

VIRGINIA: AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS HELD
IN THE BOARD MEETING ROOM OF THE ADMINISTRATION BUILDING,
DINWIDDIE, VIRGINIA ON THE 6TH DAY OF NOVEMBER, 1985 AT
2:00 P.M.

| | |
|---------------------------------------|----------------------|
| PRESENT: M.I. HARGRAVE, JR., CHAIRMAN | ELECTION DISTRICT #3 |
| A.S. CLAY, VICE-CHAIRMAN | ELECTION DISTRICT #4 |
| G.S. BENNETT, JR. | ELECTION DISTRICT #1 |
| H.L. CLAY, JR. | ELECTION DISTRICT #2 |
| G.E. ROBERTSON, JR. | ELECTION DISTRICT #2 |
| L.G. ELDER | COUNTY ATTORNEY |
| B.M. HEATH | SHERIFF |

IN RE: MINUTES

Upon motion of Mr. Robertson, seconded by Mr. A. Clay, Mr. Robertson, Mr. Clay, Mr. Clay, Mr. Bennett, Mr. Hargrave voting "aye", the minutes of the October 16, 1985 meeting were approved as presented.

IN RE: TRANSFER OF FUNDS--WATER & SEWER FUND

Upon motion of Mr. H. Clay, seconded by Mr. Bennett, Mr. Clay, Mr. Bennett, Mr. Clay, Mr. Robertson, Mr. Hargrave voting "aye", the Treasurer was authorized to transfer \$920.79 from the General Fund to the Water and Sewer Fund.

IN RE: CLAIMS

Upon motion of Mr. Bennett, seconded by Mr. H. Clay, Mr. Bennett, Mr. Clay, Mr. Clay, Mr. Robertson, Mr. Hargrave voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the following claims be approved and funds appropriated for same:

General Fund checks-numbering 85-2178 through 85-2268 amounting to \$118,926.27; Vehicle Fund check #VF-85-1A in the amount of \$62,850.

IN RE: NAMOZINE VFD BUILDING--RECOMMENDATIONS BY HAYES, SEAY MATTERN & MATTERN

Mr. Gil Carpenter, representing the firm of Hayes, Seay, Mattern & Mattern presented his recommendations for the construction of a new fire house for the Namozine VFD. He stated that after discussing the needs with the fire department members, he narrowed the alternatives down to four:

Alternative A - This alternative involves the construction of a new fire station and support facilities with renovations to the existing building. This alternative does not allow the flexibility to add another bay to the new facility in the future, does not provide ample parking for both buildings, and has a higher cost than other viable alternatives.

Alternative B - This alternative involves the construction of a totally new facility including truck bays, support facilities, and meeting hall. This alternative, while allowing for effective site utilization and adequate parking, is the most expensive alternative. This scheme does not utilize the existing structure to help offset the cost of construction. This alternative does not allow for future expansion to the truck bays.

Alternative C - Alternative C involves the addition of three truck bays and support facilities to the existing station. This alternative utilizes the existing structure and allows for expansion of the bay end of the new building. However, any future expansion to the truck bays would cause a reduction in parking spaces. This alternative allows for 50 parking spaces and ample turning area for trucks. Although this alternative is less costly than two

of the other alternatives, the County of Dinwiddie would also incur an additional expense to install the proposed "Hill Street" to gain truck access to the site as indicated. This alternative also reduces the length of utility runs from the existing building, thereby reducing utility connection costs.

Alternative D - This alternative does not meet the requirements at the initial stages of development. The proposed new truck bays would be far removed from the radio room and the activity area. This would not allow for a timely emergency exit. Although this alternative is the least costly initially, it does not meet the present and future needs of the Namozine Fire Department.

Mr. Carpenter stated his firm's recommendation is Alternative C, based on a reasonable cost for the installation of the proposed "Hill Street" north of the building site.

When asked if the fire department members had seen the recommendations, Mr. Carpenter stated they had not but he would be available to discuss the report with the members at any time.

The Board members stated they would need time to review the document and also wanted Mr. Carpenter to discuss the alternatives with the fire department members.

No action was taken at this time.

