

VIRGINIA: AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS HELD
IN THE BOARD MEETING ROOM OF THE ADMINISTRATION BUILDING,
DINWIDDIE, VIRGINIA ON THE 17TH DAY OF OCTOBER, 1984
AT 8:00 P.M.

PRESENT: G.S. BENNETT, JR., CHAIRMAN ELECTION DISTRICT #1
M.I. HARGRAVE, JR., VICE-CHAIRMAN ELECTION DISTRICT #3
H.L. CLAY, JR. ELECTION DISTRICT #2
G.E. ROBERTSON, JR. ELECTION DISTRICT #2
A.S. CLAY ELECTION DISTRICT #4

ABSENT: L.G. ELDER COUNTY ATTORNEY
B.M. HEATH SHERIFF

IN RE: MINUTES

Upon motion of Mr. A. Clay, seconded by Mr. Hargrave, Mr. Clay, Mr. Hargrave, Mr. Clay, Mr. Robertson, Mr. Bennett voting "aye", the minutes of the October 3, 1984 regular meeting and the October 11, 1984 special meeting were approved as presented.

IN RE: CLAIMS

Upon motion of Mr. Hargrave, seconded by Mr. H. Clay, Mr. Hargrave, Mr. Clay, Mr. Clay, Mr. Robertson, Mr. Bennett voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims be approved and the funds appropriated for same:

General Fund checks-numbering 84-2055 through 84-2186 amounting to: \$76,386.01; Law Library Fund-check #LF-84-14 in the amount of \$98.00; Leo Williams Fund-check LW-84-10 in the amount of \$15,929.73; History Book Fund-check #HB-84-4 in the amount of \$4.11.

Mr. Robertson suggested that the Board adopt a schedule of meetings for the year at the January 1 meeting to avoid all the advertising costs of cancelling summer meetings. He asked that it be placed on the agenda for the first meeting in January, 1985.

IN RE: ACCEPTANCE OF HANDICAPPED PLAN

Mr. Otis Brown of Robinson, Farmer, Cox and Associates, appeared before the Board to present the handicapped plan he was authorized to prepare for the County to meet the Revenue Sharing 504 regulations. In preparing the plan, a self-evaluation was completed of all the county's facilities as well as policies and procedures concerning accommodating and being accessible to the handicapped. A public hearing was held to receive input from interested parties.

Mr. Brown prepared a transition plan for compliance with the following recommendations:

A. Facilities - 1. The Administration Building and Social Services building are in compliance except for a few technical items. Mr. Brown did not make any recommendations for change.

2. Ramps are needed at the Health Department for access onto the sidewalk from the parking lot and into the building. Handicapped parking spaces should be designated.

3. Ramps are needed on each side of the Courthouse from the road to the sidewalk for entrance into the building. Handicapped parking spaces should be designated.

4. The Sheriff's Department has 3 steps to get inside the building. A considerable amount of fill would be needed to bring the parking lot level up to the sidewalk for a ramp. Therefore, until this type of project is undertaken by the County, Mr. Brown recommended that the Board ask the Sheriff to serve the handicapped by coming outside to them or serving them in the Courthouse.

5. The Clerk's Office has a small step which can be negotiated by a wheelchair; however, he recommended a ramp be put in if any renovation is done to the building.

6. He indicated the most significant structural problem is at the Courthouse because of the courtroom upstairs and the narrow stairways. He recommended that in lieu of an elevator and a major renovation, that the Board ask the Judges to try to work around this obstacle in cases involving the mobility impaired by taking testimony or relocating the case to the small courtroom downstairs.

Mr. Brown estimated the cost of the structural changes to be less than \$1,000 and recommended that they be made by January 1, 1985. Physical changes must be made by January 1, 1986 according to the regulations.

B. Policies and Procedures - 1. In all notices for public hearings for which the County invites public input, a statement should be included asking handicapped individuals to notify the Administration five (5) days prior to the meeting if any type of auxiliary aid is needed.

