

VIRGINIA: AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS HELD
IN THE BOARD MEETING ROOM OF THE PAMPLIN ADMINISTRATION
BUILDING, DINWIDDIE, VIRGINIA, ON THE 3RD DAY OF DECEMBER,
1997 AT 7:30 P.M.

PRESENT:	HARRISON A. MOODY, CHAIRMAN	ELECTION DISTRICT #1
	EDWARD A. BRACEY, JR., VICE-CHAIR	ELECTION DISTRICT #4
	LEENORA EVERETT	ELECTION DISTRICT #3
	AUBREY S. CLAY	ELECTION DISTRICT #5
	MICHAEL H. TICKLE	ELECTION DISTRICT #2
	DANIEL M. SIEGEL	COUNTY ATTORNEY

IN RE: CALL TO ORDER - INVOCATION - PLEDGE OF ALLEGIANCE

Chairman Harrison A. Moody called the meeting to order at 7:35 P.M. followed by the Lord's Prayer and the Pledge of Allegiance.

IN RE: AMENDMENT TO AGENDA

Chairman Moody stated that there was one amendment he was aware of that being: he would like to move Item 11. Campground Ordinance -- Adoption up on the agenda to Item 6A. He asked the Board and staff if there were any additional amendments to the agenda. There being none he asked for a motion.

Upon motion of Mr. Tickle, seconded by Mr. Clay, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED BY the Board of Supervisors of Dinwiddie County, Virginia, that Item 11. Campground Ordinance -- Adoption be moved up on the agenda to Item 6A.

IN RE: MINUTES

Mr. Tickle requested when information if requested by a Board member of another department, the request be detailed in the minutes in order that there be a record of the request.

Upon Motion of Mr. Tickle, seconded by Mrs. Everett, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the minutes of the November 19, 1997 regular meeting and the November 19, 1997 continuation meeting are hereby approved in their entirety.

IN RE: CLAIMS

Mrs. Pamla Mann, Administrative Secretary, stated there was a supplemental claim included in the information that they had received in the packet before them. The amount of this supplemental claim is \$4,687.92. Mrs. Wendy Weber Ralph, Assistant County Administrator stated that the supplemental check is being requested from the Note for the Dinwiddie County Airport and Industrial Authority Mrs. Ralph stated when you approve the claims, this request will be included in your approval.

Upon motion of Mrs. Everett, seconded by Mr. Clay, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the following claims are approved and funds appropriated for same using checks # 1008242- # 1008522 (void checks 1008170 - 1008336 - 1008243 through 1008252 (end of box)); for Accounts Payable in the

amount of \$138,971.15; General Fund \$134,915.80; Jail Phone Commission \$533.85; E911 Fund \$981.74; Law Library \$239.76; Fire Programs/EMS \$2,300.00; and Payroll General Fund \$279,200.80. The supplemental claim invoice from the Dinwiddie County Airport and Industrial Authority in the amount of \$4,687.92 was also included and approved.

IN RE: APPROVAL OF REQUISITION 9 -- COURTHOUSE CONSTRUCTION

Mrs. Ralph stated that Requisition #9 for the Courthouse consists of payments to:

Gulf Seaboard General Contractors Inc.	\$ 346,999.85
Total	\$ 346,999.85

Upon motion of Mr. Bracey, seconded by Mr. Tickle, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that Requisition #9 in the amount of \$346,999.85 be approved and funds appropriated for CIP expenses for the Courthouse Project Fund.

IN RE: CITIZEN COMMENTS

The following person addressed the Board:

1. Anne Scarborough came before the Board to discuss the matter of abandoned schools in Dinwiddie County. Mrs. Scarborough stated that she had been approached and asked to bring the following issues/questions and or concerns before the Board. She would like answers to the following questions: a) What year each school was closed?; b) Date title(s) were turned over to the Board of Supervisors?; c) Why haven't you either sold these closed schools or allowed them to be used by the citizens of the County?; d) What are your plans for the use of these closed schools?; e) When do you plan to implement these plans?; and f) Don't you feel any responsibility for them being allowed to just "sit" and we don't receive any tax money? She further stated that when Mr. Burgess was here she had asked many of the same questions and was informed that you had plans -- to date she has not seen any action and would like to hear the answers.