IN RE: TREASURER

Mr. W.E. Jones presented his report for the month of October, 1985.

IN RE: APPROVAL OF AGENTS TO SELL DOG LICENSES

Mr. W.E. Jones, Treasurer, presented a list of five (5) agents he recommended be approved to sell dog licenses for 1986.

Mr. Robertson asked if Mr. Jones felt these five were sufficient. Mr. Jones stated he would like to see an agent in the Carson area. At the request of Mr. Robertson, the Board asked Mr. Jones to try to locate an agent in the Carson area.

Upon motion of Mr. Robertson, seconded by Mr. H. Clay, Mr. Robertson, Mr. Clay, Mr. Clay, Mr. Bennett, Mr. Hargrave voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following agents be approved to sell dog licenses for 1986 and that the personal bond for each be set at \$5,000:

Robert Wallace T/A Wallace's Supermarket; Louis Dowdy T/A Edgehill Supermarket; John Bishop T/A Baltimore Corner Grocery; George Williams T/A Country Hardware; Mike Barnes T/A Bolster's Store.

IN RE: BUILDING INSPECTOR

Mr. James L. Blaha presented his report for the month of October, 1985.

IN RE: ANIMAL WARDEN

Mr. L.A. Brooks, Jr. presented his report for the month of October, 1985.

IN RE: INDUSTRIAL ACCESS ROAD FUNDS

Upon motion of Mr. H. Clay, seconded by Mr. A. Clay, Mr. Clay, Mr. Clay, Mr. Robertson, Mr. Bennett, Mr. Hargrave voting "aye", the following resolution was adopted:

WHEREAS, Section 33.1-221 of the Code of Virginia provides for industrial access road funds for constructing, recon-

structing, maintaining or improving access roads within counties, cities and towns to industrial sites on which manufacturing, processing or other establishments will be built under firm contract or are already constructed; and

WHEREAS, Tindall Concrete Products, Inc. has finalized a land transaction with Lone Star Cement, Inc. for the purchase of 107 acres fronting on Route 632 North; and

WHEREAS, U.S. Route 460 and State Route 632 North require improvements to be made in order to accommodate the projected volume and type of vehicles associated with Tindall Concrete Products, Inc.; and

WHEREAS, The Petersburg Residency Office of the Virginia Department of Highways and Transportation has prepared a cost estimate of \$114,000 for the proposed widening and improvement of State Route 632 North for a distance of 0.35 mile, east and west deceleration lanes on U.S. Route 460, and an upgrading of the Norfolk Southern Railway crossing; and

WHEREAS, the County of Dinwiddie is an eligible applicant for the industrial access road funds as stated in Section 33.1-221;

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the County submit an application to the Virginia Department of Highways and Transportation requesting that funds in the amount of \$114,000 be set aside from the Industrial Access Road Fund so that improvements to State Route 632 North, U.S. Route 460 and the Norfolk Southern Railroad crossing be made as so noted; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the County Administrator be directed to act on behalf of the Board of Supervisors to initiate any and all actions necessary to secure said funds;

IN RE: STREETNAMING & NUMBERING SYSTEM

The County Administrator advised the Board that the County needs to move forward with the streetnaming and numbering system for the E911 telephone system. The Director of Planning will secure proposals to do the work as well as provide the Board with his projected costs of doing the work in-house.

IN RE: LITERARY LOANS--EASTSIDE ELEMENTARY SCHOOL ROOF REPLACEMENT AND SENIOR HIGH STORAGE ADDITION

Upon motion of Mr. Robertson, seconded by Mr. H. Clay, Mr. Robertson, Mr. Clay, Mr. Bennett, Mr. Clay, Mr. Hargrave voting "aye", the following resolution was adopted:

WHEREAS, the School Board for the County of Dinwiddie, on the 6th day of November, 1985, presented to the Board of Supervisors of Dinwiddie County, Virginia, an application addressed to the State Board of Education of Virginia for the purpose of borrowing from the Literary Fund \$60,000 for the replacement of the roof at Eastside Elementary School and an application for \$75,000 for a storage addition at the Senior High School, Dinwiddie, Virginia, each to be paid in 20 annual installments, and the interest thereon at three (3) per cent paid annually;

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the applications of the Dinwiddie School Board to the State Board of Education of Virginia, for loans in the amounts of \$60,000 and \$75,000 respectively from the Literary Fund are hereby approved, and authority is hereby granted the Dinwiddie School Board to borrow the said amount for the purpose set out in said applications; and

BE IT FURTHER RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia will each year during the life of these

loans, at the time they fix the regular levies, fix a rate of levy for schools or make a cash appropriation sufficient for operation expenses and to pay these loans in annual installments and the interest thereon, as required by law regulating loans from the Literary Fund.

