

VIRGINIA: AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS HELD
IN THE BOARD MEETING ROOM OF THE ADMINISTRATION BUILDING,
DINWIDDIE, VIRGINIA, ON THE 5TH DAY OF JANUARY, 1983 AT
2:00 P.M.

PRESENT: STEVE WEBER, CHAIRMAN	ELECTION DISTRICT #2
GEORGE S. BENNETT, JR., VICE-CHAIRMAN	ELECTION DISTRICT #1
GEORGE E. ROBERTSON, JR.,	ELECTION DISTRICT #2
M.I. HARGRAVE, JR.	ELECTION DISTRICT #3
A.S. CLAY	ELECTION DISTRICT #4
L.G. ELDER	COUNTY ATTORNEY
B.M. HEATH	DEPUTY SHERIFF

THE COUNTY ADMINISTRATOR PRESIDING

IN RE: ELECTION OF CHAIRMAN

Mr. Robertson nominated Mr. Steve Weber. Mr. Hargrave seconded the motion.

Mr. Clay moved that the nominations be closed. Mr. Hargrave seconded the motion. Mr. Clay, Mr. Hargrave, Mr. Robertson, Mr. Bennett voted "aye", Mr. Weber abstained.

Mr. Steve Weber was unanimously elected Chairman of the Board for the year 1983 or until his duly elected successor assumes office.

IN RE: ELECTION OF VICE-CHAIRMAN

Mr. Clay nominated Mr. George S. Bennett, Jr. Mr. Robertson seconded the motion.

Mr. Robertson moved that the nominations be closed. Mr. Hargrave seconded the motion. Mr. Robertson, Mr. Hargrave, Mr. Clay, Mr. Weber voted "aye", Mr. Bennett abstained.

Mr. George S. Bennett, Jr. was unanimously elected Vice-Chairman of the Board for the year 1983 or until his duly elected successor assumes office.

IN RE: PRESENTATION OF GAVEL TO G.E. ROBERTSON, JR., CHAIRMAN
FOR 1982

Mr. Steve Weber presented a gavel to Mr. George E. Robertson Jr., on behalf of the Board of Supervisors, for his service as Chairman during the year 1982.

Mr. Weber then thanked the Board members for electing him Chairman for 1983 and stated he was looking forward to a successful year.

IN RE: MINUTES

Mr. Clay asked that the vote on the Bingo & Raffle permit for the Dinwiddie Elementary School be corrected to show that he abstained from voting. He also asked that the wording be changed on the trash truck repairs to show that a wiring harness might be needed because the lights "blink on and off" rather than "shake".

Upon motion of Mr. Clay, seconded by Mr. Bennett, Mr. Clay, Mr. Bennett, Mr. Robertson, Mr. Hargrave, Mr. Weber voting "aye", the minutes of the December 15, 1982 meeting were approved with the corrections as noted.

IN RE: CLAIMS

Upon motion of Mr. Robertson, seconded by Mr. Hargrave, Mr. Robertson, Mr. Hargrave, Mr. Bennett, Mr. Clay, Mr. Weber voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following claims be approved:

General Fund checks-numbering 82-2619 through 32-2699 amounting to \$71,286.37; and 83-1 through 83-6 amounting to \$32,188.81.

IN RE: TREASURER

Mrs. Margaret W. Lewis presented her report for the month of December, 1982. She stated that as of December 5, 1982, the County has collected 85.74% of its assessments as compared to 85.33% last year at this same time.

IN RE: BUILDING INSPECTOR

Mr. James L. Blaha presented his report for the month of December, 1982.

IN RE: ANIMAL WARDEN

Mr. L.A. Brooks, Jr., had to answer a call and could not be present at the meeting. He previously submitted his report for the month of December, 1982.

IN RE: POULTRY CLAIM--MRS. J.R. RUFFINS

Upon motion of Mr. Bennett, seconded by Mr. Clay, Mr. Bennett, Mr. Clay, Mr. Robertson, Mr. Hargrave, Mr. Weber voting "aye", Mrs. J.R. Ruffins was awarded \$63.00 for eighteen (18) chickens.

