

VIRGINIA: AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS HELD IN THE BOARD MEETING ROOM OF THE ADMINISTRATION BUILDING, DINWIDDIE, VIRGINIA ON THE 2ND DAY OF JUNE, 1982 AT 2:00 P.M.

PRESENT: G.E. ROBERTSON, JR., CHAIRMAN ELECTION DISTRICT #2
STEVE WEBER, VICE-CHAIRMAN ELECTION DISTRICT #2
G.S. BENNETT, JR. ELECTION DISTRICT #1
M.I. HARGRAVE, JR. ELECTION DISTRICT #3
A.S. CLAY ELECTION DISTRICT #4
C.L. MITCHELL SHERIFF
ABSENT: L.G. ELDER COUNTY ATTORNEY
IN RE: INVOCATION

The Reverend Herman Grandison, Pastor, Pleasant Grove Baptist Church, delivered the Invocation which was followed by the Pledge of Allegiance.

IN RE: MINUTES

Upon motion of Mr. Clay, seconded by Mr. Hargrave, Mr. Clay, Mr. Hargrave, Mr. Bennett, Mr. Weber, Mr. Robertson voting "aye", the minutes of the May 19, 1982 meeting were approved as presented.

IN RE: CLAIMS

Upon motion of Mr. Weber, seconded by Mr. Bennett, Mr. Weber, Mr. Bennett, Mr. Hargrave, Mr. Clay, Mr. Robertson voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following claims be approved: General Fund checks-numbering 82-986 through 82-1076 amounting to \$79,793.86.

IN RE: TREASURER

Mrs. Margaret W. Lewis presented her report for the month of May, 1982.

IN RE: BUILDING INSPECTOR

Mr. James L. Blaha presented his report for the month of May, 1982.

IN RE: TRANSFER OF 1981-82 UNEXPENDED SECONDARY ROADS RURAL ADDITION FUNDS

Upon motion of Mr. Weber, seconded by Mr. Hargrave, Mr. Weber, Mr. Hargrave, Mr. Clay, Mr. Bennett, Mr. Robertson voting "aye", the following resolution was adopted:

WHEREAS, there is a remaining balance of \$44,289 in the VDH&T 1981-82 secondary roads rural addition budget for the County of Dinwiddie; and

WHEREAS, the County may elect to carry forward this remaining balance for use in the 1982-83 fiscal year budget;

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the Virginia Department of Highways and Transportation transfer any unexpended rural addition funds in the 1981-82 Secondary Roads budget for Dinwiddie County to the rural addition funds in the 1982-83 Secondary Roads budget.

IN RE: APPROVAL OF PRIORITY LIST OF THE CONSTRUCTION PROJECTS FOR 1982-83 SECONDARY ROADS IMPROVEMENT BUDGET

Mr. C.B. Perry, II, Resident Engineer and Mr. B.C. Medlock, Ass't. Resident Engineer, VDH&T, appeared before the Board to review

the proposed priority list for the Dinwiddie County 1982-83 Secondary Roads Improvement budget and ask for their input concerning the proposed construction items. He presented a list of ten items that could be funded.

Mr. Perry stated that these projects were established in the County's six-year plan.

Upon motion of Mr. Hargrave, seconded by Mr. Bennett, Mr. Hargrave, Mr. Bennett, Mr. Clay, Mr. Weber, Mr. Robertson voting "aye", the following resolution was adopted:

WHEREAS, a public hearing was held jointly with the Virginia Department of Highways and Transportation on May 5, 1982 to receive public input on the 1982-83 Secondary Roads Improvement Budget; and

WHEREAS, the Board of Supervisors met with representatives of the VDH&T in a workshop session on June 2, 1982 to discuss the construction priorities for the 1982-83 Secondary Roads Improvement budget; and

WHEREAS, after giving consideration to the comments made at the public hearing and recommendations from the VDH&T representatives, the Board of Supervisors concurs with the priorities as listed in the 1982-83 Secondary Roads Improvement budget;

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the priority list of the construction projects for Dinwiddie County's 1982-83 Secondary Roads Improvement budget be adopted as presented by the Virginia Department of Highways and Transportation.