Mrs. Mann requested that Mrs. Scarborough fill out the "Request for Information" form and return it to her for processing.

IN RE: CAMPGROUND ORDINANCE -- ADOPTION

Mr. Guy Scheid came forward and presented the proposed campground ordinance. He proceeded to review the proposed changes as listed:

1. In item 2. In the first paragraph the word land is deleted and the following sentence is added. All campgrounds shall meet and comply with the following requirements.
2. Item 13 is deleted because it is covered under the State requirements.
3. Item 14 is deleted because it is covered under the State requirements.
4. Item 17 would be added and states: Any non-conforming structure in existence on the date of adoption of this ordinance which is substantially destroyed or which deteriorates or is damaged so that substantial replacement of the structure is necessary, shall be replaced only with a structure that conforms to and satisfies all requirements of this section.

If Item 13 and 14 are deleted then the number of the subsequent items would change.

Mr. Scheid stated that all citizens or interested parties, who requested to be notified, as well as all campground owners in the area, were notified in writing of this meeting.

Mrs. Ralph stated that if this item was tabled then a motion to move this item off the table was necessary.

Upon motion of Mr. Bracey, seconded by Mrs. Everett, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the Campground Ordinance be removed from the table for action at this time.

Upon motion of Mr. Bracey, seconded by Mr. Tickle, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT ORDAINED by the Board of Supervisors of Dinwiddie County, Virginia, that the following Campground Ordinance be adopted effective this date:

AN ORDINANCE TO AMEND SECTION 22-1, DEFINITIONS, BY ADDING THE DEFINITION OF CAMPGROUND AND ADDING A NEW SECTION 22-241 ENTITLED REQUIREMENTS FOR CAMPGROUNDS

1. Add the following under Section 22-1 Definitions:

Campground: Shall mean and include, but not be limited to tourist camps, travel trailer camps, recreation camps family campgrounds, camping resorts, camping communities or any other area, place, parcel or tract of land, by whatever name called, on which three or more campsites are occupied or intended for occupancy, or facilities are established or maintained, wholly or in part, for the accommodation of camping units for periods of overnight or longer, whether the use of the campsites and/or facilities is granted gratuitously, by a rental fee, by lease, by conditional sale or by covenants, restrictions and easements. This definition is not intended to include summer camps, and migrant labor camps as defined in Sections 35-43 and 32-415, Code of Virginia, construction camps, permanent mobile home parks, or storage areas for unoccupied camping units.

2. Add a new section as follows:

Section 22-241. Requirements for campgrounds.

This section is intended to provide guidance to campground operators on requirements which are in addition to those rules and regulations stipulated by the Commonwealth of Virginia governing campgrounds. All campgrounds shall meet and comply with the following requirements.

- (1) Each campground shall contain a minimum of ten (10) acres, a minimum of fifty (50) campsites, and shall not exceed an average of twenty (20) campsites per acre inclusive of service roads, toilet buildings, recreational areas, etc.
- (2) All campgrounds shall have a landscaped or wooded setback line of fifty (50) feet from any highway or public road right-of-way or 75-foot setback from the centerline of any highway or public road, whichever distance is greater.
- (3) Each campground shall have at least twenty-five (25) feet of open space abutting all adjoining property and shall be contained within a board fence, evergreen hedge or screen which shall be a minimum of eight (8) feet in height or of sufficient density to screen the site from adjacent properties. All borders shall be maintained properly in compliance with the intent of this requirement. No fence, hedge or screen need be constructed abutting any highway or public road provided paragraph (2) of this section is complied with.
- (4) All ingress and egress shall be to the required standard of the Virginia Department of Transportation.
- (5) Streets within the campground shall be constructed with stone of sufficient width and depth to facilitate vehicular

movement within the campground. Proper drainage of the site shall be provided.

