

**Dinwiddie County Electoral Board**  
**Minutes for Canvass June 20, 2023 Election**  
**June 21, 2023 3:00PM**

**1. Call to Order/Roll Call**

The meeting was called to order at 3:07 PM. The Chair called for the roll to be called. J. Talbot V. Chair, present, E. Ruffin Chair present, C. Worssam Secretary present.

**2. Prayer**

The Lord's prayer was recited by all.

**3. Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

**4. Closed Session: Section 2.2-3711(A) (4) The protection of the privacy of individuals in personal matters not related to public business:**

a. Provisional ballots from the June 20, 2022 Primary Elections

3:05PM A motion was made by J. Talbot to enter closed session. Seconded by E. Ruffin. All voted aye. Motion carried.

Republican Primary 102 one Same Day Registration (SDR)

103 One Same Day Registration (SDR)

202 (2) one Same Day Registration (SDR)

One Provisional Voter ID

303 completed a new voter application for a name change,

decided not to vote. The person she was going to vote for was not on the ballot.

403 One Same Day Registration (SDR)

One Voter registration to change last name.

502 father and son share the same last name. No Sr. or Jr. after names. Apparently, Officer who checked in the son did not verify date of birth. Father wanted to vote but son had already voted in his place.

3:25PM A motion was made by J. Talbot to come out of closed session. Seconded by C. Worssam. All voted aye. Motion carried.

J. Talbot read the certification. Motion made to accept the Certification as read by C. Worssam, Seconded by J. Talbot. All voted aye. Motion carried.

Decisions related to provisional ballots will be made ~~Friday June 23~~ Monday June 26, 2023 in the continuation of canvass.

Outside votes (4) not on the sheet but registrar says they will be counted in totals.

## **5. Preview of Paperwork/Envelopes and Verification of Election Night Reporting Numbers**

### **101 White Oak**

#### **Democrat and Republican Dual Primary**

**Democrat** Kimberly Adams 6 votes

**Republican** Brewer 1 vote

Sadler 4 votes

Items that needed signatures from the Chief Brian Thomas are one zero tape and one Statement of Results. All signatures on both statement of results and machine tapes accept the one from the Chief.

### **102 Rocky Run**

#### **Democrat and Republican Dual Primary**

**Democrat** McKenzie 5 Votes

Adams 11 votes

**Republican** Sadler 3 votes

Brewer 2 votes

All signatures on both statement of results and machine tapes.

One (1) Same Day Registration.

### **103 Church Road**

#### **Democrat and Republican Dual Primary**

**Republican** Sadler 5 votes

Brewer 5 votes

**Democrat** McKenzie 5 votes

Adams 11

All signatures on paperwork.

Voter counts off by two. The staff had difficulty setting up the electronic pollbook and merlin. They did not know which port to insert the merlin key into (two ports that were identical so which one do you use). They say they need hands-on training to become familiar with the electronic equipment. Hands-on was not provided on the merlin. Equipment was shown and the presenter only talked about the equipment. In past elections only one officer set up all pollbooks so officers who were present were not familiar with setup procedures. It was suggested that in the future everyone take turns setting up the pollbook equipment. The registrar will look up in electronic pollbook laptop to see who was missed when she does the voter credit.

The Chief (Vickie Keppel) needs to come in and make changes after correction to the count is found.

One (1) Same Day Registration

SOR completed.

All Signatures on both statement of results (SOR) and machine tapes.

## **201 Rohoic**

### **Democrat Primary**

#### **Senate District 13**

Aird 6

Morrissey 1

#### **House District 82**

McKenzie 1

Adams 5

**1 undervote.** All signatures on paperwork.

Signatures on both statement of results and machine tapes.

One voided ballot.

## **202 Sutherland**

### **Democrat Primary**

#### **Senate District 13**

Aird 17

Morrisey 13

One undervote.

#### **House District 82**

McKenzie 1

Adams 16

One Same Day Registration

One Provisional Ballot ID

18 undervotes.

All signatures on both statement of results and machine tapes.

## **301 Reams**

### **Democrat Primary**

#### **Senate District 13**

Aird 17

Morrisey 1

0 undervotes

#### **House District 82**

McKenzie 1

Adams 5

One undervote. One spoiled ballot on the pollbook count form.