IN RE: RESOLUTION OF APPRECIATION--BASKERVILLE C. MEDLOCK

The Chairman presented the following resolution to Mr. B.C. Medlock:

WHEREAS, Baskerville C. Medlock has served the Virginia Department of Highways and Transportation with integrity and dedication for a period of more than thirty-six years, from May 6, 1946 to June 30, 1982, the last twenty-six years as Assistant Resident Engineer; and

WHEREAS, Baskerville C. Medlock has played an important role in the development and improvement of the Highway system in Dinwiddie County and has provided valuable guidance to the Dinwiddie County Board of Supervisors; and

WHEREAS, the Board of Supervisors on the 2nd day of June, 1982 is desirous of acknowledging these qualities and further to express its awareness of and appreciation for his unselfish and honorable work on behalf of the County;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia, hereby commends Mr. Baskerville C. Medlock for his many contributions and devoted service; and

BE IT FURTHER RESOLVED that this resolution be delivered to Mr. Baskerville C. Medlock and a copy spread upon the minutes of this meeting.

IN RE: PUBLIC HEARING--C-82-2--BLUE TARTANE AMUSEMENT CENTER

This being the time and place as advertised in the Progress Index on Saturday, May 21 and Saturday, May 28, 1982 for the Board of Supervisors to conduct a public hearing to consider a Conditional Use Permit, C-82-2, for Mr. Jimmy Ray Pope. Said application requests that a conditional use permit be issued to land parcel 21(1)B which contains the main building of Blue Tartane to allow an amusement center. The land parcel is located on the east side of Rt. 1 about 1/8 mile south of Rt. 460 and Rt. 1 intersection.

The Director of Planning reviewed the application and action taken by the Planning Commission at their May 12, 1982 meeting. The Planning Commission recommended approval with the following five conditions: 1. Grant the permit for a five (5) month trial period with written re-application to the Board to review their experience and add/delete conditions as needed. 2. The center open at 9:00 A.M. on school days and close at 11:00 P.M. on nights preceding school days. 3. The center open at 9:00 A.M. on non-school days and close at 12:00 midnight on nights preceding non-school days. 4. County building official inspect building for compliance with BOCA Code. 5. An occupancy limit be determined and posted.

Mr. Robertson asked Mr. Scheid why the Board had to act on a special use permit for certain areas and others he did not.

Mr. Scheid explained that the Zoning Ordinance requires a Conditional Use Permit for the "public amusement center" use. Mr. Robertson then asked at what point was a business considered an amusement center. Mr. Scheid indicated when the primary source of income was from the amusement machines, then a permit would be required. Mr. Robertson then asked what would happen with the permit granted to Ms. Sandra Taylor at the end of the five month trial period. Mr. Scheid stated that when the applicant first approached him, the request was for an amusement center. However, if there are only three or four machines at the location and the use has changed, a determination as to whether the permit will be needed will have to be made at the end of the five month period.

Mr. Jimmy R. Pope appeared in support of his request. The Chairman asked Mr. Pope if he understood and agreed with the conditions. Mr. Pope indicated that he agreed with the conditions as stated by the Planning Commission. He stated it was not his intention to become a nuisance. He was going to have a family place with no alcoholic beverages allowed. Mr. Pope further stated he was willing to work with the School Board on the hours.

No one appeared in opposition.

Mr. Bennett asked what type of machines Mr. Pope was going to have. Mr. Pope stated he was planning on having four to five video machines, a couple of pinball machines, and three pool tables. He also wanted to sell sodas and packaged snack foods.

Upon motion of Mr. Weber, seconded by Mr. Clay, Mr. Weber, Mr. Clay, Mr. Hargrave, Mr. Bennett, Mr. Robertson voting "aye", the Conditional Use Permit C-82-2 of Mr. Jimmy Ray Pope to operate an amusement center in the Old Blue Tartane Building on U.S. #1 was approved with the following conditions:

1. Grant the permit for a five (5) month trial period with written re-application to the Board to review their experience and add/delete conditions as needed.
2. The Center open at 9:00 A.M. on school days and close at 11:00 P.M. on nights preceding school days.
3. The center open at 9:00 A.M. on non-school days and close at 12:00 midnight on nights preceding non-school days.
4. County building official inspect building for compliance with BOCA code.
5. An occupancy limit be determined and posted.