- (6) A minimum of ten (10) percent of the gross land area of the campground shall be reserved for recreational uses.
- (7) Campground owners/operators must create a set of rules and regulations of his/her park. Such rules and regulations shall be enforced by the owner/operator. A copy of these rules and regulations shall be filed in the office of the county department of planning and community development.
- (8) Before an application for a permit for the construction of a campground shall be approved by the Board of Supervisors, or its agent, the applicant shall, in lieu of construction, furnish cash escrow or a performance bond in an amount calculated by the Board of Supervisors, or its agent, to secure the required improvements in a workmanlike manner and in accordance with established or approved specifications and construction schedules, which bond shall be payable to and held by the county. In lieu of bond, development may be presented for inspection in completed form.
- (9) Campground site plan development shall follow procedure and approval as set forth for subdivisions in chapter 18 of this Code.
- (10) No existing campground shall be enlarged or extended unless the addition to the campground is made to conform to all requirements contained herein.
- (11) No camping unit shall be placed in a campground until development standards are met, either by completion of plan or by bond.
- (12) Each camping unit space shall be directly accessible from an approved internal street. No direct access to camping units spaces from public streets shall be permitted.
- (13) All permanent buildings and structures shall be constructed under the provisions of the Uniform Statewide Building Code and the Board of Health. Any reconstruction, alteration, conversion or repairs required by the application of the Virginia Code and the regulations of the Board of Health shall be carried out in accordance with the provisions of the Uniform Statewide Building Code; and
- (14) Permanent structures may be constructed on individual campsite lots but may not be permanently attached to the camping unit. The structure(s) are limited to an A-frame roof supported by posts and/or a porch/deck. The length of the A-frame structure and porch/deck shall not exceed the length of the camping unit by more than 12 inches. The opening under which the camping unit sits shall not exceed the width of the unit by more than 12 inches or the height of the unit by more than 12 inches (sitting level). The maximum width of the porch/deck shall be 8 feet. The maximum overhang at the eaves of the roof or deck/porch is not to exceed 12 inches. Porches may have wainscoting to a height not exceeding 3 feet and must be of the same material as the gable ends, if applicable. The porches may be screened. Two (2) weather proof outlets may be provided and a ceiling fan outlet to serve the deck/porch but such outlet shall be limited to one-120 volt, 20 amp circuit.
- (15) Any non-conforming structure in existence on the date of adoption of this ordinance which is substantially destroyed or which deteriorates or is damaged so that substantial replacement of the structure is necessary, shall be replaced only with a structure that conforms to and satisfies all requirements of this section.

BE IT FURTHER RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that in order to assure compliance with Virginia Code Section 15.1-491 (g), it is stated that the public purpose for which this resolution was initiated is to fulfill the requirements of public necessity, convenience, general welfare and good zoning practice and in all other respects said ordinance is hereby reordained.

IN RE: 1997 AUDIT REVIEW

Ms. Ann Wall, representative of Robinson, Farmer, Cox Associates, came before the Board to present a synopsis of the 1997 Audit. She began by stating she apologized that Mr. Paul Lee, the partner on the job, was unable to attend. She continued that Robinson, Farmer, Cox Associates are glad to be back in Dinwiddie County serving as the County auditors again. Since they had not been on this job for a while they had to treat it as a new engagement and ask a lot of questions. It took some time to look at all personnel policies, procedures, and how business was being done in the County. She stated that they had received excellent cooperation from all county staff. She wanted to thank the Administration Staff, Treasurer Staff, School Board Staff and Social Services Staff for their help.

Ms. Wall stated that Mr. Lee had been in attendance a few weeks ago and had reviewed the audit report with the interested staff and made some corrections and adjustments. At that meeting, and based on all their field work, we have determined that there are no management letter comments. She stated they found everything in good order and no letter was necessary.