IN RE: SECURITY MOBILE HOME--DAVID MOORE--REVIEW OF CONDITIONAL USE PERMIT

Mr. W.C. Scheid, Director of Planning, advised the Board that a year has passed and it was time to review the Conditional Use Permit for a security mobile home for David Moore. He indicated that he had a letter from Mr. Herman Harrison, owner of the property, stating the business was still in operation and there had been no break-ins. Mr. Scheid stated the trailer was located to the rear of the property and he would recommend allowing the Conditional Use Permit to stand as it is.

Mr. Bennett asked if it would be brought back again to the Board for review in a year. Mr. Scheid indicated it would if the Board requested it. Mr. Bennett stated he would like to see it brought back if the business ceases to operate or circumstances change. Mr. Scheid indicated that was a condition of the permit. Mr. Bennett asked if these conditions were on all trailers of this type, and Mr. Scheid stated they were.

Mr. Hargrave felt a periodic review of the permits might be wise. Mr. Bennett agreed.

Mr. Robertson stated that about six months ago, the Board approved a Conditional Use Permit for a security mobile home at another location and as of this time, it has not been placed. He asked if there was any way to revoke the permit if not used in a certain period of time. Mr. Scheid stated the permit would be reviewed in a year, and if the trailer isn't located, it could be assumed it was not needed and the permit be revoked. Mr. Robertson asked Mr. Scheid to keep an eye on that particular situation.

The Board instructed Mr. Scheid to bring the Conditional Use Permit of Mr. David Moore back in a year for review, and that this be a condition placed on all conditional use permits of this type issued in the future. The County Administrator suggested that they could all be reviewed in a certain month, rather than at different times throughout the year.

IN RE: REVIEW OF CONDITIONAL USE PERMIT FOR AMUSEMENT CENTER-- JIMMY POPE

Mr. W.C. Scheid, Director of Planning, advised the Board that it was time to review the permit for an amusement center at

the Blue Tartane, operated by Jimmy Pope. Mr. Scheid stated he had visited the site with the Building Inspector and they found no problems. He, therefore, recommended continuing the permit.

Mr. Robertson asked Deputy B.M. Heath if the Sheriff's Department had encountered any problems with the Amusement Center. Mr. Heath stated they had not. Mr. Robertson commented that he wondered how they stayed in business when there is so little activity.

No action was needed to continue the permit.

IN RE: SOCIAL SERVICES DIRECTOR

Mr. Robertson stated that with the emphasis on surplus food, the government indicated one reason they were not giving more of it away was because there were no local volunteers. He asked Mrs. Talley if there was any way Dinwiddie County could bring together volunteers to distribute this food. Mrs. Talley stated it was a lot of trouble to distribute. She added that she had been criticized about the distribution of cheese, stating they were too restrictive. They had expanded it to include those on Medicaid but some felt it should be expanded to include Medicare. She suggested they come to the next Social Services Board meeting. She added it would take more manpower.

Mr. Robertson stated he was thinking of food other than cheese and asked Mrs. Talley if she knew of any. He stated the County has high unemployment and a lot of families could use the food. He felt they should look into using the unemployed families to help distribute the food. He urged the Social Services Board to look into it.

Mrs. Talley stated dried milk was the only other commodity she knew of. She indicated it was right much of a job to distribute the food. She stated with the cheese, she had four volunteers and only one showed up. Mr. Robertson asked her to look into distributing the food and bring back her recommendation.

IN RE: VIRGINIA DEPARTMENT OF HIGHWAYS & TRANSPORTATION

Mr. C.B. Perry, Resident Engineer, and Mr. J.T. Lester, VDH&T, appeared before the Board to answer any questions they may have.

1. Mr. Perry advised the Board that the Rt. 645 and #1 bridge projects will be advertised next month. He added that the Rt. 226 project has been advertised but hasn't been awarded. Mr. Robertson asked what the completion date was. Mr. Perry advised him 120 days. He added that Clay street would also be advertised next month.

2. Mr. Robertson stated that in regard to the Rt. 226 improvement, the Simmons property was being considered for possibly a bank business. He asked if this became a reality, what effect would it have on the interchange. Mr. Perry stated it would have no adverse reaction. Mr. Robertson asked about turning left coming out of the triangle. Mr. Perry stated that as it is planned now, there wouldn't be any room. He added that the Highway Department would have to look at whatever was proposed. Mr. Bennett added that the Highway Department would have to approve any business entrances.

