

VIRGINIA: AT THE CONTINUATION MEETING OF THE DINWIDDIE COUNTY BOARD OF SUPERVISORS HELD IN THE CONFERENCE ROOM OF THE DINWIDDIE COUNTY SCHOOL BOARD OFFICE, PAMPLIN ADMINISTRATION BUILDING, DINWIDDIE COUNTY, VIRGINIA, ON THE 8<sup>TH</sup> DAY OF DECEMBER 1999, AT 5:00 P.M.

PRESENT: LEENORA V. EVERETT, CHAIRMAN ELECTION DISTRICT #3  
AUBREY S. CLAY, VICE-CHAIRMAN ELECTION DISTRICT #5  
EDWARD A. BRACEY, JR. ELECTION DISTRICT #4  
HARRISON A. MOODY ELECTION DISTRICT #1  
DONALD L. HARAWAY ELECTION DISTRICT #2

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**IN RE: CALL TO ORDER**

Mrs. LeeNora V. Everett, Chairman called the meeting to order at 5:07 P.M.

**IN RE: CHAIRMAN OPENING REMARKS**

Mrs. Everett stated this meeting had been requested to discuss the bids on the Dinwiddie Elementary School Renovation Project and that was the only subject that was to be discussed.

**IN RE: OPENING REMARKS – COUNTY ADMINISTRATOR**

Mr. R. Martin Long, County Administrator stated he had asked for this meeting for the purpose of discussing the Dinwiddie Elementary School project. Mr. Donald W. Faison, Superintendent of Buildings and Grounds, had gone over the items in question with Mr. Jim Hutchinson from the School Board and with the architects. Present tonight are Mr. Billy E. Upton and Mr. Dilip Chakraborty from Ballou, Justice and Upton.

Mr. Long continued that he did not anticipate this meeting lasting more than 45 minutes to an hour and would then like for the Board of Supervisors to stay for a short Closed Session.

Mr. Long stated Mr. Faison had been through suggested changes with Mr. Hutchinson and the architects. He asked Mr. Faison to review with the two (2) Boards the possible deducts.

**IN RE: CALL TO ORDER – SCHOOL BOARD**

Mr. Curtis Barnes, Chairman of the Dinwiddie County School Board, requested a moment to call the meeting of the Dinwiddie County School Board to order.

**IN RE: REVIEW OF POSSIBLE DEDUCTS FOR THE DINWIDDIE ELEMENTARY SCHOOL RENOVATION PROJECT**

Mr. Faison stated he appreciated the opportunity to be present. He continued as Mr. Long had stated there had been a real productive meeting yesterday afternoon with the architects, Mr. Jim Hutchinson, Mrs. Troilen Seward, Superintendent of Schools, the electrical engineer, the mechanical engineer, himself, and two- (2) representatives from the contractors. He again stated it was a very productive meeting and it was a good meeting. There was a list established prior to the meeting by a number of people and it was sent out to the contractor, engineers, architects, and Mr. Hutchinson, including others who are involved with the project and in establishing the list. The list is broken down into mechanical, electrical, architectural and site work.

Mr. Faison stated he would begin with the mechanical work and if he had an estimated figure for the deduction he would provide that.

**MECHANICAL**

- 1. Change chiller from rotary screw type to reciprocating type. \$ 18,000.00
- 2. Reduce quality of air handling units. (Metal gage, etc.) \$ ??????.??
- 3. Reduce boiler surface area requirement from 5.0 S.F. per Hp to 4.5 S.F. per Hp **(Do not suggest this delete)** \$ 4,000.00
- 4. Eliminate the standby chilled water pump. \$ 11,000.00
- 5. Delete the roof-mounted air conditioner serving the Gym Provide unit heaters and HW piping only. **(Do not agree with this delete)** \$ ??????.??
- 6. Reduce scope of Building Automation and Control System. \$ 24,500.00

**ELECTRICAL**

- 1. Delete the homework hotline from telecommunication package. \$ 7,000.00
- 2. Change the harmonic canceling transformers to standard. \$ 7,000.00
- 3. Reduce the new exterior lighting to code minimums. \$ 2,000.00
- 4. Reuse existing panels in lieu of new interior panels \$ 4,000.00  
(Mr. Faison questioned the availability of the breakers)

**ARCHITECTURAL**

- 1. Delete all interior classroom painting except in areas where major renovation is performed. \$ ??????.??  
(Architect will provide rooms to be affected)
- 2. Eliminate raised floor in computer rooms. \$ ??????.??
- 3. Eliminate "sports flooring" in Gym – install VCT \$ ??????.??
- 4. Reduce "Signs" allowance to minimum required by codes. \$ 5,000.00  
TO \$ 7,500.00
- 5. Eliminate Library Detector System. \$ ??????.??
- 6. Manual projection screens in lieu of electric. \$ ??????.??
- 7. Eliminate new score board in Gym. \$ 3,000.00
- 8. Change new addition roof from metal to "slate" look shingles. \$ 64,500.00  
The shingles recommended are "Slateline" and carry a 30 year warranty. The architect stated there is adequate ventilation for the shingle roof.