IN RE: VIRGINIA DEPARTMENT OF HIGHWAYS AND TRANSPORTATION

Mr. Mac Neblett, Resident Engineer, VDH&T, appeared before the Board to answer any questions they might have.

Mr. Neblett stated that the Rt. 604 bridge has been completed and the last section of Rt. 601 has been awarded. He stated that a number of roads were closed due to high water and he would not know the extent of damage until the water recedes.

1. Mr. Hargrave asked about the Rt. 703 and I-85 exit problem that was discussed at the last meeting. Mr. Neblett stated he hoped to have an answer within the next week.

2. Mr. A. Clay asked about a site distance problem he had discussed with Mr. Neblett on Rt. 622. Mr. Neblett stated they were working to improve that situation.

3. Mr. Robertson asked about Rt. 1310. Mr. Neblett stated that the next step is for the Highway Department to advertise a Willingness to hold a public hearing. He did not expect alot of input and felt he could have the restricted signs up in the very near future.

IN RE: WITHDRAWAL OF REQUEST TO RESTRICT TRUCK THROUGH TRAFFIC ON ROUTE 601

Upon motion of Mr. Robertson, seconded by Mr. H. Clay, Mr. Robertson, Mr. Clay, Mr. Clay, Mr. Bennett, Mr. Hargrave voting "aye", the following resolution was adopted:

WHEREAS, on March 21, 1985 the Board of Supervisors requested that the Va. Dept. of Highways and Transportation restrict through truck traffic on Routes 1310 and 601; and

WHEREAS, the review and analysis conducted on Rt. 601 by the Va. Dept. of Highways and Transportation as of October 22, 1985 did not justify the restriction of through truck traffic; and

WHEREAS, the improvements which have begun on Route 601 are scheduled to be completed by the Fall of 1986, and the Board of Supervisors agreed to reconsider their request at that time;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia concurs with the recommendation of the Va. Dept. of Highways and Transportation by withdrawing its request to restrict through truck traffic on Route 601.

IN RE: AMENDMENT OF CHARTER AGREEMENT OF CRATER PLANNING DISTRICT COMMISSION

Upon motion of Mr. Robertson, seconded by Mr. A. Clay, Mr. Robertson, Mr. Clay, Mr. Clay, Mr. Bennett, Mr. Hargrave voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Charter Agreement of the Crater Planning District Commission be amended as follows:

1. That Section 1 of ARTICLE II be amended to read:

Section 1. (a) Each county, city and town of more than 3,500 population which is a party to this Charter Agreement shall have at least two representatives on the COMMISSION, who shall be appointed by the respective governing bodies of the participating governmental subdivisions. At least a majority of the members of the COMMISSION shall

be elected officials of the governing bodies of the governmental subdivisions within the district, and the remaining members shall be qualified voters and residents of the district who hold no office elected by the people. An alternate may serve in lieu of one of the elected officials of each of the governing bodies of the participating governmental subdivisions.

(b) A town of 3,500 or less population may petition the COMMISSION to be represented thereon. The COMMISSION may, in its discretion, grant representation to such town by a majority vote of the members of the COMMISSION.

(c) Chesterfield County may become a member of the Crater Planning District upon such terms and conditions as may be mutually agreed upon by the Board of Supervisors of said county and the COMMISSION.

2. That Section 2 of ARTICLE II be amended to read:

Section 2. In addition to the minimum representation of two members on the COMMISSION, the governing body of each participating governmental subdivision having a population of more than 20,000 persons shall be entitled to appoint one additional member of each 20,000 population (or fraction thereof) over 20,000, provided, however, that the total representation of any participating subdivision may not exceed four members.