3. Mr. Perry asked about the "Stop Ahead" sign at the intersection of Rt. 645 and 738. Mr. Clay advised him that the sign had been put up a few days after he mentioned it.

4. Mr. Hargrave stated that the left hand turning lane at Produce Center below the U.S. #1 bridge project is not being used. He felt the public is just not aware of how it should be used. Mr. Perry stated that the lane will be extended with the Rt. 1 bridge project and maybe it would be more distinct. Mr.

Hargrave suggested that a sign indicating the turning lane could be placed south of the location. Mr. Perry stated he would review the lane again and also check to see if there were turning arrows there.

5. Mr. Bennett asked if Rt. 644 in Darvills is in good shape now. Mr. Perry stated it is fixed now and they hadn't heard any more about it, but they would look at it again.

6. Mr. Bennett asked about areas of limited construction on Rt. 460. Mr. Perry advised him that certain locations required Conditional Limited Access. He stated this cuts down on the number of entrances. It allows entrances at the time the right-of-way is bought and does not allow any more. The landowners are compensated at the time. Mr. Perry indicated that the problem with it is that the right-of-ways for conditional limited access are not really marked.

7. Mr. Clay stated that on Rt. 611, there was a bad curve between Rt. 645 and 627 where the road is broken up and it causes a car to fishtail. Mr. Perry stated he would have it looked at to see what could be done.

8. Mr. Bennett asked about pulling ditches. Mr. Perry stated that the roads that will be resurfaced have been pulled and they had done all they were going to. Mr. Bennett said that one side of Rt. 611 had been pulled. Mr. Perry indicated some of that could have been done under maintenance.

9. Mr. Hargrave advised Mr. Perry that Rt. 605, east of Rt. 660 had some flooding across the road because of property that had been cleared.

10. Mr. Clay asked that the Highway Department keep Rt. 738 in mind.

11. Mr. Robertson thanked Mr. Lester for his help during the recent snow. Mr. Weber also commended the Department on the snow removal.

IN RE: HONEYWELL ENERGY AUDIT--BOSS SYSTEM

Mr. Ron Des Roches, Customer Representative, Building Services Division, appeared before the Board to present the Energy Audit and explain the second year energy savings. He indicated that the County has been under the BOSS System for two years during which time quarterly audits have been made. Mr. Des Roches explained how the audit figures were compiled.

Mr. Robertson asked if the County saves a certain amount, how much do they pay for that savings. Mr. Des Roches stated that the savings outweigh the payments. He added there was a percentage guarantee with the contract.

Mr. Bennett asked where the weather forecast was obtained used in the energy study. Mr. Des Roches indicated the nearest weather station was Richmond.

Mr. Hargrave asked if the systems were tuned at the outset of the County entering the Boss Contract. Mr. Des Roches stated the equipment was tuned. Mr. Hargrave then asked if they were having trouble with people working against them. Mr. Des Roches stated there were none that he was aware of. He added they were having operational problems but not due to that.

He then thanked the Board for their service.

IN RE: DINWIDDIE RESCUE SQUAD -- SUPPORT OF VARIANCE REQUEST FOR EMERGENCY MEDICAL TECHNICIAN TRAINING

Wendy Quesenberry, Admin. Assistant, advised the Board that the Rescue Squad representative could not be present and suggested they might want to postpone action until the night meeting

when the Rescue Squad members could be there. She felt that it was an important issue and the Board might like to hear input from the Rescue Squad personnel.

Mr. Clay stated that he understood there wasn't that much urgency. They have until March 1st. But, he saw no reason for the Board not to go along with it. Mr. Hargrave stated that the need was quite clear, and by acting, they might save those people an extra trip. The other members agreed. Mr. Robertson stated he had no problem going ahead and acting. The only reason he could see to postpone action until the night meeting would be to allow for more publicity for the Squad and the problems they are facing if the press would give them that coverage. He indicated he had spent 15 minutes talking on the subject with a radio station that morning. His concern was that if the Board didn't concur, they may have an impossible time getting volunteers. He stated the young volunteer was the backbone today. He has a family to run, a job to take care of and duty to pull and now they're asking for more hours. He was concerned they may not be able to get volunteers. He added they received a letter from Charlotte County stating their problems. There didn't seem to be anyone available for training and he felt that Richmond could provide to train them. Mr. Robertson stated the members are willing to do all they can to meet the requirements by March 1, 1984 and he felt they deserve the Board's concurrence and support. Mr. Hargrave agreed stating they want to be well trained but somewhere a balance has to be reached between what is expected of a volunteer and the time they have available. He stated the Rescue Squad didn't differ with the requirements, they just can't get an instructor. He stated it was a shame that the State can't donate this instruction time.