IN RE: AMENDMENTS TO 1982-83 BUDGET

The County Administrator stated that he had received all the Constitutional Officers budgets except the Sheriff and they

would generate very little effect on the proposed budget figures. The only other change needed was the increase in the audit fee from \$8,000 to \$9500 due to the selection of an audit firm at the last meeting.

1. 8106-5607--Contribution to Airport Authority -- Mr. Robertson stated that he would like to see \$6,000 transferred from the General Fund to increase the appropriation to the Airport Authority from \$15,000 to \$21,000.

Mr. Hargrave moved that \$6,000 be transferred from the General Fund to increase the appropriation to the Airport Authority from \$15,000 to \$21,000 with the condition that an attempt be made to satisfy the Secretarial needs of the Authority within the County Administrative offices with a phone number to handle the Authority business.

Mr. Clay seconded the motion. Mr. Hargrave, Mr. Clay, Mr. Bennett, Mr. Weber, Mr. Robertson voted "aye".

2. Tax Rate -- Mr. Weber moved that \$60,000 be transferred from the General Fund to reduce the personal property tax from \$5.40 to \$5.10. He felt the \$5.40 rate was entirely too high. There was no second. Mr. Weber and Mr. Robertson voted "aye". Mr. Hargrave, Mr. Bennett, Mr. Clay voted "nay". The motion was defeated.

3. 1208-3002--Auditing Cost CPA -- Upon motion of Mr. Hargrave, seconded by Mr. Clay, Mr. Hargrave, Mr. Clay, Mr. Bennett, Mr. Weber, Mr. Robertson voting "aye", the auditing cost was increased from \$8,000 to \$9,500. The County Administrator indicated that the \$1500 could be taken from the changes in the Constitutional Officers' budgets as set by the Compensation Board.

IN RE: ADOPTION OF 1982-83 BUDGET

Upon motion of Mr. Hargrave seconded by Mr. Bennett, Mr. Hargrave, Mr. Bennett, Mr. Clay, Mr. Robertson voting "aye", Mr. Weber voting "nay", the following 1982-83 budget is hereby approved:

ANTICIPATED INCOME	1982-83
From Local Sources	5,469,800
From State Sources	1,481,200
From Revenue Sharing	325,000
From General Fund	106,000
TOTAL ANTICIPATED INCOME	7,382,000

ESTIMATED EXPENSES

01 General Government Administration	
011 Legislative	18,200
012 General & Financial Admin.	234,830
013 Board of Elections	24,080
02 Judicial Administration	
021 Courts	22,510
022 Commonwealth's Attorney	45,910
03 Public Safety	
031 Law Enforcement & Traffic Control	469,750
032 Fire & Rescue Services	76,600
033 Correction & Detention	87,530
034 Inspections	21,350
035 Other Protection	23,530
04 Public Works	
041 Maintenance of Highways & Streets	30,200
042 Sanitation & Waste Removal	225,510
043 Maintenance of Bldgs. & Grounds	103,110
044 Water Service	80,000
05 Health & Welfare	
051 Health	73,890
052 Mental Health & Mental Retard.	21,750

053 Social Services	10,380
06 Education	
064 Community Colleges	670
07 Parks, Recreation & Cultural	
071 Parks & Recreation	9,500
073 Library	64,010
08 Community Development	
081 Planning & Community Development	84,690
082 Environmental Management	26,200
083 Cooperative Extension Program	32,720
09 Non-departmental	
091 Non-departmental	448,500
TOTAL ESTIMATED EXPENSES	2,235,420
5100 TRANSFERS TO OTHER FUNDS	
5101 Virginia Public Assistance Fund from General Fund	810,590
5102 School Fund from General Fund	4,010,990
5103 School Fund from Rev. Sharing Fund	325,000
TOTAL ESTIMATED EXPENSES AND TRANSFERS	7,382,000

IN RE: ADOPTION OF 1982 TAX RATES

Mr. W.E. Bolte advised the Board that the State has authorized a new tax rate classification, called Heavy Construction Machinery, which would be taxed at the same rate as personal property if the Board desired.

Mr. Weber stated that he still felt the personal property rate was too high and he would like to see it reduced to \$5.10. He stated he felt the rate was ridiculous and an injustice to the citizens.