IN RE: RECOGNITION OF FOODBANK WEEK

Upon motion of Mr. Robertson, seconded by Mr. Bennett, Mr. Robertson, Mr. Bennett, Mr. Clay, Mr. Clay, Mr. Hargrave voting "aye", the following resolution was adopted:

WHEREAS, the purpose of the Foodbank Program in Dinwiddie County is to provide assistance for those in need on a limited basis--such as loss of job, loss of home, sickness, or temporary unemployment which may result in relocation and other types of emergencies; and

WHEREAS, the Foodbank Program is supported by donations from county churches, individuals, organizations and other agencies; and

WHEREAS, monetary donations are the most valuable as they are used to purchase food at a discount farm, a local merchant and/or the Central Virginia Foodbank, Inc. at a very low cost; and

WHEREAS, the Foodbank Program served 276 needy persons in Dinwiddie County during the period of November, 1984 through August, 1985;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia acknowledges the Foodbank Program as a vital support unit to the citizens of the County; and

BE IT FURTHER RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia declares the week of November 18-22, 1985 as Foodbank Week and urges all citizens to support the Foodbank Program through their donations.

IN RE: JAIL ROOF REPLACEMENT--AWARD OF BID

The County Administrator presented the following bids for replacement of the front portion of the County jail roof: Dave's Roofing Company, \$7,250; J.D. Witt & Sons, \$6,425; Stuart W. Maclin, \$6300.

He stated the roof has been repaired several times since 1969 and needs to be replaced. He recommended the Board accept the low bid of Stuart Maclin for \$6300.

Upon motion of Mr. Robertson, seconded by Mr. Bennett, Mr. Robertson, Mr. Bennett, Mr. Clay, Mr. Clay, Mr. Hargrave voting "aye", Mr. Stuart Maclin was awarded the contract for replacement of the jail roof at a cost of \$6300.

IN RE: CRIME SOLVERS PROGRAM FOR COUNTY

Mr. H. Clay stated he wanted to publicly commend the Dowdy family for the reward fund they established and Mr. Robertson for his efforts. In addition, Mr. Clay recommended that a Crime Solvers Program be established in the County. The Sheriff stated his department receives alot of help from these programs in other localities.

Upon motion of Mr. H. Clay, seconded by Mr. Robertson, Mr. Clay, Mr. Robertson, Mr. Clay, Mr. Bennett, Mr. Hargrave voting "aye", the Sheriff and the Commonwealth Attorney were requested to investigate the possibility of establishing a Crime Solvers Program for Dinwiddie County.

IN RE: EXECUTIVE SESSION

Upon motion of Mr. H. Clay, seconded by Mr. A. Clay, Mr. Clay, Mr. Clay, Mr. Bennett, Mr. Robertson, Mr. Hargrave voting "aye", pursuant to Sec. 2.1-344(6) of the Virginia Freedom of Information Act, the Board moved into Executive Session at 3:16 P.M. to discuss legal matters. The meeting reconvened into Open Session at 3:37 P.M.

IN RE: SELF INSURANCE PROGRAM

Sam Rosenthal of Industrial Insurance Management Corporation appeared before the Board to present the self insurance program. The County will continue with coverage from insurance companies in the following areas:

1. Public Officials and Employees Liability.
2. School Board Legal Liability.
3. School Board Fleet.
4. Property and Liability on the fire buildings.
5. Liability coverage on the volunteer firemen.
6. Health and accident on the volunteer firemen.
7. Liability coverage on the fire vehicles.
8. Health and accident on the volunteer rescue squad.
9. Automobile liability on the rescue squad vehicles.
10. Comprehensive Law Enforcement Liability Policy that is paid in full by the State Compensation Board. Included under this policy and paid in total by the County are the Board of Supervisors, the County Administrator, the County Attorney, two Dog Warden Wardens and the eight Special Police.

The following coverages will be provided by the County through its self insurance program:

1. County Employee Workmens Compensation.
2. School Board Employee Workmens Compensation.
3. County Automobile Liability.
4. County Property.
5. School Board Property.
6. County Boiler
7. School Board Boiler.