All signatures on both statement of results and machine tapes.

## **302 New Hope**

**Democrat Primary**

**Senate District 13**

Aird 9

Morrisey 3

1 undervote

**House District 82**

McKenzie 12

Adams 12

3 undervotes.

All signatures on both statement of results all machine tapes.

**303 Little Zion**

**Democrat Primary**

**Senate District**

Aird 30

Morrisey 1

0 undervotes

**House District 82**

McKenzie 12

Adams 22

6 undervotes.

10 curbside votes

All signatures on both statement of results and machine tapes.

**401 Dinwiddie**

**Democrat Primary**

**Senate District 13**

Aird 21

Morrisey 8

**House District 82**

McKenzie 14

Adams 15

Need 4 signatures on the one statement of results that was submitted. Need another statement of results only one submitted. Machine tapes all signed.

**402 McKenney**

**Republican Primary**

**Senate District 17**

Sadler 3

Brewer 0

There was only one statement of results. Signatures on one Statement of Results and all tapes completed.

**403 Cherry Hill**

**Democrat Primary**

**Senate District 13**

Aird 4

Morrisey 0

One voter registration completed for a name change due to marriage.

One voter not voting.

Signatures on both statement of results and machine tapes.

**501 Edgehill**

**Democrat Primary**

**Senate District 13**

Aird 14

Morrisey 6

**House District 82**

McKenzie 5

Adams 15

Signatures on a both statement of results and machine tapes.

## **502 Chesdin**

### **Democrat Primary**

### **Senate District 13**

Aird 33

Morrisey 22

### **House District 82**

McKenzie 26

Adams 29

Signatures on both statement of results on machine tapes.

## **6. Review of Incident Reports**

## **7. Adjournment to Reconvene:**

The Chair asked that a motion be made to reconvene meeting on June 26, 2023 at 1:00PM. C. Worssam made the motion which was seconded by J. Talbot. All voted aye. Motion carried at 7:15PM

### **Minutes for Canvass June 20, 2023 Election**

*Continuation of Canvass to ~~Friday, June 23, 2023, 1:00 PM~~*

**June 26, 2023 1:00PM**

**The date and time for the Continuation of Canvass was changed to Monday, June 26, 2023, at 1:00 PM.**

Meeting called to order by E. Ruffin, Chairman at 1:00 PM and called for the roll: James Talbot present, Carolyn Worssam present, Emma Ruffin present.

The Lord's Prayer and Pledge of Allegiance was recited by all.

Chair called for a motion to approve the agenda with corrections. Motion made by C. Worssam, Second by J. Talbot. All voted aye. Motion carried.

**7. Closed Session:** Section 2.2 – 3711 (A) (4) The protection of the privacy of individuals in personnel matters not related to public business:

a. Provisional ballots from June 20, 2023 Primary Elections

The chair called for a motion to enter closed session regarding provisional ballots. Motion made by C. Worssam and seconded by J. Talbot. All voted aye. Motion carried at 1:05PM.

The report for Same Day Registration (SDR) came out on Saturday, June 23, 2023. All Same Day Registrations are fine.

Regarding the situation where the son voted instead of the father the son was not registered and in the pollbook there was no Senior or Junior designation and the officer of election failed to verify the date of birth at check-in. The son was not registered.

One voter needed to bring in her valid ID for her vote to count. ID was presented on Friday, June 22, 2023 before 12:00 noon.

The Chair called for a motion to come out of Closed Session at 1:08PM. Certification was read by Carolyn Worssam. Motion made at 1:10PM by Carolyn Worssam and seconded by James Talbot. All voted aye. Motion carried.

Provisional voter Carolyn Young presented a valid ID. Motion made by C. Worssam to accept her vote. Motion seconded by J. Talbot. All voted aye. Motion carried. Vote to be counted.

Terrance Lonnell Outlaw did not respond to notification. Motion made by C. Worssam to not approve the vote of Mr. Outlaw's vote. Motion seconded by J. Talbot. All voted aye. Motion carried.