2. At public hearings, the Chairman should ask if any handicapped individual person in attendance needs any aid or assistance during the meeting.

3. The Registrar should make the same statement to accommodate the handicapped in her public notices.

4. The Compliance Officer should send a letter to all employees to be cognizant of handicapping persons requiring assistance so everyone will be aware of the County's policy.

Upon motion of Mr. Robertson, seconded by Mr. Hargrave, Mr. Robertson, Mr. Hargrave, Mr. Clay, Mr. Clay, Mr. Bennett voting "aye", the following resolution was adopted:

WHEREAS, the self-evaluation survey has been completed as required by Federal Revenue Sharing Regulations concerning access of services and facilities to persons with handicapping conditions; and

WHEREAS, certain accommodations and other changes are necessary to insure reasonable access to both facilities and services; and

WHEREAS, the Compliance Officer has completed the self-evaluation with the assistance of the public, other County officials and consultants to the County; and

WHEREAS, the plan should be updated and amended as changes occur and the need arises;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors accepts the Self-Evaluation Plan as a guide to assuring that persons with handicapping conditions have reasonable access to all services and facilities provided directly and indirectly by the County; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Compliance Officer is directed to review the plan on a continuing basis, adding and deleting

information as may be necessary and generally keep the Plan in a current state, seeking advice and consultation with citizens of the County.

IN RE: GRIEVANCE PROCEDURE--PROVISION FOR AGED & HANDICAPPED

Wendy Quesenberry, Admin. Assistant, advised the Board that another requirement of the Revenue Sharing 504 regulations is adoption of a grievance procedure for the handicapped as well as the aged. She stated a grievance procedure was prepared in the original personnel study but was never adopted because the number of employees under the Board of Supervisors has not reached 15. When that happens, a state approved grievance procedure must be adopted. By modifying the plan to include the aged and the handicapped, the grievance procedure that has been prepared will meet the Revenue Sharing requirements.

Upon motion of Mr. Hargrave, seconded by Mr. H. Clay, Mr. Hargrave, Mr. Clay, Mr. Clay, Mr. Robertson, Mr. Bennett voting "aye",

BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia adopts the grievance procedure developed by the firm of Robinson, Farmer, Cox and Associates for the County in its personnel study; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the plan be amended to provide for the aged and persons with handicapping conditions.

IN RE: LOCATION OF RADIO TOWER

Wendy Quesenberry, Admin. Assistant, distributed copies of a survey of the property located on the south side of the jail, stating that at the last meeting, the Board indicated they wished to locate the radio tower on that side if there was sufficient room. Mrs. Quesenberry stated the survey shows a little over 15 feet between the building and the adjacent property line. She felt sure there would be sufficient room; however, a sewer line and a storm sewer line run through the middle of the property. She stated she could not recommend placing a tower over top of these lines because there may be a need in the future to repair them.

Mr. Hargrave stated he felt a tower company could easily straddle the lines. He suggested going beyond the retaining wall to the back of the jail. The property drops five to six feet at that point and the building has a slight recess. It would also place the tower over top of a storm sewer grate.

Mrs. Quesenberry stated her concern at that location would be the loss in height and power of the tower. Where the plans call for a 180 ft. tower now, they might have to go to a 190 ft. tower and with a 10 ft. antenna, it would approach the 200 ft. level. Mrs. Quesenberry stated she wanted to stay away from 200 ft. if possible because of all the additional requirements, i.e. lighting and extra licenses.

Mr. Hargrave stated he felt the extra height could be accommodated in the concrete base. The other Board members agreed. Mrs. Quesenberry was instructed to determine if this location is feasible, and if so, she could proceed with the bidding process.

IN RE: C&P TELEPHONE COMPANY -- REQUEST FOR EASEMENT -- RT. 751

The County Administrator presented a request from the C&P Telephone Company for an easement from the County to locate

an underground cable within 5 feet of the front property line at the Ford VFD on Rt. 751.