Mr. Bracey requested a management letter stating that there were no problems found during the audit. He felt this was important for future use. Ms. Wall stated she would see that the County received something in writing to that effect.

Ms. Wall stated that if there are any questions now or any time throughout the year that Robinson, Farmer, Cox Associates are your auditors year round and not to hesitate to contact them.

IN RE: PAMPLIN PARK -- VDOT REVENUE SHARING PROJECT

Mr. Long stated that Mr. Will Greene was present to address the next two (2) issues. Mr. Ronald Reekes, Resident Engineer for VDOT, was also present. The VDOT issue came up last year and since that time the cost of the project has increased significantly and so the request out of that program fund is going to increase as well. The County's role in this would be the funds from the revenue sharing program have to come through a local government entity. He believed that was Pamplin Park's request. Mr. Long invited Mr. Greene to come forward at this time and present a better detailed explanation than he had been able to provide.

Mr. Greene came forward stating that Mr. Reekes is certainly more in touch with all regulations of the revenue sharing program but in essence this is the project that would be incorporated along with the improvements to Duncan Road. This would allow the Park to create a pedestrian underpass, for safety reasons, so that pedestrians moving from one side of Duncan Road to the other will be not be at grade, and at risk from vehicles who are traditionally speeding through that area. This does create a risk for the visitors of the Park. When they came before the Board last year for the revenue sharing money we had an estimate from VDOT on what it would cost. Since that time the estimate has increased; therefore, obviously we are going to need some more money to do this project. As he understood this process, the County can apply for revenue sharing money on a project like this. VDOT will then provide the money to match it. He stated Pamplin Park's role would be to reimburse the County, dollar for dollar, so the County just acts as a conduit for this money. If we could apply for it directly we would. It does have to come through a local government so it is a net zero -0- cost to the County for this very important safety project.

Mr. Moody asked what Mr. Greene needed from the County, a resolution of support?

Mr. Reekes stated it was up to the Board. We do not apply again until next March but as they continue to update the estimate on this they simply wanted to apprise the County and let them know that they would like to apply next March for additional revenue sharing monies to match the short fall that they did the first time. Really nothing more is needed from the Board at this time. This was just to let you know that they will need their support next year.

Mr. Greene stated that he would like to add that this revenue sharing is absolutely critical to the project. Without the revenue sharing money, we can not afford to pay for it all ourselves, so we need to know from the Board that they are in support of this now or we will have to make other plans.

Mrs. Everett made her motion to approve the request and Mr. Tickle seconded. Mr. Moody stated there was a motion and second. Mr. Moody asked Mr. Bracey if he understood the motion.

Mr. Bracey stated that the motion should state if Pamplin Park gets the grant. The word should -- if they do not what happens to Dinwiddie County's money. He stated that he was assuming that some where down the line the County will be charged or they are going to have to pay until we get some money.

Mr. Reekes stated that currently nothing has been expended on the project. The project qualified for the revenue sharing last year and it will qualify again next year. The Board will simply request money based on VDOT's estimate for one half of that, which is how the revenue sharing works. The project has qualified and already been approved for funding one year and it will simply be approved for next year also.

Mr. Bracey stated that was fine as long as it does not cost the County down the road.

Upon motion of Mrs. Everett, seconded by Mr. Tickle, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization be granted to Administration to proceed with application for additional grant monies for the funding of an underground pedestrian walkway to be located on Duncan Road, with the understanding that the County of Dinwiddie will be reimbursed One Hundred (100%) percent by Pamplin Park should such grant monies be obtained.

Mr. Bracey asked that this conversation, between these two (2) gentlemen, become a part of the record. He stated he would like for it to become a part of the official record.

IN RE: PAMPLIN PARK -- THE PETERSBURG CAMPAIGN

Mr. Long asked Mr. Greene to give the Board a brief synopsis of this project.

