# ATTENTION CONTRACTORS!

## FOLLOW THESE EASY STEPS

- Go to www.workcomp.virginia.gov
- Locate and complete the Online Contractor Certification Form (Form 61A)
- Submit the form and print, save, or download your acknowledgment of compliance
- Submit a copy or enter the acknowledgment number as evidence of compliance to the business licensing authority when applying for, or renewing your business license

**Paper filings will still be accepted. These are manually processed and your acknowledgment returned by mail.**

**You must have your acknowledgment in order to secure your business license or renewal.**

## TAKE ADVANTAGE OF THIS NEW EASY FILING PROCESS!

**QUESTIONS?**

**Contact the VWC Insurance Department**
vwcinsurance@workcomp.virginia.gov
(804) 205-3586