**SITE**

- 1. Eliminate "future" use driveway TOTAL DEDUCT
- 2. Decrease paving & sidewalks \$ 31,500.00

Mr. Faison continued that taking all the estimated deducts we come to approximately \$180,000.00. He further stated he really felt that figure could be reached and hopefully it could go up into the \$200,000.00 range. Mr. Faison provided those in attendance with copies of the suggested amendments to the combined bids on the Dinwiddie Elementary additions and alterations SDE No. 27-31C. He also discussed several other items that might bring further deletes.

Mrs. Seward thanked Mr. Faison for his help and contributions to what she felt was a very productive meeting.

Mr. Bracey stated he had concerns regarding the change in the roofing, painting, and completion of the additional classrooms.

Mrs. Seward stated in their construction budget, based on the difference between the base bid and construction budget, they have a difference of \$567,500.00. Out of the \$567,500.00 she thought the School Board could bring

\$300,000.00 to the table. She stated they are comfortable and about ready to close out their projects and she stated she could assure the Board that they will have \$300,000.00 available. Mrs. Seward stated she felt pretty solid about \$175,000.00 in value engineering. She stated she would like to say \$200,000.00. She continued when it is all put together it becomes a difference of approximately \$91,570.00 plus there is an add-alternate in there that had been previously discussed and maybe it needed to be discussed further. She brought up the rooms being half-painted. She stated they had talked about the casework issue and so they put that in following the last meeting as one of the add-alt. That was the number one add-alt. That came out to \$56,000.00. She stated they agreed with Mr. Bracey, that that is almost an essential, we put it in as an add-alt. but she thought that was a very important part of it. If you take the difference and that add-alt. she came up with approximately \$137,570.00, round figure of \$150,000.00 is what the School Board is short. She stated the add-alt. two was a nicety but they did not feel it was a necessity. She stated the add-alt. three was the generator, which was \$172,000.00.

Mr. Bracey asked if the Board of Supervisors was supposed to provide funds for the purchase of the generator.

Mrs. Everett stated that was her understanding.

Mrs. Seward stated her dilemma was that they wanted to move ahead and sign a contract. She stated that obviously she was not going to move forward and sign a contract when she did not know where the funds were coming from.

Mrs. Everett asked about the deadline for signing the contract.

Mrs. Seward stated December 17<sup>th</sup> was the date.

Mrs. Everett asked about the generator bid and the deadline for that.

Mrs. Seward stated that was all in one bid and the thirty days was up on December 17<sup>th</sup>.

Mr. Long stated he would like to summarize the issue based on all the comments. All items included, that have been discussed, what he was looking for from the Board of Supervisors – He continued he thought they were all in agreement we want to move forward on the project, the building is empty and ready to go. He stated some folks have been saying when are we going to get in there and get started. He stated he thought we were all ready for that. Grand total overage to include the alternates discussed, the changes we have discussed, and assuming the low end of what we think we can deduct, we are probably looking for a grand total of \$400,000.00 over where we originally started. He stated we are also looking for that over an eighteen (18) to twenty-four (24) month period, not today. What he meant by that was that from the bond issuance and such the School Board has about five million to start construction. He asked Mrs. Seward if that was correct? We are looking to make up the difference at the tail end of the project. In other words if the County have to assist in funding the overage, once we see how much the School Board brings from the projects that they are finishing up. Once they know that the punch list items are complete and out of the way and that is what they have left to bring forward. What he was looking for, bottom line, is approval from the Board of Supervisors to move forward with the project. Mr. Faison, Mr. Hutchinson, Mrs. Seward and himself will continue to work together to deduct what they think are reasonable items, as discussed this evening and to get on with the project.

Mrs. Everett stated she thought they needed to say how they feel about the roof issue and the emergency generator.

Mr. Bracey stated the generator was a done issue and all we needed to discuss was the roof.

Mr. Clay stated he did not know about the shingles. He further stated he did hate to change the appearance of the building.

Mr. Faison stated this was a larger shingle thus giving it a look of slate. He stated the color would be compatible with the existing building roof. It was stated this would only be on the addition, not on the existing building.

Mrs. Everett asked Mr. Bracey if the fact that this will only be going on the addition changes his opinion of the roof issue.

Mr. Bracey stated he was always for compromise.

Mr. Haraway stated he was in favor of the shingle roof.

Mrs. Everett stated she certainly was for the shingle roof.

Mr. Moody stated he had concerns about a shingle roof and how it will hold up over a period of time.

Mrs. Everett stated four (4) were in favor of the shingle roof and one (1) was for the metal roof.

The Board of Supervisors asked how the School Board thought regarding the roof.

Mr. James Maitland stated he felt the metal roof was the best choice.

Ms. Carol Fisher stated she was for a metal roof.

Ms. Maggie Greene stated she felt the shingle roof was a reasonable compromise.

Mr. Harold Walker stated he felt the metal roof would be a better choice.