Mr. Greene again came forward and asked if the Board had received a copy of a letter which outlines the nature of this program and the request. He stated he was here representing all of the participants in this program, not just Pamplin Park. The participants as you can see are the City of Petersburg, City of Hopewell, The Hopewell Historic Foundation, Historic Fork Inn, and the Pamplin Foundation. The material in the Board's packets indicates that this is another matching grant that they were very fortunate to obtain from the Virginia Tourism Corporation, which allows this consortium of governments and historic attractions to advertise this campaign pass, which is an all for one ticket that tourists can buy and have a discounted admission to a number of sites. This includes everything from the Petersburg National Battlefield Park, Petersburg National Battlefield Main Unit, Petersburg National Battlefield City Point Unit, Weston Manor, Centre Hill Mansion, Siege Museum, Blandford Church, Petersburg National Battlefield Five Forks Unit, Pamplin Park Civil War Site and Historic Fork Inn. The up shot of this is that visitors who participate in this program stay longer and spend more money in our area. As a regional tourism approach this benefits everybody in

the community that has anything to do with businesses that serve our visitors. In order to qualify for a matching grant the applicants have to come up with a dollar for dollar match. The amount is \$5,200.00. The City of Petersburg has pledged \$1,500.00; City of Hopewell pledged \$1,500.00; Pamplin Park (who is the only private attraction involved who has pledged money) has pledged \$1,000.00; and that leaves them with a \$1,200.00 short fall on the match. Dinwiddie County is the other jurisdiction representative in this. The consortium request is to meet that short fall so that they can get the \$10,400.00 of advertising. The request from Dinwiddie County is \$1,200.00.

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that \$1,200.00 be pledged to the Petersburg Campaign for a matching grant from the Virginia Tourism Corporation.

Mrs. Mann stated that a appropriation is needed for the \$1,200.00.

Mr. Long stated that there is no longer participation in the Fort Pickett project. He stated that he thought there was \$5,000.00 or \$6,000.00 in that fund and we could move the funds from there if the Board was agreeable.

Upon motion of Mr. Bracey, seconded by Mrs. Everett, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that the funds for the Petersburg Campaign, in the amount of \$1,200.00, be appropriated from those funds set aside for the Fort Pickett Reuse Project.

IN RE: PUBLIC HEARING -- VIRGINIA DEPARTMENT OF TRANSPORTATION --
SIX YEAR PLAN ADOPTION

Mr. Ronald Reekes, Resident Engineer, came forward stating that this was a Public Hearing. He stated that the Board had in their packet a draft proposal for the Public Hearing. He distributed copies to citizens in attendance. He read the plan for the Board and Citizens.

Mr. Moody opened the Public Hearing. There being no citizens signed up to speak or no citizens in attendance wishing to speak, Mr. Moody closed the Public Hearing.

Mr. Moody asked for discussion from the Board, there being none he stated he would entertain a motion.

Upon motion of Mrs. Everett, seconded by Mr. Clay, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

WHEREAS in accordance with Section 33.1-70.01 of the Code of Virginia, 1950 as amended, the Board of Supervisors of the County of Dinwiddie jointly held a public hearing with representatives of the Virginia Department of Transportation; and

WHEREAS the purpose of the public hearing was to receive comments from interested citizens concerning the Six Year Plan for secondary roads construction for Dinwiddie County for FY 98-99 through FY 03-04; and

WHEREAS the public hearing was held at 7:30 P.M. on the 3rd day of December 1997, in the Dinwiddie County Board of Supervisors' Meeting Room;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the Dinwiddie County, Virginia that they officially adopt the FY 98-99 through FY 03-04 fiscal budget for the Six-Year Plan for Secondary Systems Construction Program for Dinwiddie County as presented this date.

Mr. Reekes was presented with a letter from Mr. Harlan J. Brown concerning the secondary roads in Dinwiddie County and was requested to respond to him by Mr. Moody.