Upon motion of Mr. Robertson, seconded by Mr. Clay, Mr. Robertson, Mr. Clay, Mr. Hargrave, Mr. Bennett, Mr. Weber voting "aye", the following resolution was adopted:

WHEREAS, the Dinwiddie County Ambulance and Rescue Squad provides a most valuable service to the citizens of Dinwiddie County that is not available from any other source; and

WHEREAS, the Rescue Squad depends totally on volunteers for its membership; and

WHEREAS, the State Health Department through the Emergency Medical Services Agency promulgated rules and regulations effective March 1, 1983 governing emergency medical services throughout the State; and

WHEREAS, Sec. 5.02 sets forth the minimum EMS vehicle personnel requirements which state that the attendant-in-charge shall be a certified Emergency Medical Technician or an equivalent approved by the Commissioner; and

WHEREAS, the Dinwiddie Rescue Squad has been unsuccessful in securing an instructor for this EMT training and, therefore, will not be able to meet the requirement by the March 1, 1983 deadline; and

WHEREAS, the Dinwiddie County Rescue Squad has submitted a written request to the Board of Supervisors for a one-year variance from the March 1, 1983 effective date for the Emergency Medical Technician training;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia supports the Dinwiddie Rescue Squad's request and urges the State Health Commissioner to grant this one-year variance from the March 1, 1983 effective date for the Emergency Medical Technician training; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Emergency Medical Services Agency provide an instructor for the Emergency Medical Technician training should the Dinwiddie Rescue Squad continue to be unsuccessful in obtaining one.

Mr. Clay stated the letter from Charlotte County was a little different. Mr. Robertson stated they want to waiver the whole local option. Mr. Hargrave stated then, you would have a real hodgepodge of requirements. Mr. Robertson stated every locality has different needs. Dinwiddie has a difficult time getting men during the day whereas Petersburg doesn't have that much trouble.

IN RE: APPOINTMENT--PLANNING COMMISSION

Mr. Bennett nominated Mr. Harrison Moody to replace Mr. Granville Maitland on the Planning Commission. There were no other nominations.

Mr. Bennett, Mr. Clay, Mr. Hargrave, Mr. Robertson, Mr. Weber voting "aye", Mr. Harrison Moody was appointed to the Planning Commission, term expiring December 31, 1986.

IN RE: APPOINTMENT--TRANSPORTATION SAFETY COMMISSION

Mr. Robertson nominated Mr. Larry Conner to represent the Rescue Squad on the Transportation Safety Commission. Mr. Conner was suggested by the Rescue Squad for the nomination. Mr. Hargrave seconded the nomination. Mr. Robertson, Mr. Hargrave, Mr. Clay, Mr. Bennett, Mr. Weber voting "aye". Mr. Larry Conner was appointed to the Transportation Safety Commission, term expiring December 31, 1983.

IN RE: RADIO MAINTENANCE BIDS

The County Administrator distributed copies of the radio maintenance bids, received January 4, 1983 for the Board's review. He stated they would be placed upon the January 19, 1983 meeting agenda for consideration.

IN RE: BINGO & RAFFLE PERMIT--MCKENNEY RURITAN CLUB

Upon motion of Mr. Clay, seconded by Mr. Robertson, Mr. Clay, Mr. Robertson, Mr. Bennett, Mr. Hargrave, Mr. Weber voting "aye", the following resolution was adopted:

WHEREAS, the McKenney Ruritan Club has made application to the Board of Supervisors for a Bingo & Raffle permit for calendar year 1983; and

WHEREAS, the McKenney Ruritan Club meets the requirements as set forth in Sec. 18.1-340 of the Code of Virginia and has filed the required \$10.00 fee;

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the McKenney Ruritan Club be granted a Bingo & Raffle Permit for the calendar year 1983.