Mr. Hargrave moved that the tax rates be adopted as advertised with the addition of the Heavy Construction Equipment category. He further stated that he appreciated Mr. Weber's feelings. He felt the Board should be commended for being able to maintain the present rates without raising them.

Mr. Bennett stated that he agreed with Mr. Hargrave. Everyone would like to see a decrease but the popularity gained this year would be lost next year because the Board would have to double taxes to recover. He added that the County had to borrow money for the first time he could ever remember. He asked the Treasurer if she felt we would have to borrow this year. Mrs. Lewis indicated they might since tax monies would not come in until November.

Mr. Robertson stated that he agreed with decreasing the personal property rate to \$5.10. He indicated that the interest gained on money received if the County started quarterly billing would alleviate the need to borrow money. He added that he had asked the Board members to talk with other localities so they could sit down and discuss the pros and cons of quarterly billing.

Mr. Bennett seconded the motion. Mr. Hargrave, Mr. Bennett, Mr. Clay, Mr. Robertson voting "aye", Mr. Weber voting "nay", the following tax rates were adopted for tax year 1982:

Real Estate	.81
Mobile Homes	.81
Mineral Lands	.81
Public Service	
Equalized	.81
Unequalized	4.40

Personal Property	5.40
Machinery & Tools	5.40
Farm Machinery	4.00
Heavy Const. Machinery	5.40

IN RE: ADOPTION OF UTILITY LICENSE TAX

The Board held a public hearing on the Utility License Tax with the budget and tax rate at the May 19, 1982 meeting. The Chairman stated it was not a direct tax on the citizens who use the utility services and would generate approximately \$60,000.

Mr. Hargrave stated all taxes are eventually passed on to the consumer; however, the citizens were already paying a share of the cost of the license tax assessed on utilities in other localities.

Upon motion of Mr. Hargrave, seconded by Mr. Clay, Mr. Hargrave, Mr. Clay, Mr. Bennett, Mr. Weber, Mr. Robertson voting "aye",

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF DINWIDDIE COUNTY, VIRGINIA, that the Dinwiddie County Code, as adopted April 1, 1970, and as heretofore amended, be further amended by the addition of Article IV, to provide for a license tax on certain utility and service companies equal to one-half of one percent of said companies' gross receipts as follows:

CHAPTER 10 - LICENSES GENERALLY

Article IV - Utility and Service Companies

Section 10-11. Definitions.

For the purposes of this Article, except where the context clearly indicates a different meaning, the following words and phrases shall have the meanings respectively described to them by this section:

Gross Receipts. The gross receipts of the business from all earnings, fees, commissions, brokerage charges and rentals from all income whatsoever arising from or growing out of the conduct of the business during the calendar year immediately preceding the license tax year for which the tax is being computed, without any deduction whatsoever, unless otherwise expressly provided.

Person. Any individual, firm, copartnership, corporation, company, association or joint stock association. Such term shall include any trustee, receiver, assignee or personal representative thereof carrying on or continuing a business.

Section 10-12. In General - Administration.

(a) Effective Date. This Chapter shall be in full force and effect on and after July 1, 1982.

(b) Tax Year. The licenses required herein shall be issued and effective on a fiscal year basis of July 1 through June 30.

(c) Basis for Computation of Tax. The annual license taxes herein imposed shall be based on the gross receipts of the person for the calendar year immediately preceding the fiscal year for which the license is to be issued.

(d) Duty of Treasurer. It shall be the duty of the County Treasurer to collect the license taxes imposed herein.

(e) Application for license; filing; contents. All persons embraced by this Chapter shall make application for licenses to the Commissioner of the Revenue at his office in the County Administration Building. The Commissioner of the Revenue shall furnish the necessary forms which shall be properly filled in

with such information as the Commissioner may require. The Commissioner shall compute the amount of the license tax and, after obtaining a copy of the Treasurer's receipt described herein, shall issue a license to the applicant.

All licenses shall state the amount assessed and paid, the privilege to be exercised and the period of time for which the license is valid.