IN RE: NEW COURTHOUSE -- ACTION TO AMEND CONTRACT

Mr. Long stated that action was needed for the County Attorney and the County Administrator to be authorized to negotiate an extension with the contractors on the Courthouse Project.

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that authorization is granted for the County Attorney and the County Administrator to negotiate an extension with the contractors, Gulf Seaboard General Contractors, Inc. on the Courthouse Project.

IN RE: BOARD OF ZONING APPEALS -- REAPPOINTMENT

Mr. Moody stated that Mr. William Seay was from his district and he would like to entertain a motion to reappoint him.

Upon motion of Mr. Clay, seconded by Mr. Bracey, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye"

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. William Seay be recommended to the Circuit Court Judge for reappointment to the Board of Zoning Appeals for a term expiring December 31, 2002.

IN RE: DINWIDDIE COUNTY PLANNING COMMISSION -- REAPPOINTMENT

Mr. Aubrey Clay stated that he would like to see Mr. Daniel D. Lee reappointed to the Dinwiddie County Planning Commission.

Upon motion of Mr. Clay, seconded by Mr. Bracey, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye"

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. Daniel D. Lee be reappointed to the Dinwiddie County Planning Commission for a term expiring December 31, 2001.

Mr. Moody asked about Mr. Legert Hamilton. Mr. Bracey stated he had called him and that he did not wish to be reappointed. Mr. Bracey stated that he had served for many years and that a resolution would be in order.

IN RE: TRANSPORTATION SAFETY COMMISSION -- REAPPOINTMENT

Mr. Tickle asked what was the make up of the Transportation Safety Commission?

Mrs. Ralph stated that this is aligned by function and of different modes of transportation with representation from the Board which is required and also from the Planning Commission. Where we did have one (1) application that was for the fire department we do have a present member that is seeking reappointment. We need to check with Pupil Transportation; Sheriff's Department; or Fire Department or the other agencies to see if they have anyone that they would like to suggest serve since we have not had any response to the newspaper articles. She stated she would do that if the Board likes or maybe they have someone in mind but representation is by function and not by district.

Mr. Tickle stated that he thought normally that we were receiving this as an issue before and then at the meeting after we usually make appointments. He stated that he would like to pick someone from his district, his area.

Mrs. Pamela Mann, Administrative Secretary, stated that these appointments are not due until December 31, 1997. They can be voted on at the next meeting, if that is the Boards' desire.

Mr. Moody asked Mr. Clay if he wished to be reappointed. He stated that he would stay on that Board.

Upon motion of Mr. Tickle, seconded by Mrs. Everett, Mrs. Everett, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye", Mr. Clay "abstaining",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. Aubrey Clay be reappointed to the Transportation Safety Commission for a term expiring December 31, 1998.

Upon motion of Mr. Bracey, seconded by Mr. Tickle, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. Terry K. Jones be reappointed to the Transportation Safety Commission for a term expiring December 31, 1998.

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that Mr. Daniel D. Lee and Mr. Roy Hodges be reappointed to the Transportation Safety Commission for a term expiring December 31, 1998.

Mrs. Ralph stated that leaves three (3) spots on the Transportation Safety Commission. The three (3) areas are Drivers Education and Pupil Transportation and an alternate for the Sheriff's Department.

IN RE: APPOINTMENTS - ADVERTISING ISSUE

Mr. Bracey questioned the response that we were receiving from advertising in the newspapers for applications for boards and commissions. After much discussion between the Board members it was decided to continue to advertise in order that every citizen have an opportunity to apply.

IN RE: COUNTY ADMINISTRATOR COMMENTS

Mr. Long stated that included in the Board packet was the first annual report for the Lee's Retreat. It was combined for 1994 through 1997. Hopefully this will become a true annual report and we will receive one each year from this point forward.

IN RE: BOARD MEMBER COMMENTS

Mrs. Everett -- She stated that she was pleased with the +98% collection record by the Treasurer. It really is outstanding and certainly he should be very proud of his efforts and what he has accomplished.