Mr. Barnes stated when talking about cuts that one of the things he knew they did not want was a flat roof! He stated if we could get a slanted roof and not have to compromise some other items that would be good. He was concerned about the routes around the school and the safety of doing that. He stated a shingle roof would be fine with him if they do not have to make cuts in other areas.

Mrs. Seward stated she had mixed feelings because roofing is such a controversial issue.

Mrs. Seward asked if the Board would like to take action on this issue in order that the School Board may move forward with the signing of a contract.

Upon Motion of Mr. Haraway, Seconded by Mr. Bracey, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye",

BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the Dinwiddie County School Board is authorized to negotiate with the low bidder on the Dinwiddie Elementary School Renovation Project for a price not to exceed \$6,400,000.00.

Mrs. Everett stated they could now proceed with getting a contract signed.

Mrs. Seward thanked the Board and stated they would be just as tight fisted with that dollar with hopes that at the end of this they will have some money left that they can come back and say that they can do some of the additional site work.

Mr. Long stated that he could assure the Board that the administration staff is going to help Mrs. Seward be tight.

Mr. Bracey stated he was not concerned about being tight but he was concerned about getting good quality work.

Mr. Long stated he hoped to continue to move forward as they had in the past week and continue to work together as a team. He thanked everyone for coming and reminded the Board of Supervisors that he would like to hold a short Closed Session in the upstairs conference room.

Mrs. Everett stated that would be fine but there were some people wishing to make comments at this time.

Mr. Maitland voiced concern about the gravel area, using the High School as an example, that 30 some years ago this area was supposed to be paved and it was still gravel. He stated if there are any funds at the end of this project he hoped they would try to get the paving done.

Ms. Fisher thanked the Board of Supervisors for their consideration on this project.

Ms. Greene thanked the Board for their support.

Mr. Walker stated by working together we can make this project so much better than the others.

Mrs. Everett stated there would be further discussion, at a later date, on the roof issue.

**IN RE: BREAK**

The Board of Supervisors took a short break at 6:04 P.M. to move to the Conference Room on the upper level.

**IN RE: CLOSED SESSION**

Mr. Bracey moved that the Board now move into a closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act:

1. The purpose of the closed meeting is to discuss subject matters identified as Personnel. Matters to include Public Safety.

■ **Personnel Matters, § 2.1-344 A-1 of the Code of Virginia,**

(candidates for employment OR the assignment, appointment, promotion, performance, demotion, discipline, salaries, compensation, resignation of employees)

Mr. Haraway seconded the motion. Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "aye" the Board moved into the Closed Meeting at 6:10 P.M.

A vote having been made and approved the meeting reconvened into Open Session at 6:30 P.M.

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**IN RE: CERTIFICATION**

**Whereas**, this Board convened in a closed meeting on this date pursuant to an affirmative recorded vote on the motion to close the meeting to discuss Personnel in accordance with Section 2.1-344 A.1 of the Virginia Freedom of Information Act;

**Whereas**, Section 2.1-344.1 of the Code of Virginia requires a certification by the board that such closed meeting was conducted in conformity with Virginia law;

**Now, therefore be it resolved** that the Board hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) on such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Upon Motion of Mr. Clay, Seconded by Mr. Moody, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye". This Certification Resolution was adopted.

**IN RE: BOARD MEMBER COMMENTS**

Mrs. Everett stated Mr. Gary Karp, Old Stage Road, had contacted her regarding an extension on taxes because of the extensive storm damage he and his neighbors had received during the year.

After Board discussion it was agreed that the Board could not change a due date for one or more citizens. The only way to extend a tax deadline is through an ordinance change, which would affect all County citizens. At this late date there is nothing the Board can do.

**IN RE: RECEPTION POLICY**

Mrs. Ralph stated there were several County employees retiring at the end of the year and she felt a reception in their honor would be in order. She requested permission to have a reception on January 5<sup>th</sup> between 5:00 and 7:00 P.M. for those retiring at this time.

There was discussion regarding establishing a policy on receptions for retiring employees. No decision was made but some suggestions were made.

**IN RE: DUMPSTER RELOCATION**

Mrs. Everett asked if Board members or Administration had received any calls regarding the removal of the dumpsters on Vaughan Road.


Mr. Long stated Administration had received some calls and we were referring them to the Landfill. Mr. Denny King, Director of Waste Management, is currently looking for a new site in the area. County citizens will have to travel to the next closest site until a new location can be obtained. Administration will contact Mr. King to see that adequate signage is placed at the site.

**IN RE: ADJOURNMENT**

Upon Motion of Mr. Moody, Seconded by Mr. Haraway, Mr. Moody, Mr. Bracey, Mr. Haraway, Mr. Clay, Mrs. Everett voting "Aye", the meeting adjourned at 6:47 P.M. to be continued Wednesday, December 15, 1999 at 1:15 P.M. for a Closed Session for the Purpose of Personnel, Appointments.

  
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Lee Nora V. Everett, Chairman

ATTEST:

  
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R. Martin Long  
County Administrator

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