(f) Information to be furnished by applicant. Every applicant for a license to conduct any business, under the provisions of this Chapter shall furnish the Commissioner of the Revenue on or before February fifteenth of each year, in writing, with his correct name and trade name, his correct address, and a record of gross receipts, verified by oath, for the past calendar year, as well as such other information as may be required by law, on forms prescribed by the Commissioner of the Revenue. In the event of a failure or refusal to file with the Commissioner of the Revenue the information necessary to enable him to assess a license tax on the basis provided by law, the Commissioner of the Revenue shall assess such license tax upon the best information he can obtain, adding thereto the penalty prescribed by law.

(g) When license taxes payable. All license taxes imposed by this Chapter, except as herein otherwise provided, shall become due and payable on or before July fifteenth of each license tax year. In all cases where the person shall begin the business upon which a license tax is imposed under this Chapter, after July first of each license tax year, such license tax shall become due immediately, and payment shall be made within thirty days of the time such person commences business.

(h) Penalty for failure to pay license tax when due. There shall be a penalty of ten percent of the sum of the tax added to all license taxes imposed under the provision of this Chapter that are unpaid on the due date of July fifteenth of each license year; or in the case of any person first engaging in a business, profession, trade or occupation after January first of each license tax year the penalty shall be added on the thirty-first day after he first engages in such business, profession, trade or occupation.

In addition to the penalty for failure to pay on time, interest will accrue on the sum of the tax and penalty at the rate of ten percent per annum. Interest will be computed from the first day following the day on which the tax was payable. Taxes and penalty herein provided shall be assessed and collected in the manner provided by law for the enforcement of the collection of other taxes.

(i) Persons liable for license tax to keep records, report of gross receipts. Every person liable for a license tax under this Chapter which is based on gross receipts shall keep all records and accounts necessary to compute and to verify such gross receipts or gross expenditures, and the report of such gross receipts or gross expenditures shall be taken from such records. All such records and general books of account shall be open to inspection and examination by any authorized representative of the County, and shall be maintained for a period of three years.

Each licensee whose license is measured by gross receipts or gross expenditures shall submit to the Commissioner of the Revenue, not later than February fifteenth of each year, a report of his gross receipts or gross expenditures for the preceding year.

(j) Enforcement of Chapter. In the enforcement of the provisions of this Chapter, the Commissioner of the Revenue of the County, in addition to the powers herein specifically granted, shall have all and the same enforcement authority with respect to County licenses that State law confers upon Commissioners of the Revenue generally with respect to State licenses. As one of

the means of ascertaining the amount of any license tax due under the provisions of this Chapter, or of ascertaining any other pertinent information, the Commissioner of the Revenue may propound interrogatories to each applicant and may use such other evidence as he may procure. Such interrogatories shall be answered under oath, and it shall be unlawful for any applicant for a County license to refuse to answer any such interrogatories.

The Commissioner of the Revenue of the County and his deputy or deputies shall have such duties, authority and power with respect to the enforcement of the provisions of this Chapter as may be conferred by the Board of Supervisors.

The Commissioner of the Revenue or his duly qualified deputy or deputies shall have the power to summon any person by registered letter or otherwise to appear before him at his office at a time to be specified in such summons and to answer, under oath, questions touching such taxpayer's license tax liability. Failure of such person to answer such summons without good cause or failing or refusing to answer under oath questions touching his tax liability shall be a misdemeanor and punishable as provided by Section 10-12(k) of this Chapter. The Commissioner of the Revenue or his duly qualified deputy or deputies, after the hereinabove set out powers of enforcement have been exhausted, shall have the added power to proceed by warrant to enforce compliance with the provisions of this Chapter.

(k) License required; compliance with Chapter; penalty for violation of Chapter. It shall be unlawful and constitute a misdemeanor for any person to conduct a business included herein without a license as required under the provisions of this Chapter. It shall also be unlawful and constitute a misdemeanor for any person to violate any of the provisions of this Chapter. Any person who is convicted of violating any of the provisions of this Chapter shall, except where some other penalty is specifically provided, be punished by a fine not to exceed \$1,000. or by imprisonment in the County jail for a period not to exceed thirty days, or both. Each day any person shall continue to violate the provisions of this Chapter after the due date of any license tax prescribed in this Chapter shall constitute a separate offense.

(l) Notwithstanding anything herein to the contrary for the fiscal year 1982-83 all applicants shall apply for and provide all information required herein to the Commissioner of the Revenue for such licenses no later than July 15, 1982, and shall pay the license tax computed no later than August 15, 1982.

