

THE VIRGINIA CIRCUIT COURT RECORDS  
PRESERVATION PROGRAM

Grant Application

Dinwiddie Circuit Court  
John Barrett Chappell, Jr; Clerk

Dinwiddie County Courthouse  
14008 Boydton Plank Road  
3rd Floor  
Dinwiddie, VA 23841  
(804) 469-4540  
bchappell@courts.state.va.us

Item Conservation - Book

October 15, 2008

1. Description of Project

A. Items of expenditure

Item-level conservation of selected volumes

B. Records series affected

Please see Estimated Project Cost section below

C. Benefits

Conserving these records will allow for their continued use by the public until such time as we are able to offer a suitable reformatted copy. Some of these records have already had to be pulled from public use, and are not available for research at this time.

2. Estimated Project Cost - \$9,816

<b>Volume Title</b>	<b>Date Range</b>	<b>LBS</b>	<b>Marotti</b>	<b>Brown's River</b>
Deed Book 1	1833 – 1837	1,200	1,000	No Bid
Deed Book 6	1848 – 1850	1,240	1,000	1,400
Deed Book 11	1864 – 1868	895	1,000	777
Deed Book 14	1876 – 1878	910	1,000	1,992
Deed Book 20-1	1894 – 1897	912	1,000	2,005
Will Book 7	1859 – 1866	994	1,000	2,025
Will Book 8	1863 – 1875	985	1,000	1,171
Will Book 9	1876 – 1891	985	1,000	1,674
Will Book 10	1891 – 1925	895	1,000	1,225
Judgment Lien Index	1980 – 2002	800	1,000	1,225
		\$9,816	10,000	13,494

3. Previous actions to protect records in Clerk's Office

A. Using local funds, this office has preserved many of the bound volumes.

B. Utilizing funds from the circuit court records program, we have undertaken plat storage procurement projects (1999 – 2002) and have processed our pre-1913 ended-chancery

causes (2002-203). The latter have been transferred to the Library of Virginia for storage and digital reformatting.

- C. Electronically imaged Chancery Order Books 15 – 39, Law Order Books 14 – 70, and Deed Books 177 – 735 for use on Records Management System, and for Security Microfilm backup in compliance with the Code of Virginia §17.1-124.

4. Future actions to protect records in clerks office

- A. As our local budget allows, this office will dedicate funding for the preservation of permanent records.
- B. This office will seek to implement the Library of Virginia's Records retention and disposition schedules.
- C. This will seek funding a CCTV system for the protection of the all the records in this office.

5. Estimated Length of Project

One Year