Upon motion of Mr. H. Clay, seconded by Mr. Hargrave, Mr. Clay, Mr. Hargrave, Mr. Clay, Mr. Robertson, Mr. Bennett voting "aye", the Chairman was authorized to sign an easement agreement with the C&P Telephone Company to install an underground cable on County property at the Ford VFD on Rt. 751.

IN RE: VEPCO--RESOLUTION OF SUPPORT FOR ENERGYSHARE PROGRAM

The Board previously received a request from the Va. Electric & Power Company for a resolution of support for the EnergyShare Program. Wendy Quesenberry stated she discussed the program with Mrs. King Talley, Director of Social Services. The Social Services Department is a distribution-intake point for the funds derived from this program. Mrs. Talley feels the program is very beneficial and more money is needed. She indicated that she felt a deterrent to the program is the fact that people who pay their bills at banks or similar institutions cannot contribute to the EnergyShare Fund there. They have to write a separate check.

Upon motion of Mr. Robertson, seconded by Mr. A. Clay, Mr. Robertson, Mr. Clay, Mr. Clay, Mr. Hargrave, Mr. Bennett voting "aye", the following resolution was adopted:

WHEREAS, in recognizing the need to provide emergency fuel assistance to customers in the VEPCO/Virginia Natural Gas Service area because of budgetary cutbacks in federal and state fuel assistance programs; and

WHEREAS, to address this need VEPCO/Virginia Natural Gas ran two pilot programs during the winter of 1982-1983 to respond to needs of customers affected by the economic recession; and

WHEREAS, based upon the success of these two pilot programs the company has decided to implement an ENERGY SHARE PROGRAM on a company-wide basis for 1984-1985; and

WHEREAS, beginning with the bills issued in mid-November through February, customers of VEPCO/Virginia Natural Gas will be given the opportunity to voluntarily contribute \$1, \$2, or \$5 in excess of the amount billed to their electric/gas bill, which will then be credited to the ENERGY SHARE PROGRAM fund and distributed to the Citizen Oversight Committee, including representatives of local social services agencies, to provide a one time, last resort payment to customers who are eligible for this assistance, i.e., gas, electricity, coal, wood, or oil; and

WHEREAS, in addition to customers participating in this voluntary program the shareholders and employees of VEPCO and Virginia Natural Gas will be encouraged to participate;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia commends the management of VEPCO/Virginia Natural Gas for taking the initiative to establish the ENERGY SHARE PROGRAM to provide a fund for emergency fuel assistance to the poor and encourages its shareholders, employees and customers to actively participate in this worthwhile program.

IN RE: BINGO & RAFFLE PERMIT--AMERICAN LEGION BASEBALL COMMITTEE

Upon motion of Mr. Hargrave, seconded by Mr. H. Clay, Mr. Hargrave, Mr. Clay, Mr. Clay, Mr. Robertson, Mr. Bennett voting "aye", the following resolution was adopted:

WHEREAS, the American Legion Baseball Committee has made application to the Board of Supervisors for a Bingo & Raffle Permit for the calendar year 1984; and

WHEREAS, the American Legion Baseball Committee has paid the \$10.00 fee and meets the requirements of the State Code of Virginia;

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that a Bingo & Raffle Permit for the American Legion Baseball Committee be granted for calendar year 1984.

IN RE: CHANGE IN MEETING DATE OF REGULAR MEETING FOR THE THIRD WEDNESDAY IN NOVEMBER TO NOVEMBER 20, 1984

Upon motion of Mr. Hargrave, seconded by Mr. H. Clay, Mr. Hargrave, Mr. Clay, Mr. Clay, Mr. Robertson, Mr. Bennett voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the regular scheduled meeting to be held Wednesday, November 21, 1984 at 8:00 P.M. be changed to Tuesday, November 20, 1984 at 8:00 P.M.