Section 10-13. Telephone and telegraph companies.

Every person engaged in the business of providing telephone and telegraph communications in the County shall pay for the privilege an annual license tax equal to one-half of one percent of the gross receipts during the next preceding calendar year, as herein above defined, from business accruing to such person from such business in the County; provided, however, charges for long distance telephone calls shall not be considered receipts of business in the County.

Section 10-14. Heat, light, power and gas companies.

Every person furnishing heat, light, power and gas for domestic, commercial and industrial consumption in the County shall pay for the privilege an annual license tax equal to one-half of one percent of the gross receipts, as hereinabove defined, of such business derived from within the County during the next preceding calendar year, excluding such service furnished to other electric utilities for resale.

IN RE: AUTHORIZATION TO PREPARE PROCUREMENT ORDINANCE IN ACCORDANCE WITH STATE CODE

The County Administrator stated that the General Assembly adopted and the Governor signed a law requiring localities to abide

by the State Procurement requirements. He indicated that the Board has the alternative of abiding strictly by the State requirements or adopting a local ordinance incorporating a portion of the State requirements.

Mr. Robertson stated that he felt the Board should draw up its own ordinance with as little of the State requirements as possible.

Upon motion of Mr. Weber, seconded by Mr. Bennett, Mr. Weber, Mr. Bennett, Mr. Clay, Mr. Hargrave, Mr. Robertson voting "aye", the following resolution was adopted:

WHEREAS, the 1982 session of the General Assembly passed a bill requiring the localities abide by the State procurement regulations or adopt a local ordinance incorporating a portion of the state procurement regulations; and

WHEREAS, the Governor has signed this bill into law;

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the County Attorney is hereby instructed to draft for presentation to the Board of Supervisors a County ordinance reflecting the requirements of the State Code and the present County procurement policy.

IN RE: POSTPONEMENT OF APPOINTMENTS

The Board postponed the appointments to be made until June 16, 1982.

IN RE: EXTENSION OF JOHNSONGRASS CONTROL PROGRAM

The County Administrator stated that the General Assembly appropriated funds to the State to continue the Johnsongrass Control program through 1984 by matching funds with interested counties. He added that there were sufficient funds in the Johnsongrass Control fund now so that there would not be a need for an additional appropriation.

Mr. Clay stated he felt the program has been a success. He indicated the farmers had been informed about the problem and encouraged to use the chemicals available. He stated most of the money has been used to reimburse for the purchase of chemicals because Mr. Maitland, Extension Agent, has been acting as the Supervisor.

Upon motion of Mr. Clay, seconded by Mr. Hargrave, Mr. Clay, Mr. Hargrave, Mr. Bennett, Mr. Weber, Mr. Robertson voting "aye", the following resolution was adopted:

WHEREAS, the 1982 Virginia General Assembly appropriated \$100,000 for fiscal 1982-84 for the continuation of the State's Johnsongrass Control program; and

WHEREAS, the Board of Supervisors believes that the Johnsongrass Control Program in the County has been a success;

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Johnsongrass Control Program is continued for the period July 1, 1982 through June 30, 1984.

IN RE: TRASH DUMPSTER ABUSE

The County Administrator stated that abuse of the County's trash dumpsters has been a problem for many years. However, the problem has become worse in the past few months. People place large items that are not allowed in the dumpsters in front of them preventing other people from getting close enough to deposit their trash and sometimes obstructing the trash trucks from unloading the boxes. He stated that his main concern was to find

a way to control the abuse so that it won't cost the County more than it is costing for trash collection. Mr. John Loftis, Director of Sanitation, stated that the biggest problem is those items that are supposed to be carried to the Landfill. He added that there hasn't been but two tickets written in the last five or six years. Mr. Hargrave asked if the locations were properly signed. Mr. Loftis stated they were. Mr. Robertson asked if there was alot of scavenging. Mr. Loftis stated scavenging was a big problem and they tore the signs down as soon as he put them up. Mr. Loftis suggested that the Board hire someone for 60-90 days, deputize them and place them under the County Administrator's control to police the dumpster locations. He added that the County's neighbors were causing most of the problems. He stated that the County did not own the property the dumpsters were located on, and they have to rely on the good will of the citizens.