IN RE: ROCHESTER BUTTON FACTORY--WASTE DISPOSAL CONTRACT

The County Administrator presented the proposed contract for renewing the waste disposal agreement with the Rochester Button Factory. He stated that the present contract expires January 17, 1983. The only change in the renewal would be the fee of \$500 payable in advance. He indicated this fee would cover stone and gravel for the area where they dispose of the button factory waste. He added that they dug a ditch last year which should last a number of years.

Mr. Hargrave asked if reports on the waste disposal were being filed periodically. The County Administrator stated they were being filed with the Health Department and nothing was wrong. Mr. Robertson asked what the cost of the trench was. The County Administrator advised him it was \$3800. Mr. Robertson asked if that included the cost of the land, which will have to be replaced. The County Administrator stated they did not include the cost of the land. Mr. Robertson asked if that wasn't a quantity discount and shouldn't they be figuring the cost of digging the trench

every year. He stated he felt \$500 was too low, that he would like to see at least \$1,000.

The County Administrator stated that the County has a Landfill for its citizens, industry and business, and they are not charged. He indicated they were charging Rochester because their waste required special handling. This year, he stated the only thing out of the ordinary was maintaining the road. He said if it wasn't hazardous materials, they wouldn't charge. Mr. Robertson stated that this area was separate. Other trash was dumped all together. He indicated they are requiring special handling. He also asked if the County has a way of disposing of the material if they had to or will the Company pay. He felt the County should have a cushion. The County Administrator read the contract wherein it states the Company will pay. Mr. Robertson added if the Company exists at that time.

Mr. Hargrave stated they should be careful not to release to the world that whoever may come, the County will take care of their trash. It could be totally impossible. The County Administrator stated that was a point well taken. That's what they were doing with Mr. Thweatt. Mr. Hargrave indicated it was impractical on small business.

Mr. Clay stated they were looking for industry. The County lost an expansion last year. He added there was high unemployment and the County shouldn't be picky.

Mr. Clay moved that the Chairman be authorized to execute, on behalf of the County, renewal of the contract with Rochester Button Factory to dispose of its waste in the County Landfill. Mr. Bennett seconded the motion. Mr. Clay, Mr. Bennett, Mr. Robertson, Mr. Hargrave, Mr. Weber voted "aye".

Mr. Hargrave indicated that he agreed with some of Mr. Robertson's concerns. He felt the cost of replacement should be considered but this particular contract was past that point. Mr. Robertson added that he was certainly concerned about the need for industry and he would not do anything to deter it coming. He thought the fee may be low but he would support renewal of the contract. Mr. Bennett asked that a record be kept of actual expenses on handling the waste.

The County Administrator indicated they would probably need five loads of rock at approximately \$485. Mr. Robertson asked if that included labor. The County Administrator stated it did not.

Mr. Weber stated that he did not want to see the County lose money. He was concerned about the waste in the beginning. He felt the County should keep a close check on the waste as well as the cost involved.

IN RE: LOW LEVEL RADIOACTIVE WASTE FACILITY

Mr. Robertson stated that he would like to pass on the material he received on the radioactive waste facility to the new Chairman. He stated that from what he read, officials will be contacting the County Administrator to set a meeting to discuss the subject. He added that he understood they have not selected a definite site. They are still evaluating and have narrowed it down to six locations.

Mr. Clay presented a petition from concerned citizens in his area opposing a site in Dinwiddie County. He was sure a public hearing would be held and asked that the petition be kept on file.

Mr. Hargrave stated that he resented that information was released that the County was a potential site without being contacted first. He felt the Board should have been contacted in due time to give them an opportunity to be informed and develop

an understanding of the material. The other members agreed.

Upon motion of Mr. Hargrave, seconded by Mr. Robertson, Mr. Hargrave, Mr. Robertson, Mr. Clay, Mr. Bennett, Mr. Weber voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the County Administrator is instructed to write a letter to the State Health Commissioner stating the Board's concern that the County was released as a potential site for radioactive waste disposal without being contacted in due time to become informed and develop an understanding of the subject; and

BE IT FURTHER RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia acknowledges the receipt of the petition presented from concerned citizens opposing the location of a waste disposal facility in Dinwiddie County.