IN RE: BLUE CROSS/BLUE SHIELD OF SOUTHWESTERN VIRGINIA--RENEWAL OF CONTRACT FOR 1984-85 AT SAME RATES

The County Administrator stated that the County received its health insurance renewal from Blue Cross/Blue Shield of Southwestern Virginia for 1984-85. He stated the renewal rates will stay the same as the 1983-84 rates which are:

\$52.56 - Subscriber only
\$78.84 - Subscriber and one minor child
\$141.92 - Family.

He added that the Contract has been reviewed by the County's insurance consultant, Industrial Insurance Management Corporation, and the recommended acceptance of these rates.

Upon motion of Mr. H. Clay, seconded by Mr. Hargrave, Mr. Clay, Mr. Hargrave, Mr. Clay, Mr. Robertson, Mr. Bennett voting "aye", the renewal of the health insurance contract for the County with Blue Cross/Blue Shield of Southwestern Virginia was approved for 1984-85 at the same rates as the 1983-84 contract period.

IN RE: RENOVATION/REPAIRS TO COUNTY BUILDINGS--COMMITTEE REPORT

The Building Committee, Mr. H. Clay, Mr. Hargrave, Mr. Knott and Mrs. Quesenberry, met at 7:00 P.M. to discuss the repairs needed on the various county buildings.

Mr. Hargrave reported the following:

1. Clerk's Office - A. The roof needs to be replaced. The Committee feels the roof should be bid out using genuine slate and using synthetic slate.

B. Other exterior work is needed such as: The wood beneath the roof is in bad shape; the gutters need repair; the pillars and supports for the stoop need repair; all outside wood surfaces need painting.

C. On the inside, the drop ceiling needs to be replaced. The carpeting needs to be replaced.

Mr. Hargrave stated they felt these repairs would put the Clerk's Office in good shape. He added that they did not come to any conclusions on the addition. Mr. H. Clay stated their feeling was to get on with the repairs needed now and proceed cautiously with the addition.

2. Social Services Dept. - Mr. H. Clay stated that a new roof is needed on the Social Services building and they recommend a membrane roof.

3. Eastside Elementary School - Mr. Hargrave stated they felt a new roof is needed on the Eastside Elementary School to preserve the building.

If a use for the building comes along, they might consider the heating and air conditioning system at that time.

Mr. Hargrave stated the Committee felt all the repairs mentioned to this point could be described and bid without professional help.

4. Health Department - Mr. Hargrave stated that the Committee felt professional help is needed on the heating system in the floor of the Health Department to determine if the system can be improved with controls or if a new type of system is needed.

Mr. Hargrave stated the Committee recommends that all the repairs go to bid. The Committee also discussed finding out what it would cost to design a heating and air system for Eastside School. Then the Board would have this work done if someone wanted to use the building.

Mr. Robertson moved that the Board accept the recommendations of the Building Committee. Mr. A. Clay seconded the motion stating he was concerned about hiring an architect but he would consider an engineer.

Mr. Robertson, Mr. Clay, Mr. Hargrave, Mr. Clay, Mr. Bennett voted "aye".

IN RE: EXECUTIVE SESSION

Upon motion of Mr. H. Clay, seconded by Mr. A. Clay, Mr. Clay, Mr. Clay, Mr. Robertson, Mr. Hargrave, Mr. Bennett voting "aye", pursuant to Sec. 2.1-344 (6) of the Virginia Freedom of Information Act, the Board moved into Executive Session at 9:24 P.M. to discuss legal matters. The meeting reconvened into Open Session at 10:25 P.M.

IN RE: ADJOURNMENT

Upon motion of Mr. Robertson, seconded by Mr. A. Clay, Mr. Robertson, Mr. Clay, Mr. Clay, Mr. Hargrave, Mr. Bennett voting "aye", the meeting was adjourned at 10:26 P.M.


G.S. BENNETT, JR., CHAIRMAN

ATTEST:


W.C. KNOTT