

# Dinwiddie County Building Inspections Manufactured Home Permit

P.O. Drawer 70, 14010 Boydton Plank Rd, Dinwiddie VA 23841  
804-469-4500 opt # 6



This permit will be void if work does not commence within six months from the date of issuance. **NO WORK IS AUTHORIZED UNTIL PERMIT HAS BEEN APPROVED AND ISSUED.**

PERMIT NUMBER \_\_\_\_\_

LOCATION OF WORK \_\_\_\_\_

COST OF SW or DW \$ \_\_\_\_\_ MAKE \_\_\_\_\_ SIZE \_\_\_\_\_ YR BUILT \_\_\_\_\_

MOVE & SET UP COST \$ \_\_\_\_\_

IS THIS MANUFACTURED HOME A REPLACEMENT FOR AN EXISTING MANUFACTURED HOME OR DWELLING? YES \_\_\_ NO \_\_\_  
(IF THIS IS A REPLACEMENT THEN THE EXISTING MANUFACTURED HOME OR DWELLING MUST BE REMOVED FROM THE PROPERTY PRIOR TO BEING ISSUED A CERTIFICATE OF OCCUPANCY. EXISTING HOME CAN NOT BE USED FOR STORAGE OR ANY OTHER PURPOSE.)

PROPERTY OWNER \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_

CONTRACTOR \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ Phone No. \_\_\_\_\_

State Contractor License \_\_\_\_\_ Expiration Date \_\_\_\_\_ Dinwiddie Business License \_\_\_\_\_

### MECHANICS LIEN AGENT INFORMATION:

NAME \_\_\_\_\_ CHECK HERE IF NONE DESIGNATED: \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

Print/Type Name of Owner/Authorized Agent \_\_\_\_\_ Signature of Owner/Authorized Agent \_\_\_\_\_ Date \_\_\_\_\_

### PROPERTY OWNER'S WRITTEN STATEMENT:

I certify that I am the owner of the tract or parcel of land indicated above and I have applied for this permit. Also I certify that this is my principal residence and actually live there or will live there when work is complete. I certify that I am familiar with the prerequisites of Section 54.1-1111 of the Code of Virginia and I am not subject to licensure as a contractor.

Print/Type Name of Owner/Authorized Agent \_\_\_\_\_ Signature of Owner/Authorized Agent \_\_\_\_\_ Date \_\_\_\_\_

### ZONING ADMINISTRATOR

### PERMIT FEES

TAX MAP# \_\_\_\_\_ ZONED \_\_\_\_\_

Manufactured Home Fee \_\_\_\_\_

### MINIMUM YARD REQUIREMENTS

State Tax 2% \_\_\_\_\_

FRONT \_\_\_\_\_ FT FROM CENTERLINE OF ROW

TOTAL FEE PAID \_\_\_\_\_

\_\_\_\_\_ FT ONE SIDE AND

DATE PAID \_\_\_\_\_

\_\_\_\_\_ FT TOTAL BOTH SIDES

REAR \_\_\_\_\_ FT FROM REAR PROP LINE

APPROVED / DISAPPROVED

ZONING ADMINISTRATOR \_\_\_\_\_ DATE \_\_\_\_\_

CERTIFIED BUILDING OFFICIAL \_\_\_\_\_ DATE APPROVED \_\_\_\_\_

COMMENTS \_\_\_\_\_

Per Code 113.1.2 Virginia Construction Code: DUTY TO NOTIFY - When construction reaches a stage of completion that requires an inspection, the permit holder shall notify the building official.

**\$50.00 REINSPECTION FEE IF NOT OPEN OR READY FOR INSPECTION.  
ELECTRICAL WILL NOT BE RELEASED UNTIL WELL & SEPTIC ARE CONNECTED TO THE HOME.**