddie during the period March 1959 through August 1973 as a member of the Planning Commission, and

WHEREAS, the Dinwiddie County Board of Supervisors on this 19th day of December 1973 is desirous of acknowledging his many contributions and devoted service to the County of Dinwiddie,

NOW, THEREFORE, upon motion duly made, seconded and unanimously voted upon, BE IT RESOLVED that this resolution be, and the same is hereby approved as evidenced by the signatures of the members of the Board of Supervisors affixed below. The County Administrator is directed to deliver this resolution to F. W. Young and spread a copy upon the minutes of this meeting.

IN RE: RESOLUTION APPRECIATION ROBERT RITCHIE

WHEREAS, Robert Ritchie served the County of Dinwiddie during the period March 1959 through July 1973 as a member of the Planning Commission, and

WHEREAS, the Dinwiddie County Board of Supervisors on this 19th day of December 1973 is desirous of acknowledging his many contributions and devoted service to the County of Dinwiddie,

NOW, THEREFORE, upon motion duly made, seconded and unanimously voted upon, BE IT RESOLVED that this resolution be, and the same is hereby approved as evidenced by the signatures of the members of the Board of Supervisors affixed below. The County Administrator is directed to deliver this resolution to Robert Ritchie and spread a copy upon the minutes of this meeting.

IN RE: STREET LIGHTS - MAITLAND VILLAGE EXTENDED

Upon motion of Mr. Winn, seconded by Mr. Rundle, Mr. Winn, Mr. Rundle, Mr. Tunstall, Mr. Crowder, Mr. Hargrave voting "aye", two street lights in Maitland Village Extended were authorized on pole #01-60 and PJ-73-47.

IN RE: REAPPOINTMENT OF J. O. LEE TO PLANNING COMMISSION

It appearing to the Board that Mr. J. O. Lee's term of office on the Planning Commission would expire December 31, 1973, and that Mr. Lee was doing an outstanding job for the County as a member of the Planning Commission, therefore, upon motion of Mr. Tunstall, seconded by Mr. Winn, all members voting "aye", Mr. J. O. Lee was reappointed to the Dinwiddie County Planning Commission for a term of four years expiring December 31, 1977.

IN RE: HIGHWAY SAFETY COMMISSION APPOINTMENT

In the past, the Planning Commission, along with the Sheriff, had served as Dinwiddie County's Highway Safety Commission. Recently, there had been several new appointees to the Planning Commission, but they had not been appointed to the Highway Safety Commission.

Upon motion of Mr. Tunstall, seconded by Mr. Winn, all members voting "aye", Mr. J. O. Lee was reappointed to the Highway Safety Commission, term of office ending December 31, 1977; Mrs. Romona Leetch was reappointed to the Highway Safety Commission- term ending December 31, 1976; Mr. Joe Lyle, Mr. W. M. Leonard, Dr. R. R. Butterworth, were appointed to the Highway Safety Commission terms ending December 31, 1974; Mr. Danny McKenney was appointed to the Highway Safety Commission term ending December 31, 1976.

IN RE: FLOOD PLAIN STUDY RESOLUTION

Upon motion of Mr. Rundle, seconded by Mr. Tunstall, all members voting "aye", the following resolution was adopted:

WHEREAS, the Board of Supervisors of Dinwiddie County is desirous in effecting sound land use planning in all areas of the County; and

WHEREAS, the Board of Supervisors is in need of defining and characterizing the flooding problem along major streams of Dinwiddie County in order that the information may be incorporated into Dinwiddie County's Zoning Ordinance and Comprehensive Plan for planning future growth, economic development, and flood plain control;

BE IT THEREFORE RESOLVED, that the Board of Supervisors of Dinwiddie County applies for flood plain information studies to be made as authorized in the Flood Control Act of 1966, Section 206 of Public Law No 98-789 on the following streams and tributary basins:

1. Nottoway River
2. Stony Creek
3. Appomattox River; and

BE IT FURTHER RESOLVED, that the Board of Supervisors of Dinwiddie County hereby agrees to cooperate in providing all available assistance in the accomplishment of these studies, and as part of this effort shall:

1. Furnish any available information and data to the Corps of Engineers.
2. Publicize the results of the study and make copies of the report available to the public.
3. Provide flood plain information through zoning and other regulatory development and planning agencies and to public information media for their guidance and appropriate action.
4. Assure the preservation and safeguarding of safety makers, monuments, etc. established in any federal surveys undertaken for section 206 studies or in regular surveys in the areas concerned.

IN RE: BICENTINNAL COMMISSION

The Chairman, Mr. Hargrave, instructed the County Administrator to contact the School Superintendent to find out if there was someone in the school system interested in serving on the bicentennial commission, in addition, he asked the Board members to consider people in their area to serve on this commission, and this would be taken up at a later meeting.

IN RE: DINWIDDIE COUNTY WATER AUTHORITY REPORT

At the December 5th meeting, the Board of Supervisors voted to request the Executive Director, Mr. Robert Ritchie, to appear before the Board to answer questions regarding the progress of the Water Authority in Northern Dinwiddie. Mr. Ritchie could not attend this meeting, so he sent a letter responding to the Board's inquiry.

In the letter he indicated that the Water Authority would, if the Board requested, instruct him to be at one Board meeting a month to report on the Authority's activities.

Upon motion of Mr. Rundle, seconded by Mr. Crowder, all members voting "aye", the County Administrator was instructed to inform the Chairman of the Water Authority and the Executive Director, that the Executive Director of the Water Authority appear at the 1st meeting in each month of the Board of Supervisors.

IN RE: ADJOURNMENT INTO EXECUTIVE SESSION

Upon motion of Mr. Winn, seconded by Mr. Rundle, all members voting "aye", the Board adjourned at 10:15 P.M. into executive session to discuss legal and personnel matters. At 10:25 P.M. the Board returned to public session.

IN RE: AUTHORIZATION TO HIRE TRUCK DRIVER FOR TRASH TRUCK

The Director of Sanitation, for Dinwiddie County, Mr. John M. Loftis, reported to the Board that he and the County Administrator had reviewed the applications for the truck driver for the trash truck, and they recommended Robert Hugh Williams be hired at a salary of \$7,500.00 per year.

Upon motion of Mr. Winn, seconded by Mr. Crowder, Mr. Winn, Mr. Crowder, Mr. Rundle, Mr. Tunstall, Mr. Hargrave, voting "aye", the County Administrator was instructed to hire Mr. Robert Hugh Williams as truck driver for the County trash truck at a salary of \$7,500.00.

IN RE: ADJOURNMENT

Upon motion of Mr. Winn, seconded by Mr. Rundle, all members voting "aye", the meeting adjourned at 10:30 P.M.

M. J. Hargrave

M. J. Hargrave, Chairman