Mr. Hargrave asked the Sheriff if he couldn't put men at the dumpster locations without the County having to hire someone and pay him extra. The Sheriff said he would be happy to help, but he felt Mr. Loftis could do as much as his men.

Mr. Hargrave indicated the individual would have to be out of uniform and not in a police car to be effective. He felt the Sheriff has enough manpower to do this.

Mr. Loftis stated it was costing the County \$30,000 a year to clean up the mess.

Mr. Weber asked if an ordinance could be drawn up to prevent outsiders from using the dumpsters. He was told it could not.

Mr. Robertson asked what help the Sheriff could be. The Sheriff stated he could try to work something out and report to the Board in thirty days.

Mr. Hargrave emphasized that the individual must commit to being out of uniform and not in a police vehicle. He added he was agreeable to the other suggestion of hiring someone. He indicated alot of abuse could be prevented by getting people to control their sloppy habits.

Mr. Robertson asked if the Litter Control money could be used to hire someone. The County Administrator stated he would check.

Mr. Clay felt a deputy could slow the abuse down, but they needed to move on it right away. He suggested using the Sheriff's deputies and hiring someone to work with them.

Mr. Weber stated he was against paying \$60 a day and felt the Litter Control money should be used.

Mr. Travis Wells, an employee at the Landfill, stated that people deposit items they should not at dumpsters right in front of him. He felt they needed someone to write tickets, and put the names in the newspaper.

Mr. Clay moved that the County Administrator be authorized to hire someone for a short period of time to work with the Sheriff's Department deputies to police the dumpster locations, cost not to exceed \$2,000. Mr. Hargrave seconded the motion.

Mr. Bennett suggested a possible second landfill location somewhere around the Airport property for people to deposit items not allowed in the trash dumpster.

Mr. Clay, Mr. Hargrave, Mr. Weber, Mr. Bennett, Mr. Robertson voted "aye".

IN RE: ADOPTION OF COUNTY VEHICLE POLICY

The County Administrator presented a county vehicle

policy for the Board's review. Mr. Robertson felt the policy was very good but suggested that the driver be required to be a licensed operator.

The County Administrator asked that the Probation Officer be allowed to park his car at his home since he is frequently called out at night and no one is at the State Police headquarters after working hours.

Upon motion of Mr. Hargrave, seconded by Mr. Clay, Mr. Hargrave, Mr. Clay, Mr. Bennett, Mr. Weber, Mr. Robertson voting "aye", the following vehicle policy was adopted:

1. Policy Intent - This policy is intended to establish uniform regulations for the use of Dinwiddie County Vehicles by Dinwiddie County employees, members of Volunteer Fire Departments and the Rescue Squad.
2. Assignment of County Vehicles -
 - A. One County vehicle is assigned to the Building Inspector and no other person shall operate this vehicle without the approval of the County Administrator. This vehicle is to be used by the Building Inspector during his working hours. During off-duty hours, this vehicle shall be parked in the County Administrative Complex parking lot.
 - B. One County vehicle is assigned to the Probation Officer and no other person shall operate this vehicle without the approval of the County Administrator. This vehicle is to be operated by the Probation Officer during his working hours. During off-duty hours, this vehicle shall be parked at the residence of the Probation Officer.
 - C. One County vehicle is assigned to the Animal Warden and no other person is authorized to operate this vehicle without the approval of the County Administrator. This vehicle is to be used by the Animal Warden during his working hours. During off-duty hours, this vehicle shall be parked at the residence of the Animal Warden.
 - D. One County vehicle is assigned to the Director of Maintenance and no other person shall operate this vehicle without the permission of the County Administrator. This vehicle is to be used by the Director of Maintenance during his working hours. During off-duty hours, this vehicle shall be parked in the County Administrative complex parking lot.
 - E. Six county vehicles are assigned to the Director of Sanitation to be operated by the employees at the County Landfill in accordance with instructions of the Director of Sanitation. No other person shall operate these vehicles without the permission of the County Administrator. These vehicles are to be used by these employees during their working hours. During off-duty hours, these vehicles shall be parked at the County Landfill and/or in the County Administrative Complex parking lot.
 - F. Two fire vehicles titled in the name of the County of Dinwiddie are located at Carson VFD. The Fire Chief and those members of the volunteer fire department designated by him are authorized to operate these vehicles. No other person shall operate these vehicles without the approval of the County Administrator.
 - G. Five fire vehicles titled in the name of the County of Dinwiddie are located at Dinwiddie VFD. The Fire Chief and those members of the volunteer fire department designated by him are authorized to operate these vehicles. No other person shall operate these vehicles without the approval of the County Administrator.
 - H. Four fire vehicles titled in the name of the County of Dinwiddie are located at Ford VFD. The Fire Chief and those members of

the volunteer fire department designated by him are authorized to operate these vehicles. No other person shall operate these vehicles without the approval of the County Administrator.