IN RE: PROCUREMENT RULES AND REGULATIONS

The proposed purchasing rules and regulations were distributed at the December 15, 1983 meeting and it was suggested that a workshop be held at this meeting. The County Administrator advised the Board that the majority of purchasing would remain as it is being done now. Mr. Hargrave stated that he understood the regulations would provide for small purchases to be handled as they have in the past. He further stated that he felt a change needed to be made on page 7 to allow the determined purchase price to go back to the requesting department on every purchase, rather than just when it was above budget. He added that he didn't want to disrupt the system we have now.

The County Administrator stated that the regulations provided for a warehouse but he did not feel the County was large enough to warrant one at this time. He then advised the Board that he would ask the County Attorney to review the regulations to see that they complied with the Procurement Ordinance and the State Code and at that time place them on the agenda for action.

IN RE: COUNTY ADMINISTRATOR'S COMMENTS

1. The County Administrator advised the Board that the crankshaft in the #1 trash truck is in excellent condition. Next will be the engine to determine if it will be suitable to rebuild.

2. The County Administrator advised the Board that bid proposals from the cabletelevision consultants and pest control companies are due January 14, 1983. The auto repair bids are due January 17, 1983.

3. The County Administrator stated that he had canvas on the rear deck of the Administration Building because there is a crack that allows leaking into offices on the lower level. He stated he has secured someone to repair and caulk the area.

4. The County Administrator advised the Board that the County has been carrying malpractice insurance on the Rescue Squad for \$1600. He stated that the Rescue Squad is now carrying fire insurance on their building, which includes malpractice insurance for \$893, so the County will cancel its policy January 31, 1983. Mr. Hargrave asked if he was comfortable that the County was not being left uncovered. The County Administrator stated they had been assured the County was covered in every way and the County carried double coverage until it received that assurance.

5. The County Administrator stated he would like to set a date for the Board to meet to discuss the income figures and some other basic decisions. The Board agreed to meet January 11, 1983 at 7:00 P.M.

IN RE: PAST CHAIRMAN'S COMMENTS

Mr. Robertson thanked the Board members for their cooperation during the past year and expressed appreciation to the press, clergymen of the County and all those who cooperated during the year. He then congratulated Mr. Weber for being elected Chairman for 1983.

IN RE: EXECUTIVE SESSION

Upon motion of Mr. Clay, seconded by Mr. Bennett, Mr. Clay, Mr. Bennett, Mr. Robertson, Mr. Hargrave, Mr. Weber voting "aye", pursuant to Sec. 2.1-344 (6) of the Virginia Freedom of Information Act, the Board moved into Executive Session at 4:15 P.M. to discuss legal matters. The meeting reconvened into Open Session at 4:45 P.M.

IN RE: ADJOURNMENT

Upon motion of Mr. Robertson, seconded by Mr. Clay, Mr. Robertson, Mr. Clay, Mr. Bennett, Mr. Hargrave, Mr. Weber voting "aye", the meeting was adjourned until 7:00 P.M., Tuesday, January 11, 1983.

JANUARY 11, 1983--CONTINUATION OF JANUARY 5, 1983 MEETING--7:00 P.M.

PRESENT: ALL MEMBERS

IN RE: REVIEW OF INCOME PICTURE--1982-83 BUDGET

The County Administrator reviewed the income picture for the 1982-83 budget. He indicated that local income should be on target; State income down a few percentage points; and Revenue Sharing off by \$48,000.

Mr. Robertson asked if the Water Authority was receiving the same price on their gas as the County does. The County Administrator stated he would have to check into it.

Mr. Hargrave asked if he had heard anything about employees having the option of coming out of the Social Security system. The County Administrator stated he had not.

Mr. Robertson stated he had read something about Prince George giving out cheese and butter to the unemployed and wondered if Dinwiddie could do that. Mr. Clay stated he would check into it at the Social Services Board meeting on the 18th.

IN RE: REVIEW OF NEW OR POSSIBLE INCREASED SOURCES OF INCOME

The County Administrator distributed the following list of new or possible increased sources of income and asked that the Board review them and decide if they want to raise any of them or establish some fees where there aren't any now. Zoning permits were discussed at some length and the members asked for information on what surrounding localities were doing:

Possible New or Increased Sources of Income

1. Dog License - This was considered in the Fall of 1982; therefore, no information is presented.
2. Building Permits - This was considered during the Fall of 1982; therefore, no information presented.
3. Zoning Permits - No charge.
4. Subdivision Plats - These charges are under review and will be updated when the new subdivision ordinance is presented to the Board of Supervisors.

