

COUNTY OF DINWIDDIE

Stewardship
Teamwork
Respect
INTEGRITY
Value-Added Customer Service
Excellence



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OFFICE OF PLANNING AND ZONING

LAND USE AMENDMENT APPLICATION

1) LAND USE INFORMATION

For: BOS PC BZA

New Renewal

Type: Variance

Rezoning

Special Exception

Conditional Use Permit

Amendment

Street Vacation

Previous/Renewed Case#: _____

Existing Zoning: _____

Existing Acreage: _____

Amend Previous Case: YES NO

Proposed Zoning: _____

Proposed Acreage: _____

Land Use Taxation: YES NO

Total Acreage: _____

Description of Request: _____

Water: Public Well

Sewer: Public Septic

Attached: Misc. Information Master Plan

Text Statement Proffered Conditions

2) APPLICANT/AGENT INFORMATION

Applicant(s): _____ Phone: _____

Address: _____ Email: _____

Agent(s): _____ Phone: _____

Address: _____ Email: _____

Property Owner Contract Purchaser Other: _____

3) PROPERTY OWNER INFORMATION

Owner's name: _____ Phone: _____

Address: _____

Mailing Address: _____ Tax Parcel #: _____

(If different from what is listed in the Assessor's Office)

4) SUBJECT PARCEL INFORMATION

General Location of Project: _____

Tax Map#: _____
Subdivision Name: _____
Section: _____ Block: _____
Address: _____

Zoning: _____ Acreage: _____
Existing Use: _____
Conditions: _____

Tax Map#: _____
Subdivision Name: _____
Section: _____ Block: _____
Address: _____

Zoning: _____ Acreage: _____
Existing Use: _____
Conditions: _____

Tax Map#: _____
Subdivision Name: _____
Section: _____ Block: _____
Address: _____

Zoning: _____ Acreage: _____
Existing Use: _____
Conditions: _____

Tax Map#: _____
Subdivision Name: _____
Section: _____ Block: _____
Address: _____

Zoning: _____ Acreage: _____
Existing Use: _____
Conditions: _____

Tax Map#: _____
Subdivision Name: _____
Section: _____ Block: _____
Address: _____

Zoning: _____ Acreage: _____
Existing Use: _____
Conditions: _____

Tax Map#: _____
Subdivision Name: _____
Section: _____ Block: _____
Address: _____

Zoning: _____ Acreage: _____
Existing Use: _____
Conditions: _____

Explain the proposed use, type of development, operation program, the reason for this request, etc.:

State how this request will not be materially detrimental to adjacent property, the surrounding neighborhood, or the county in general. Include, where applicable, information concerning the use of public utilities, the effect of requests on public schools, the effect on traffic, including means of access to the nearest public road, the effect on existing and future area development, etc.:

List case numbers and explain any existing use permit, special exception, conditional use, or variance previously granted on the parcels in question:

If requesting a variance or special exception, explain the unique physical hardship or extraordinary situation that is justification for the request:

Complete names and addresses (including Zip codes) of all owners adjacent, across the road or highway from the property and across the railroad right-of-way, waterways, from such property must be obtained by the applicant from the Commissioner of Revenue, County Government Center. If such property lies in another county or city, the respective jurisdiction will provide the information to the applicant. Applications with incomplete parcel information will not be accepted.

REQUIRED INFORMATION FOR APPLICATION

The applicant/agent must **INITIAL** next to each requirement and ensure that all information listed below is included in the application packet.

- 1. **TAX MAPS.** A copy of the appropriate county tax map with property marked (provided at the pre-application conference).
- 2. **PLANS/PLATS.** If available provide a survey plat of the entire parcel. Any request that requires plans must be accompanied by those plans at the time of submission of this application. All plans and plats are to be folded.
- 3. **FEES.** The fee must accompany this application. Checks must be made payable to: "Treasurer, County of Dinwiddie".
- 4. **ACKNOWLEDGEMENT.** Incomplete applications will not be accepted.

I/We hereby certify that to the best of my/our knowledge, all the above statements and the statements contained in any exhibits transmitted are true and that the adjacent property owners listed herewith are the owners of record as of the date of the application.

APPLICANT'S NAME* _____
(Same name as used in Item 2, Page 1)

APPLICANT'S SIGNATURE _____ **DATE:** _____

AGENT'S NAME** _____
(Person other than, but acting for, the property and responsible for this application)

SIGNATURE OF AGENT* _____ **DATE:** _____

* If the applicant is not the owner of the property, the applicant must file a power of attorney from the property owner(s) giving the applicant authority to submit this application.

** Agent must file power of attorney from the property owner(s) giving the agent authority to submit this application.

OFFICE USE ONLY

Rec'd: _____ **Date Rec'd:** _____ **Time Rec'd:** _____

Fee Amount: _____ **Receipt No.:** _____ **Case No.:** _____

Application has been amended: YES NO

Reviewed by: _____