- I. Six fire vehicles titled in the name of the County of Dinwiddie are located at Namozine VFD. The Fire Chief and those members of the volunteer fire department designated by him are authorized to operate these vehicles. No other person shall operate these vehicles without the approval of the County Administrator.
- J. Four fire vehicles titled in the name of the County of Dinwiddie are located at Old Hickory VFD. The Fire Chief and those members of the volunteer fire department designated by him are authorized to operate these vehicles. No other person shall operate these vehicles without the approval of the County Administrator.
- K. Seven Rescue vehicles and two boat trailers titled in the name of the County of Dinwiddie are located at the Dinwiddie Ambulance and Rescue Squad building. The Captain and those members of the Rescue Squad designated by him are authorized to operate these vehicles. No other person shall operate these vehicles without the approval of the County Administrator.

3. Policy -

- A. All operators of vehicles shall have a valid operator's license.
- B. County vehicles are not driven to or from work.
- C. Personal use of County vehicles is prohibited.
- D. Those assigned a County vehicle are responsible for maintaining the vehicle in the condition in which it was assigned to him.
- E. County vehicles are not to be used under the pretense of performing a service for the County or its citizens.
- F. No alcoholic beverages shall be consumed while operating a county vehicle.
- G. No alcoholic beverages shall be consumed during the six hour period prior to operating a county vehicle.
- H. No alcoholic beverages shall be transported in a county vehicle.
- I. Employees assigned a County vehicle are to report to the County Administrator on the last working day of each month the odometer reading.
- J. All questions concerning this county vehicle policy shall be directed to the County Administrator.

IN RE: DISCUSSION OF REPAIRS--977 TRAXCAVATOR

The County Administrator advised the Board that the damage done to the 977 Traxcavator when it burnt on May 12, 1982, has been evaluated by the Adjustor and Virginia Tractor. The estimate is \$44,000 and has been accepted by the insurance company. He indicated that the insurance company will pay the costs to restore the Traxcavator; however, some parts have depreciated and the County will have to share in the cost of their replacement. He added that certain parts were not damaged but should be replaced while torn down. He stated the Adjustor will work hand in hand with Virginia Tractor on the work to be done, and the County should have a new machine when the work is finished.

Mr. Bennett asked why the insurance would not pay the entire coverage. The County Administrator stated the reason was that it wasn't totally destroyed.

Mr. Hargrave felt someone should maintain close contact with the work to be done because alot of it will be subjective judgment. The County Administrator stated that if any thing major developed, they would come back to the Board.

IN RE: EVALUATION OF COUNTY EMPLOYEES

The Chairman stated that the Board should decide when they were going to meet to do the evaluation of county employees.

Mr. Hargrave suggested that the evaluation procedure

adopted in the personnel policies be done by the Department heads so the Board would have something to start with. The other members agreed. The County Administrator stated he would try to have the evaluations done by the June 16, 1982 meeting.

IN RE: CANCELLATION OF SUMMER DAY MEETINGS

Upon motion of Mr. Hargrave, seconded by Mr. Weber, Mr. Hargrave, Mr. Weber, Mr. Bennett, Mr. Clay, Mr. Robertson voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the meetings scheduled for the first Wednesday in the months of July (July 7, 1982); August (August 4, 1982); and September (September 1, 1982) be cancelled.

IN RE: ADJOURNMENT

Upon motion of Mr. Weber, seconded by Mr. Clay, Mr. Weber, Mr. Clay, Mr. Bennett, Mr. Hargrave, Mr. Robertson voting "aye", the meeting adjourned at 3:36 P.M.


G.E. ROBERTSON, JR., CHAIRMAN

ATTEST:


W.C. KNOTT