5. Rezoning Applications - Cost of advertising.
6. Zoning Variance - Cost - \$20.00
7. Conditional Use Permits - Cost - \$20.00
8. Land Development - Preliminary review - \$10.00; Final Review - \$10.00 plus \$1.00 per acre.
9. Erosion Control Permit - Base Cost - \$25.00 plus \$2.00 per acre; Maximum - \$150.00
10. Bingo & Raffle Permit - \$10.00
11. Bingo & Raffle Audit - 1% of Gross Income - Maximum Allowed.
12. Gold & Silver Permit - Cost - \$25.00
13. Health Permit - Cost - \$25.00
14. Boat Landing Parking Fee - Cost - \$2.00 per vehicle; Maximum allowed under the contract between the County and the Commission of Game and Inland Fisheries.
15. Landfill - No Charge
16. Trash Containers - 4 Cu. Yd. - \$27.00; 6 Cu. Yd. - \$33.75.
17. Dog Pound - When owner claims dog, \$1.00 per day per dog.
18. Alarms in Jail - No Charge.
19. Use of Meeting Rooms - No charge.
20. Motor Vehicle License - \$15.00 per vehicle - 1982 Session of the General Assembly raised State Motor Vehicle License to \$20.00. The County is allowed to charge up to the State's charges.
21. Consumer Utility Tax - Residential - 16% - Maximum - \$1.60. Allowed by Law - 20%; Business and Industrial - 16% - Maximum - \$16.00. Allowed by Law - 20%.

IN RE: IMPROVEMENTS NEEDED--COUNTY BUILDINGS AND GROUNDS

The County Administrator distributed the following list of improvements needed to county buildings and grounds:

Circuit Court Clerk's Office -

1. New Roof and Gutters.
2. Carpet
3. Bathroom

At the time improvements are contemplated for this building, consideration also must be given to the proposed construction of a courts building that would house the Circuit Court Clerk's Office. A courts building is included in the Master Plan and is thought to be needed sometime in the 90's. The amount of money needed to expand, renovate and install toilet facilities might be better spent in a new building.

The following have been mentioned as being needed at the Circuit Court Clerk's Office:

1. Toilet Facilities
2. Increase the size of the building to accommodate the ever-expanding volume of records and the space needed by the general public and attorneys to review and research the records.

Whatever course the Board chooses to follow, the two improvements mentioned above, roof and carpet are desperately needed to prevent the further deterioration of the building and to reduce the liability exposure. Estimated cost of new roof and new carpet is \$30,000.

The funding source for these two improvements: 1. Construction Fund - \$21,000 2. Lew Jones Village Subdivison Bond Account - \$9,000.

Social Services Building -

This building needs a new roof. Some portions of this roof are better than 25 years old. The continued patching is costly as well as contributes to the deterioration of the wood decking. If allowed to continue much longer, the decking would have to be replaced as well as the roof.

Recently, we have experienced some difficulty with the wiring. A study will be made to determine its status. If there is exposure, repair and/or replacement would be done under normal maintenance.

At this time, I am not aware of other improvements needed in this building.

1. Estimated Cost of new roof is \$30,000.

The funding source is budget year 1983-84.

Health Building -

A major portion with the tile floor was corrected during December. It is anticipated that the other problem areas would be corrected in the coming year and be funded out of the normal repair and maintenance budget.

There still is a need to consider replacing the tile with new tile and/or carpet. This is not a pressing matter and can be considered each budget year when funds are available.

A leak in the kitchen is a major problem that still exists and will be corrected under normal repair and maintenance.

Courthouse -

To my knowledge, there are no improvements and/or repairs needed in this building. A clock for the Circuit Court room and drapes for the entire building are desireable.

I have discussed with you previously the need to remove the large oak trees in the rear of the Courthouse. This is a must! Large, dead limbs are falling from these trees and just missing vehicles and people. All of the trees are in a position to inflict severe damage to buildings should they topple over.

The shrubs on each side of the building should be removed. They are no longer decorative and the roots are causing problems with the foundation. The sidewalks need to be replaced and/or repaired to lessen the liability exposure. The drainage system needs to be replaced. When it rains, the water runs off the building and under the foundation pouring into the basement. All of this work should be completed this Spring, Summer and Fall, anticipating that the Courthouse will be repainted on the outside in the next twelve to 24 months.