A manual containing the policies and procedures of the self insurance program will be developed by his firm. To provide a solid foundation for this program, an amount of \$1,000,000 is suggested to be placed in the Dinwiddie County Self Insurance Fund.

The insurance market is a zoo and he does not expect it to get better in the coming year. Some coverages are not available at all. While those coverages that are available have increased in cost many times over. He recommends to the Board of Supervisors that they establish a Self Insurance Program.

Upon motion of Mr. Robertson, seconded by Mr. H. Clay, Mr. Robertson, Mr. Clay, Mr. Clay, Mr. Bennett, Mr. Hargrave voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Board of Supervisors and the School Board jointly create a Dinwiddie County Self Insurance Program under the direction of the County Administrator and the Superintendent of Schools; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that a Dinwiddie County Self Insurance Fund of \$1,000,000 be established with all investment and/or interest income credited to this fund, beginning July 1, 1986; and

BE IT FURTHER RESOLVED that the Board of Supervisors of Dinwiddie County, Virginia reserves unto itself the right to invest this \$1,000,000 fund in the manner that will best serve the interest of the County; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the firm of Industrial Insurance Management Corporation will provide a Dinwiddie County Risk Management and Self Insurance Manual which will be the basis for the self insurance program; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that this program is effective retro-active to 12:01 A.M., November 1, 1985.

IN RE: APPROVAL OF CLAIMS SERVICE FIRM--YEAGER & ASSOCIATES

Mr. Dave Landin, representing Yeager & Associates, outlined the services his firm will provide in assisting the County with its self insurance program. The cost to service the Workmens Compensation program is 10% of the manual premium, which at this time is estimated to be \$6,778. Other than Workmens Compensation claims, a base fee of \$2,000 will be charged. Automobile and general liability claims will be handled on a per claim basis, ranging from \$75 to \$250. Should assistance be required from attorneys, physicians, architects, appraisers, and expert witnesses, this cost will be passed directly to the County.

Upon motion of Mr. H. Clay, seconded by Mr. Robertson, Mr. Clay, Mr. Robertson, Mr. Clay, Mr. Bennett, Mr. Hargrave voting "aye", the firm of Yeager & Associates was retained to provide claims service for the County's self insurance program.

IN RE: WORKMENS COMPENSATION EXCESS COVERAGE

Mr. Dave Landin explained to the Board of Supervisors that his firm could provide excess workmens compensation coverage for an estimated cost of \$13,860. The excess coverage would begin after the County had paid \$125,000 in claims for one fiscal year.

Upon motion of Mr. Robertson, seconded by Mr. A. Clay, Mr. Robertson, Mr. Clay, Mr. Clay, Mr. Bennett, Mr. Hargrave voting "aye", excess workmens compensation coverage was purchased from the firm of Yeager & Associates, estimated premium \$13,860.

IN RE: EXECUTIVE SESSION

Upon motion of Mr. H. Clay, seconded by Mr. A. Clay, Mr. Clay, Mr. Clay, Mr. Robertson, Mr. Bennett, Mr. Hargrave voting "aye", pursuant to Sec. 2.1-344 (6) of the Virginia Freedom of Information Act, the Board moved into Executive Session at 4:58 P.M. to discuss legal matters. The meeting reconvened into Open Session at 5:30 P.M.

IN RE: EASTSIDE ELEMENTARY SCHOOL ROOF -- ACCEPTANCE OF CHANGE ORDER

Upon motion of Mr. Robertson, seconded by Mr. A. Clay, Mr. Robertson, Mr. Clay, Mr. Clay, Mr. Bennett, Mr. Hargrave voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Item No. 5 of Change Order 4195G-01 in the amount of \$18,618 for the roof replacement at Eastside Elementary School be approved for payment.

IN RE: ADJOURNMENT

Upon motion of Mr. Robertson, seconded by Mr. H. Clay, Mr. Robertson, Mr. Clay, Mr. Clay, Mr. Bennett, Mr. Hargrave voting "aye", the meeting was adjourned at 5:32 P.M.

ATTEST:


W.C. KNOTT


M.I. HARGRAVE, JR., CHAIRMAN