## **8. Final Data Review**

102 one SDR Sara Arbitelle

103 One SDR Jacob Witt

202 (2) one SDR Jeffery Greenberg

One Provisional Voter ID Carolyn Young

303 completed a new voter application for a name change, (Adriane Parham Easley)

### **Absentee Ballots that were not received**

Gladys Shell Decided not to vote. The person she was going to vote for is not on the ballot.

Cheryl White absentee ballots that had not been returned.

Motion made by C. Worssam to count the votes of the persons who are listed above for the June 20, 2023 Primary election. Motion seconded by J. Talbot. All voted aye. Motion carried.

Terrance Lonnell Outlaw - The electoral board voted to not count the vote. Motion made and carried previously to not count this vote.

## **9. Hand Counting of Provisional Ballots that arrived between June 20 election and Saturday June 25, 2023.**

Provisional ballots hand counted and tallied by C. Worssam Secretary and James Talbot, Vice Chair, Emma Ruffin, Chair.

403 Cherry Hill J. Morrissey

303 Little Zion L. Aird

Little Zion K. Adams

202 Sutherland J. Morrissey

Sutherland K. Adams

102 Rocky Run H. Sadler

103 Church Road H. Sadler

202 Sutherland J. Morrissey

Sutherland K. Adams

303 Little Zion J. Morrissey

Little Zion V. McKinzie

## **10. Electoral Board Reports**

**EB reports were given in meeting on June 21, 2023. See attached reports.**

## **11. General Registrar Report**

a. Church Road had one (1) voided ballot.

b. Turnout vs Voting Credit Audit Report (see handout attached)

c. Reams (301) voter given a ballot but not checked in. It seems the Officer of Election did not complete the process of checking in the voter.

d. 501 voter got the wrong ballot (303 ballot) during Absentee voting.

e. Chief, Yolanda Smith, left tabulator (voting machine) in the polling place (Edge Hill). The tabulator was retrieved on election night. Chief said the machine was there when she got there. It was all set up and she thought she was supposed to leave it there after the election. She did remove the thumb drive and put it in number 7 envelope.

C. Worssam reported this has happened before once at 401 Dinwiddie, Twice at Little Zion with different chiefs, once at 101 White Oak and now at Edge Hill. We must do a better job of training so this does not happen again.

All officers of elections who needed to sign election documents have been signed. Tracy had to sign in 4 places (Statement of Results and tapes)

The usual formal registrar's report was not available.

## **12. Abstract of Votes Cast/Certification of Election**

The Primary Election for June 20, 2023 was certified and all documents signed.

### **Add on to the agenda for problem resolution before November election.**

1. Discussion ensued regarding difficulty in getting poll pads up and running in the morning as well as which port to put the key in to get Merlin up and running. Plan is to include more hands-on training with Merlin as well as with the poll pads.

2. Discussed staff at the Church Road polling place. Registrar stated the staff are too social and the Chief is too spastic. Electoral Board will look at the staffing. Rebecca Antico officer of election has resigned.

Ms. Worssam made the announcement that she will not be seeking reappointment to this electoral board when her terms end in December.

3. Header Card at 103 and a Ballot at 201 was kicked back by the OVO tabulator at least 6 times before the machine would accept the header card and ballot. Will alert ESO software company about the problem and resolve the situation.

4. Officer of Elections (OOE) are asking for something to keep the orange cones from falling over. One of the OOE was suggested we could use weights on our cones. A motion was made by C. Worssam that we appropriate the money to purchase weights for our small and large cones. No action on the motion. Mr. J. Talbot made a motion that the board look into the weights and determine which weights would be best to purchase for our cones. Seconded by E. Ruffin. All vote aye. Motion carried.

## **13. Adjournment**

July 12, 2023 ELECT virtual meeting scheduled for this day. Electoral Board invited to attend the meeting in the voter registration office. Meeting to start at 11:00 A.M.

Completing the Registrar's evaluation to begin at 1:30P.M.

**Canvass meeting adjourned at 4:00PM.**

**All forms that are to go to the Circuit Court were delivered to the Clerk of the Court at 4:15PM. by C. Worssam and J. Talbot.**

**Respectfully Submitted**

**Carolyn Worssam**

**Secretary**

DRAFT