To remove the trees, to remove all the shrubs around the Courthouse and remove the sidewalk would cost employee time and operation of equipment. A machine would be needed to dig the ditches for the drainage system and a cement finisher would be needed for the sidewalks. Crusher run would be needed for those areas from which trees are removed. The State will repair the roadway that is damaged due to the removal of the trees.

Total Cost would not exceed \$7,000. This includes replacement shrubbery. Hopefully, much of this can be obtained through donations.

Jail -

1. Remove old Jail - This work can be performed by County per-

sonnel with County equipment.

2. Move gas pumps -

3. Pave parking area. This is needed due to the continued erosion in and around the jail that clogs up the drainage system. As a result of the grading needed after removing the old jail, the rear entrance road might need to be paved.

The cost of moving the gas tanks and paving would be \$10,000 to \$12,000.

Funding Source - Budget 1983-84.

Administration Building -

There are no major improvements needed to the Administration Building. All items that need to be done will be funded out of our normal repair and maintenance budget and the money received from W.F. Hamm's bond.

I strongly suggest to the Board that all items, not currently needed in the operation of the County, surplus items, be sold at a public auction the latter part of April or the first of May. We will clean the attic of the Courthouse and the storage room of the Administration Building. We would request from the department heads and Constitutional Officers a list of items within their office that they do not need. We would review all vehicles and equipment to determine their need. The income from this sale would offset some of the expense of these improvements noted above.

Mr. Hargrave commented that the gas tanks might be better left where they are.

Mr. Robertson recommended that they investigate putting the Circuit Court Clerk's records on microfish. This might alleviate the problem of having to expand the building.

The County Administrator indicated that the most pressing needs are the Circuit Court Clerk's Office and Social Services Building roofs. Mr. Bennett asked about the Clerk's Office roof. The County Administrator stated it was slate which would double what he proposed another type of roof would cost.

Mr. Robertson wondered if there would be problems with history buffs if the roof is changed.

IN RE: OTHER COMMENTS

The County Administrator stated it would be very beneficial to the Board if they read the two books he distributed at the last meeting, Facing Up-16 - Statistical Data on Virginia Public Schools, and the 1982 Comparative Report of Local Government Revenues and Expenditures. He also mentioned the book on Tax Rates in Virginia's Cities, Counties and Selected Towns: 1982 should they desire copies to read. Mr. Hargrave stated he felt they needed to get the information on relative key factor costs for education in perspective and before the school people. He felt they need to see and have an appreciation for costs and their comparison with other localities.

Mr. Robertson stated he would like to determine how they were going to work on the budget. He felt they should meet with the department heads and give the County Administrator their feelings on what they wanted in the budget that day. Then the County Administrator could prepare a budget for their review. He felt they should be more explicit in putting together the budget.

Mr. Weber stated he would like to get away from meeting and cutting away a little at the time. They should decide what they want and give it to the County Administrator.

IN RE: EXECUTIVE SESSION

Upon motion of Mr. Robertson, seconded by Mr. Clay, Mr. Robertson, Mr. Clay, Mr. Hargrave, Mr. Bennett, Mr. Weber voting

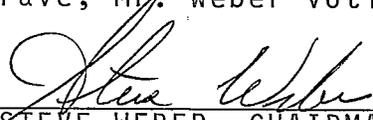
"aye, pursuant to Sec. 3.1-344(6) of the Virginia Freedom of Information Act, the Board moved into Executive Session at 8:37 P.M. to discuss legal matters. The meeting reconvened into Open Session at 8:50 P.M.

IN RE: INFORMATION DISTRIBUTED

The County Administrator distributed copies of the Comprehensive Conflict of Interest Act and the information from the State Health Department on Low Level Radioactive Waste Disposal Facilities.

IN RE: ADJOURNMENT

Upon motion of Mr. Clay, seconded by Mr. Robertson, Mr. Clay, Mr. Robertson, Mr. Bennett, Mr. Hargrave, Mr. Weber voting "aye", the meeting adjourned at 8:51 P.M.



STEVE WEBER, CHAIRMAN

ATTEST:



W.C. KNOTT

