



Dinwiddie County Building Inspections

P.O. Drawer 70
14010 Boydton Plank Road
Dinwiddie VA 23841
Phone: 804-469-4500 opt 6
Fax: 804-469-5322
Website: Dinwiddieva.us

SPECIAL INSPECTIONS/THIRD PARTY INSTRUCTIONS

- Submit completed form with all applicable information and original signatures to the Building Official for approval prior to the issuance of the Building Permit.
- All Special Inspectors must be identified on front page and bottom of page 3, including those for Electrical, Plumbing, Mechanical, HVAC, and Fire Sprinkler.
- Architect or Special Inspection Engineer, and owner must sign front page.
- Special Inspector qualifications per Section 1704.2.1 of the 2015 Virginia Construction Code. Please provide written documentation demonstrating competence and relevant experience or training.
- A copy should be retained by the General Contractor for reference
- Third party Special Inspectors must leave a field report at site on the day of inspection.
- Third party Special Inspections **DO NOT** substitute for normal required inspections by Dinwiddie County Inspectors. **BOTH** must be notified for all critical inspections by the General Contractor.