She continued that she wished to pass on some information - The West Petersburg Vicinity and Awareness Association was one (1) of four (4) agencies in the State invited to make a presentation at the 1997 Governor's Conference on Housing which was held at the Hotel Roanoke on November 24 -25, 1997. They produced their presentation and said it was well received. They had a very nice brochure that they put out.

Mr. Tickle -- He stated that four (4) to five (5) weeks ago he had made a request - it could have been less - for some selective items from the School Board - The School Superintendent. He would appreciate it if he could receive that information. The information was directly related to the math scores and what was our response and items that were related to that.

Mr. Long stated that he had passed that request on to Mr. Watson.

Mr. Tickle stated that he was expecting those within at least sixteen (16) days so it would be nice to have them. He stated that he had not seen them.

Mrs. Troilen Seward, Superintendent of Schools, stated that she thought that he had asked for those at the last Board meeting, two (2) weeks ago. Mr. Tickle stated two (2) meetings ago. Mrs. Seward stated that he asked for this information on the day that she was in Williamsburg.

He stated that he too would like to compliment the people of West Petersburg.

Mr. Tickle continued by stating that he felt that we may be doing our volunteers an injustice in the way that we report the number of calls that they go on. Many times they are in route and called off. He would like to know personally how many calls they respond to, even if they are called off. He requested that the Board request Mrs. Titmus to broaden their record keeping a little bit to include this information; he would very much appreciate it.

Mr. Long stated that he had spoken with a couple of members from the Namozine Fire Department. These two (2) members work currently for the City of Hopewell and someone that works there with them has helped design a computer program that is intended solely for that purpose, to track fire and rescue calls. Mr. Long stated that he was impressed with the fact that it can track very specifically the number of calls, out of shoot time, response time, the entire time from the time the alarm sounds to the time that they get back to their station. These individuals indicated that it can even get as specific as the ones that were called and then turned around and went back but they did respond to a call. This report can be very detailed. Currently any cost or materials associated with this are not known. He assumed that they will be bringing this to a meeting shortly to present this package to the Board and see if the Board is interested in pursuing this item. He again stated that he was impressed with the record keeping abilities of this program.

Mr. Tickle stated that he felt that due to the number of hours that the volunteers put into our County that some type of acknowledgement once a year would be in order. This would be a good item for the next Retreat.

Last Mr. Tickle wanted to apologize to Mr. Watson for inferring that maybe he had not had his data quick enough. He apologized on that issue.

Mr. Clay -- no comments

Mr. Bracey -- He asked what the turn around time was for getting information when requested from the School Board.

Mrs. Mann stated that our form stated twelve (12) working days.

Mrs. Everett -- She stated that she would like to see the Board adopt a resolution commending Tony Rinaldi on his service to Dinwiddie County.

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that a resolution be drafted and presented to Anthony Rinaldi commending him for his service to Dinwiddie County as Recreation Director.

Mr. Moody -- He stated that he and Mr. Long would be going to Fort Pickett tomorrow, December 4th, to attend a ceremony where Governor Allen will officially recognize the citizens for the help that they have given in the community. It said in the paper last week that the National Guard is moving to Blackstone and that will be their main headquarters.

IN RE: ADJOURNMENT

Upon motion of Mr. Bracey, seconded by Mr. Clay, Mrs. Everett, Mr. Clay, Mr. Tickle, Mr. Bracey, Mr. Moody voting "aye" the meeting was continued until December 5, 1997 at 9:00 A.M. for an Executive Session for Section 2.1-344 (A) 1 - Discussion of employment, salaries, disciplining

of public officers, appointees, or employees of any public body
(Recreation) at 8:35 P.M.

Harrison A. Moody

Harrison A. Moody
Chair, Board of Supervisors

ATTEST: *R. Martin Long*

R. Martin Long
County Administrator

/pam

